



**BOARD OF SELECTMEN**  
P.O. BOX 725  
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**Fitzwilliam Town Hall**  
**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**November 9, 2023**  
**4:00 P.M.**

**Selectmen Present:** Brian Doerpholz & Martin Nolan

**Selectmen Absent:** Nancy Carney

**Guests:** Dana Pinney, Dave & Chelly Tighe, Mike Piquette, James & Sandra Millar, Suzanne Gray & Tom Rothermal

**AGENDA:**

• **Call to Order**

Mr. Doerpholz called the meeting to order at 4:10 pm

- **Public Comment:** Suzanne Gray stated that she is here as a citizen. She stated that RSA 676:4-A states that the Planning Board can revoke an applicant's Site Plan Review if the applicant fails to adhere to the approval. The Planning Board is not allowed to approve a use that is not allowed. Chelley Tighe stated that it was mentioned to them why they are not welcoming a business in Fitzwilliam. They welcome business, they are asking that they follow the rules like everyone else. Dana Pinney stated that the ordinances were put in place to protect properties.

• **Public Hearing**

• **Appointments**

**4:00 Meet with Jennifer Rhodes :** Representative Jennifer Rhodes met with the board. Representative Rhodes updated the board with work she has been working on at the State. Representative Rhoades stated that she had just received our letter regarding the voting machines. She stated that the last time she met with the board they were concerned with the Cheshire County budget. She has been looking into this. She feels there are a lot of things that the county budget is doing right. School funding has been increased this year. The State adequacy was increased by 169 million dollars this year. The reimbursements for special education were increased. Mr. Doerpholz stated that he feels the school apportionment based on evaluation is unfair. School funding should be based on student population. Mr. Nolan stated that he feels that towns are going to end up paying for the ambulance. He does not feel they are working with towns. Mr. Nolan stated he would like to see it changed so that you don't have to be licensed to drive the ambulance.

**5:00 Meet with Chief Dubriske & Charley Kenison:** Chief Dubriske stated that they have been in negotiations with Cheshire Ambulance. The first 20% of overall calls will be considered mutual aid. This is separate from paramedic. We do not have a formal contract. Mr. Doerpholz questioned if the personnel change at the County ambulance has any effect on us. Chief Dubriske stated that it has not. We are in a good position now.

Chief Dubriske stated that they are having some issues with the billing agency. They are having issues with dividing the calls between Troy and Fitzwilliam. They are looking for another company and are very impressed with them. They will be talking with Troy next week.

**Non-Public Session RSA 91-A:3 II (a) personnel**

- **5 :15 pm – Mr. Doerpholz made a motion to go into Non-Public Session RSA 91-A3 II ( a ) Personnel Mr. Nolan seconded, motion carried 2-0. Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes**

- **Consent Agenda:** Mr. Nolan made a motion to approve the consent agenda, Mr. Doerpholz seconded, motion carried 2-0
- **Payroll and Vendor Manifests**
  - **Approve 10/26/23 public and non-public minutes.**
  - **Construction Permit – Map 6, Lot 5-5**
  - **Map 8, Lot 27-2**
- **New Business**

- **Review legal invoice:** Reviewed
- **Review City of Keene hazardous waste collection:** Mr. Nolan made a motion to reimburse directly for receipts, Mr. Doerpholz seconded motion passed 2-0.
- **Request for refund on canceled construction permit:** Mr. Doerpholz made a motion to approve a refund, the motion was seconded by Mr. Doerpholz, the motion passed 2-0.
- **Budget work**
  - Executive
  - General government Buildings
  - Revaluation CIP
- **Continued Business**
  - **Turnkey – Folder with information to be reviewed:** Mr. Doerpholz stated that the board requested information with regard to the Turnkey Business. Mr. Nolan stated that the Site Plan approval did not contain any conditions. The board does not have anything they can enforce. On the site walk an issue that was brought forth was determined by the State, it was not an issue. Mr. Doerpholz stated that in several of the Planning Board minutes it is noted that they need to come back for an additional Site Plan Review. He is not sure why they have not followed through on this. Turnkey has addressed the Alteration of Terrain with the State. Mr. Doerpholz questioned if the Planning Board has scheduled a Site Plan with the Planning Board. Mr. Nolan stated that they have not. A letter will be sent to the Planning Board.
  - Other Business – Information Only
    - **Repurchase of tax deeded property:** Reviewed
  - **Non-Public - If Necessary Non-Public Session - RSA 91-A:3 II a, b, c, d, e, I**
    - **5:15 pm – Mr. Doepholz made a motion to go into Non-Public Session RSA 91-A3 II ( a ) compensation, Mr. Nolan seconded, motion carried 2-0. Roll Call vote: Mr. Doepholz -yes, Mr. Nolan - yes**
    - **6:05 pm - Mr. Doepholz made a motion to go into Non-Public Session RSA 91-A3 II ( a ) Hiring Mr. Nolan seconded, motion carried 3-0. Roll Call vote: Mr. Doepholz -yes, Mr. Nolan – yes.**

## Adjournment

Mr. Nolan made a motion to adjourn the meeting at 6:20 p.m. Mr. seconded and the motion passed. 2-0

Submitted by:

Debbie Favreau  
Town Administrator

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Brian Doerpholz, Chairman

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Martin Nolan

Board of Selectmen