



**TOWN OF FITZWILLIAM**  
 P.O. BOX 725  
 FITZWILLIAM, NH 03447  
 (603) 585-7723 Fax: (603) 585-7744  
 email: fitzwilliamnh@wivalley.net

**APPLICATION FOR RENTAL OF TOWN PROPERTY**

Name of person, Group or Organization \_\_\_\_\_  
 Person Responsible, if other than above \_\_\_\_\_  
 Address and Phone Number \_\_\_\_\_

Building or Property Requested (circle) : Town Hall Upper Hall Lower Hall  
 Kitchen Fire Station Town Common Plante Memorial Park

Date (s) requested \_\_\_\_\_  
 Time of Event Start \_\_\_\_\_ Finish \_\_\_\_\_  
 Type of Use (circle): Regular Meeting Special Meeting Dance Play Lecture  
 Other \_\_\_\_\_

Approximate number of people expected \_\_\_\_\_  
 Public Event Private Event

Numbers of times and dates required for preparation \_\_\_\_\_  
 Decorations, alterations or structural changes desired (please describe in detail) \_\_\_\_\_

Special requirements: \_\_\_\_\_

Security deposit is attached yes no waived

Rate to be charged \_\_\_\_\_

Rental fee is enclosed yes no no charge

NOTE: All rental fees and security deposits must be received no later than two weeks prior to rental date.

Insurance certificate on file yes no (please attach certificate)

Number of Police Officers to be present \_\_\_\_\_ (Special Detail)

I \_\_\_\_\_ have read the policy on rental of town property and the specific rules and regulations regarding the building/property to be rented. I agree to abide by them and that my guests will do likewise.

(signed) \_\_\_\_\_

Application: Approved Disapproved

Comments/Special Conditions Required: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Board of Selectmen

