



TOWN OF FITZWILLIAM
 P.O. BOX 725
 FITZWILLIAM, NH 03447
 (603) 585-7723 Fax: (603) 585-7744
 email: fitzwilliamnh@fitzwilliam-nh.gov

APPLICATION FOR RENTAL OF TOWN PROPERTY

Name of person, Group or Organization _____
 Person Responsible, if other than above _____
 Address and Phone Number _____

Building or Property Requested (circle) : Town Hall Upper Hall Lower Hall
 Kitchen Fire Station Town Common Plante Memorial Park

Date (s) requested _____
 Time of Event Start _____ Finish _____
 Type of Use (circle): Regular Meeting Special Meeting Dance Play Lecture
 Other _____

Approximate number of people expected _____
 Public Event Private Event

Numbers of times and dates required for preparation _____
 Decorations, alterations or structural changes desired (please describe in detail) _____

Special requirements: _____

Security deposit is attached yes no waived

Rate to be charged _____

Rental fee is enclosed yes no no charge

NOTE: All rental fees and security deposits must be received no later than two weeks prior to rental date.

Insurance certificate on file yes no (please attach certificate)

Number of Police Officers to be present _____ (Special Detail)

I _____ have read the policy on rental of town property and the specific rules and regulations regarding the building/property to be rented. I agree to abide by them and that my guests will do likewise.

(signed) _____

Application: Approved Disapproved

Comments/Special Conditions Required: _____

Board of Selectmen

