

Town of Fitzwilliam - APPROVED

Planning Board Meeting

August 15, 2017

Members Present: Suzzane Gray, Paul Haynes, Ross Tourigny, Matthew Buonomano and Nancy Carney, Selectman's Representative.

Call to Order: 7:05pm

Mr. Ken Abbott of ABTech was in for a preliminary consultation to discuss a new business located at 126 NH Route 12 North, Map 15, Lot 36 in the Light Industrial District. Mr. Abbott explained to the board, that he will be moving his business from Swanzey to Fitzwilliam. The Business produces Air bearings and Micro Form gages and currently has 23 employees and hopes in the next few years to hire 10 more people. The business has been around for almost twenty years. He reports there are no hazardous materials in the manufacturing except oils for the machine.

Ms. Gray asked questions about the current building and what changes he might need to make. Mr. Abbott described that there would be no major changes. He was going to replace the current HVAC system and add three additional units to the roof of the building. There would be deliveries during the day or shipments out of the location and there would be no night time operations.

Ms. Gray also asked about the parking and if there was enough, Mr. Abbott said there was ample parking. He did have questions about other permits he might need. Ms. Carney said that a sign permit would be needed. He asked about a construction permit for the additional HVAC units and Ms. Carney did suggest that he put a permit in.

The Board discussed whether a site plan review would be needed. Ms. Gray indicated that building is in use in the light industrial district and did believe that they not would need to have a full site plan review.

A motion was made to approve the new business without a full site plan review was made by Ms. Gray and seconded by Mr. Buonomano. A vote was taken it was voted in the affirmative, unanimously.

A motion was made by Mr. Haynes, seconded by Mr. Buonomano to approve the minutes from the minutes from the July 18, 2017 meeting of the Planning Board. Voted in the affirmative, unanimously.

The Fee Schedule Proposal was brought for discussion by Mr. Buonomano. Mr. Buonomano presented a draft of proposed fees as well as questions that would need to be addressed by the board. Mr. Buonomano suggested the fee increase to help offset the cost of research for cases and the future Master Planning, as well as being proactive. The new fee schedule as proposed for Major Site Plan review would not include engineering fees, et. al. Mr. Tourigny asked about "Major and Minor," It was explained by Mr. Buonomano that the definitions would need to be changed at Town Meeting. Mr. Tourigny suggested that the definitions could remain and the only change would be to the fees.

Further discussion was held concerning fees and the proposed changes. A motion was made by Mr. Buonomano and seconded by Mr. Haynes to adopt changes in fee to:

Home Business - \$125.00

Boundary Line Adjustment - \$100.00

Minor (2-3 lots) - \$250.00/2 with the third lot being \$100.00

Major (4+) - \$500.00 + \$250/lot

Abutter Mailing – Mailing cost + \$2.00/abutter

Registry Fee – Mylar – Cost

LCHIP – Cost

This motion was voted in the affirmative, unanimously.

Adjournment 8:57 a motion to adjourn was made by Mr. Buonomano and seconded by Mr. Haynes and voted in the affirmative, unanimously.

Respectively Submitted,

Nancy Carney

Temporary Secretary