

**Town of Fitzwilliam  
Historic District Commission  
Meeting Minutes  
May 13, 2021**

**Members Present (Physically):** John Fitzwilliam, Chairman; Ken Beckwith; Bill Davis; and Pat Deyo.

**Members Present (Remotely):** Marcia Camden; and Robyn Bates, Selectman's Representative.

**Members Absent:** Melanie Patterson, Alternate; and Bill Pine, Alternate.

**Staff Present (Physically):** Lori Nolan, Land Use Coordinator

**Others Present (Physically):** Tim Parson

**Others Present (Remotely):** Kevin Ransom; Roger Schrenk; and Jon Fultz.

**Call To Order** The Chairman opened the meeting at 4:01pm.

**Timothy Parsons – seeking approval to install a 24 foot above-ground pool and a 12x22 foot deck at 49 Richmond Road. [Map 32, Lot 17 – Residential District]**

The Commission reviewed the application. The Commission recalled how nice the barn looked, which was built last year. Chairman Fitzwilliam did not feel the pool would be "in your face". Mr. Parson stated it will be slightly visible from the road, but one would mainly see the privacy fence.

**Mr. Beckwith motioned to accept the proposal as written with no conditions. Mr. Davis seconded. Motion passed unanimously.**

Yes: 5 [Fitzwilliam; Beckwith; Davis; Camden; and Deyo]; No: 0; Abstained: 0

**Roger Schrenk/Jon Fultz – seek approval to install a 20x40 foot in-ground pool at 50 Collins Pond Road. [Map 29, Lot 24 – Residential District]**

Chairman Fitzwilliam stated the location of the pool would be behind the new barn and buffered from view. One would only be able to see the fence from the road. Mr. Beckwith asked what kind of fence is planned. Mr. Schrenk stated there will be a four foot fence for protection, but they will install a three foot stone wall around the entire perimeter of the pool. He further stated that he is a preservation graduate and sensitive to the old look and feel. Chairman Fitzwilliam was satisfied as the view from the road will be of a stone wall. Mr. Davis felt the stone wall would be a nice touch.

**Mr. Davis motioned to accept the proposal as written with no conditions. Mr. Deyo seconded. Motion passed unanimously.**

Yes: 5 [Fitzwilliam; Beckwith; Davis; Camden; and Deyo]; No: 0; Abstained: 0

**Review of Minutes**

**Mr. Beckwith motioned to approve the minutes of April 8, 2021 as written. Mr. Deyo seconded. Motion passed unanimously.**

Yes: 5 [Fitzwilliam; Beckwith; Davis; Camden; and Deyo]; No: 0; Abstained: 0

**Old Business**

**Review of Historic District Design Guidelines**

Mr. Deyo stated that he has incorporated state laws about outdoor boilers into his latest draft. The new rules addressed pollution. He felt that aesthetics and pollution make it difficult to allow in the Historic District. Mr. Davis stated there was one on Route 119 that was just removed. It is about 15 feet from the road and he speculated if it was removed due to the new rules.

**Master Plan**

Mr. Deyo volunteered to represent the Historic District Commission with the Planning Board to review Master Plan goals/strategies from 2012.

Mr. Deyo asked how the various Boards review and handle applications. The LUC gave a brief explanation of the process. The Planning Board will hear from the applicants first and then refer them out to the appropriate Board(s). However, the Historic District is its "own animal" and typically does not go through the Planning Board. Mr. Davis had concerns about non-Historic District properties not following regulations or the process. Ms.

Camden agreed. The LUC stated she is currently writing "Understanding Land Use", which will hopefully help the public understand the process better.

Mr. Davis commented that the Old Post Office property continues to look bad. The LUC stated the property is up for sale. Chairman Fitzwilliam stated the Greek revival house owned by Mary Fitzpatrick on Lower Troy Road is up for sale as well. He also anticipated that house across the street should be up for sale soon to settle the estate.

**Re- Appointment of Member**

**Mr. Deyo motioned to recommend the re-appointment of John Fitzwilliam to the Historic District Commission. Mr. Beckwith seconded. Motion passed unanimously.**

Yes: 5 [Fitzwilliam; Beckwith; Davis; Camden; and Deyo]; No: 0; Abstained: 0

Ms. Camden requested that notice of the public hearing to review the updated Historic District Commission guidelines is included in the next edition of the newsletter. The LUC will write and submit.

Barbara Brooks requested to be involved in the welcome packet that will be sent to new residents of the Historic District.

**With no further business to discuss, Mr. Deyo motioned to adjourn. Mr. Beckwith seconded. Motion passed unanimously.**

Yes: 5 [Fitzwilliam; Beckwith; Davis; Camden; and Deyo]; No: 0; Abstained: 0

The meeting was adjourned at 4:41pm.

Respectfully submitted,

Lori Nolan  
Land Use Coordinator

**Minutes approved as written on August 12, 2021.**