

**Town of Fitzwilliam
Historic District Commission
Meeting Minutes
May 14, 2020**

Note: Due to the COVID-19 pandemic, the Historic District Commission met remotely via phone/video conferencing, as allowed under NH Executive Order 2020-04, Emergency Order #12.

Members Present: John Fitzwilliam, Chairman; Claire Borowski, Marcia Camden; and Robyn Bates, Selectman's Representative.

Members Absent: Bill Davis

Staff Present: Lori Nolan, Land Use Coordinator

Others Present: Erica Waryzbok

Call To Order The Chairman opened the meeting at 4:10.

The commission met with **Erica Waryzbok** [Map 33, Lot 4] regarding the building of a deck, breezeway, and pergola, as well as replacement of windows at 11 Robbins Road. The proposal is attached. The applicant indicated that the proposal and project scope speaks for itself and had no further comments.

Chairman Fitzwilliam commented that a lot of work has been done on the house and is not an antique.

Selectman Bates commented that the front breezeway is a nice addition. The work in the back would look nice as well. She further commented that the proposal submitted would not go against the guidelines. Chairman Fitzwilliam agreed.

Ms. Camden asked if the applicant is replacing the deck with a breezeway. Ms. Waryzbok indicated yes.

Chairman Fitzwilliam asked the commission if there were any concerns in regards to the windows, specifically the casings on the replacement windows. None of the commission members had concerns.

Ms. Camden motioned to accept the proposal as written with no conditions. Chairman Fitzwilliam seconded. The motion passed unanimously.

Yes: 4 [Fitzwilliam, Borowski, Camden, Bates]; No: 0; Abstained: 0

The board advised Ms. Waryzbok to apply for a construction permit, including the project information.

At this time, the applicant leaves the meeting.

The commission then reviewed the minutes from January 9, 2020. Two minor spelling errors were amended. **Chairman Fitzwilliam motioned to approve the minutes with edits. Selectman Bates seconded. Motion passed unanimously.**

Yes: 4 [Fitzwilliam, Borowski, Camden, Bates]; No: 0; Abstained: 0

Old Business

Chairman Fitzwilliam explained to the commission that the Schofield fencing proposal on Lower Troy Road is still pending.

New Business

Selectman Bates updated the commission that the Select Board met and discussed yard debris. They are actively starting to move on this project and are currently reviewing the ordinances to see what can be done to clean up yards in town. Chairman Fitzwilliam commented that this is very good to hear.

With no further business to discuss, **Ms. Camden motioned to adjourn the meeting. Selectman Bates seconded. The motion passed unanimously.**

Yes: 4 [Fitzwilliam, Borowski, Camden, Bates]; No: 0; Abstained: 0

The meeting was adjourned at 4:23pm.

Respectfully submitted,

Lori Nolan
Land Use Coordinator

Minutes approved as written on July 9, 2020.