

**Town of Fitzwilliam
Historic District Commission
Meeting Minutes
January 9, 2020**

Members Present: John Fitzwilliam, Chairman; Bill Davis, Marcia Camden; and Robyn Bates, Selectman's Representative.

Members Absent: Claire Borowski

Others Present: Joanna Schofield

Call To Order The Chairman opened the meeting at 4:00.

The commission met with **Earl Schofield** [Map 33, Lot 24] regarding erecting a fence on Lower Troy Road. The proposal is attached.

Davis proposed moving a gazebo, currently on the former Richard Rettig property [Rt. 12, north of Crossroad's Pizza], to the Common across from the Town Hall parking lot. Additional volunteers would be needed. **The HSC voted on the moving of the gazebo. All members in attendance voted in favor.**

Camden asked about a form on how to write a warrant article as February 4 is the deadline to submit any warrant articles. Debbie Favreau [Town Administrator] joined meeting to educate the commission on the proper ways to write an article.

Chairman Fitzwilliam thanked Mr. Davis for all his work. Mr. Davis will rewrite and submit the warrant article to raise and appropriate the move.

Joanna Schofield spoke to the HDC about fencing on her property. Fitzwilliam noted that it does not conform to the HDC guidelines. It is okay for a temporary fence, but it cannot stay permanently. Schofield asked about the guidelines and the HDC advised her to look around the Common. Fitzwilliam asked for her to come up with a design and present it to the HDC. Camden explained if it's a repair in "like kind" it does not need to be reviewed. She also said she would email Schofield a booklet of the guidelines. Schofield asked about the other properties near hers. Fitzwilliam mentioned the Town is limited on enforcement and hopes that more people will take care of their properties. He thanked Schofield for coming in and welcomed her to the community.

Camden motioned to adjourn meeting. Fitzwilliam seconded. Motion passed unanimously.

Respectfully submitted,

Robyn Bates
Fitzwilliam Selectman

Minutes approved on May 14, 2020