

**Town of Fitzwilliam
Historic District Commission
Meeting Minutes
September 13, 2018**

Members Present: John Fitzwilliam, Chairman; Ken Beckwith, Vice Chairman; Bill Davis and Marcia Camden, Members.

Others Present: Sally Sue D. Girolamo, Applicant; Phyllis Peterson, interested in Historic District Commission; and Laurie Hayward, Land Use Administrative Assistant (LUA).

Call To Order The Chairman opened meeting at 4:00

HDC Permit for Sally Sue Girolamo to locate a shed, which is roughly 96 square feet in size, on the property at 17 Upper Troy Road, Tax Map 32, Lot 29 in the Historic District. The Chair called for members' questions regarding the Applicants request. Beckwith stated that he sees no problem with the setbacks. The Chair noted that the shed is just under 100 square feet. Asked if it was visible from the street, the Applicant stated that it would not be. The Chair noted that the proposal is for a shed that matches the house in terms of siding and color. **Beckwith made a motion to approve the Girolamo Application; Davis seconded and it was approved unanimously.**

The Chair signed the Historic District Permit and explained to Girolamo that the paperwork needs to be taken to the Select Board to complete the application for Construction Permit. Girolamo left the meeting.

The Chair asked Phyllis Peterson whether she wished to speak. Peterson said that she was simply interested in attending a meeting. Phyllis Peterson left at 4:33.

HDC Permit for Joseph Piccolo to repair and replace the roof with new architectural laminate shingles. The LUA explained that Piccolo is in Europe and so won't be here for the meeting. It was noted that the application does have sample photos of possible roofing. Board members agreed that Board could take up the application, despite the fact that Piccolo was absent. It was agreed that the proposed replacement roof represents an improvement. **Davis moved that the application be approved with the condition that the roof installed be one of the colors submitted with the application; Beckwith seconded the motion and it was voted unanimously.**

Correspondence: Members took up an email from Fred & Janet Wilkinson. They questioned whether they needed Historic District Commission approval to permit them to install a stand-by generator and their property at 64 Lower Troy Road. Members agreed that it was OK as long as the unit is sited side or back and, therefore, hidden from view.

New Business: Beckwith brought pictures and there is a house that is being painted a bright yellow. His sense is that it is well off from the prior color. Beckwith suggested that as there is painting going on and they should have contacted the HDC Commission. The LUA asked if the Commission wanted her to call

the owner Marilyn Ortega. They decided that they wanted to send a letter along with a HDC pamphlet. Members read the draft that Beckwith brought.

Marcia Camden asked about what the town does for new people coming into the town. She explained that she asks the question because of issues with new residents not knowing they need to come before the Historic District Commission. It was suggested that she speak with Suzanne Gray of the Economic Commission.

Marcia Camden requested that the LUA ask the Select Board whether they would entertain the idea of creating some sort of pamphlet or other means of letting new comers to Fitzwilliam know what services and businesses exist here in Fitzwilliam.

Minutes from the previous meeting: The Commission took up the Minutes of May 10, 2018. Beckwith moved; Davis seconded that the minutes be approved and it was approved.

There being no further business, **Davis moved the meeting be adjourned and it was voted unanimously that the meeting adjourn** at 4:38.

Respectfully submitted,

Laurie Hayward
Land Use Administrative Assistant