

Town of Fitzwilliam, NH * Site Plan Review Checklist

Applicant Name _____

Owner Name _____

Mailing Address _____

Date of Application _____ **Regional Impact** _____

Map ____ **Lot** ____ **District** _____ **Major SP** ____ **Minor SP** ____

Site Plan Review Checklist

Submission Items

(Check mark = submitted, N = not submitted, W = waiver needed)

- _____ 1. Completed application form
- _____ 2. Site plan meets following specifications: Sheet size: twenty-two by thirty-four (22 x 34) inches maximum; Scale: not less than one (1) inch equals sixty (60) feet; Match lines when needed; Date, title, scale, North arrow and location map; Name and address of developer, designer/engineer, name of project, owner of record and signature; Signature block; Topographical plan with contour lines at two-foot vertical intervals; bench mark from United States Geological Survey datum; All easements shown. Six (6) prints of each plan sheet (blue or black line).
- _____ 3. List of current names and addresses of all abutters within two hundred (200) feet of the property line, including those across any street/stream.
- _____ 5. Sketch of site showing existing, natural features, including watercourses and water bodies, trees and other vegetation, topographical features and any other features which should be considered in the site design process.
- _____ 6. Plan of all buildings, with their type, size, location (setbacks) and elevation of first floor slab indicated (assume permanent on site elevation).
- _____ 7. An elevation view of all buildings indicating their height, bulk and surface treatment.
- _____ 8. Layout of parking and loading spaces and proposed sidewalks.
- _____ 9. Location, width, curbing and type of access and egress, and streets near proposed site.

Town of Fitzwilliam, NH * Site Plan Review Checklist

Applicant Name _____

- _____ 10. Size and proposed location of water supply and sewage facilities and provision for future expansion sewage and water facilities and all distances from existing water and sewage facilities on the site and on abutting properties to a distance of 200 feet

- _____ 11. Type and location of solid waste disposal facilities.

- _____ 12. Location, elevation and layout of catch basins and other surface drainage features.

- _____ 13. Existing and proposed contours and finished grade elevations; all contours shall be a minimum of two-foot intervals.

- _____ 14. Type, extent and location of existing and proposed landscaping and open space areas indicating what existing landscaping and open space areas will be retained.

- _____ 15. Location, size, and design of proposed signs and other advertising devices.

- _____ 16. Size and location of all public service connections: gas, power, telephone, fire alarm, overhead or underground.

- _____ 17. Location and type of lighting for all outdoor facilities.

- _____ 18. Lines of all existing and adjoining streets.

- _____ 19. Surveyed property lines showing their deflection angles, distances, radius, lengths of arcs and control angles along property lines and monument locations, and names of all abutters within two hundred (200) feet.

Note: The Planning Board may require additional items, based on review of site plan.