



**BOARD OF SELECTMEN**  
P.O. BOX 725  
13 Templeton Turnpike  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744

**Fitzwilliam Town Hall**  
**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**October 12, 2023**  
**4:00 P.M.**

**Selectmen Present:** Brian Doerpholz, Martin Nolan, Nancy Carney,

**Guests:** Dana Pinney, Suzanne Gray, Sandra Millar, Dana Pinney, Kimberly Gilbert, Dave Tighe, Chelley Tighe, and Mike Piquette

**AGENDA:**

- **Call to Order**  
Mr. Doerpholz called the meeting to order at 4 pm
- **Public Comment:** Raised concerns about Turnkey.
- **Public Hearing**
- **Appointments**
  - **4:30**
    - **Non-Public Session RSA 91-A:3 II (I) – Legal**
      - At 4:31 Mr. Nolan made a motion to go into non-public session under RSA 91-A:3II(I). Ms. Carney seconded, and motion passed 3-0. Roll Call vote: Mr. Doerpholz - yes Mr. Nolan – Yes, Ms. Carney – Yes.
      - At 5:20 pm Ms. Carney made a motion to leave non-public session. Mr. Nolan seconded, and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – yes, Mr. Nolan – Yes, Ms. Carney - Yes.
    - **Common Committee:** Carole Beckwith and Allen Gates came before the Board to discuss purchase of a Christmas tree would be between 8 to 10 feet. Cost would be \$100 to \$150. Also discussed the tree on the common, Ms. Beckwith brought with her the original quotes to have the tree cut and/or trimmed. The Board suggested that she reach out to Phil's Tree and John Holman for a quote as well as the one she submitted to the tree taken down. Meanwhile we need to reach out to Andy and have him come in and report to the Board on what he has done.
- **Consent Agenda – Ms. Carney made a motion to approve the consent agenda, Mr. Nolan seconded, motion carried 3-0**
  - **Payroll and Vendor Manifests**
  - **Minutes – September 28, 2023 – Public and Non-Public**
  - **Construction Permit Application**
- **Continued Business**
- **New Business**
  - **29 Carlotta Rd:** Deck setback – Mr. Nolan made a motion to have Code Enforcement go and do an exact physical measurement of these setbacks and get back to them. Map 13, Lot 14-2, Ms. Carney seconded, motion carried 3-0
  - **Property Tax Card:** Veteran's Exemption – Ms. Carney made a motion to approve, Mr. Nolan seconded, motion Carried 3-0
  - **Request of Cemetery Tree Removal:** Mr. Doerpholz shared that we have a policy to get 3 bids, need to ask Mike to try and get a quote from Phil's and Windblown Tree

- **Review Legal Invoice:** Mr. Doerpholz made a motion to approve, the motion was seconded by Mr. Nolan, the motion carried 3-0
- **CIP Appointment:** Jason Drew, and Robyn Bates. The committee will start in December. Mr. Doerpholz made a motion to appoint Mr. Drew and Ms. Bates, Mr. Nolan seconded, motion carried 3-0
  
- **Other Business – Information Only**
  - **Senator Ricciardi – Response on Vote Counting Machine**
  - **Zoning Violation – Notice to Vacate**
  - **Email from Cheshire County – Need to see if Adam is available for this.**
  
- **Non-Public - If Necessary Non-Public Session - RSA 91-A:3 II a, b, c, d, e, I**
  - **Non-Public Session RSA 91-A :3 II (e) - Legal**
  - **Non-Public Session RSA 91-A :3 II (a) – Employee Evaluation**

Mr. Doerpholz made a motion to adjourn the meeting at 5:45 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Rhonda Sheats  
Town Administrator Assistant

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Brian Doerpholz, Chairman

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Martin Nolan

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Nancy Carney  
Board of Selectmen