



**BOARD OF SELECTMEN**  
P.O. BOX 725  
13 Templeton Turnpike  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744

**Fitzwilliam Town Hall**  
**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**December 18, 2023**  
**4:00 P.M.**

**Selectmen Present:** Brian Doerpholz, Chairman; Martin Nolan

**Guests:** Dana Pinney; David Tighe; Mike Piquette, Dan Sutton, chairman of ZBA; Amanda McHugh; Isaac Morris

**Also Present:** Debbie Favreau, Town Administrator; Shannon Lucas, Secretary

**Call to Order**

1. Mr. Doerpholz called the meeting to order at 4:03 p.m
2. Ms. Carney arrived to meeting at 4:17

**Public Comment:**

1. Mr. Tighe: Fitzwilliam water district asking permission to bring over a four-drawer file cabinet from "Ken's" basement to Town Hall
  - a. Mr. Nolan made motion to move filing cabinet, Mr. Doerpholz seconded; motion passed 2-0
2. Mr. Pinney noted that other townships have compensations on the lower side

**Public Hearing:**

1. placeholder

**Appointments**

1. 4:00 Meet with Chief DiSalvo
  1. Budget surplus of \$36,76.31, requests use for
    - i. Holsters \$3,457
    - ii. Lights \$ 2,799
    - iii. Red dots
  2. Discussed using surplus budget vs. expendable trust
  3. Ms. Carney moved to approve expenditure for holsters and lights; Mr. Doerpholz amended the motion to include pistols in expenditure with holsters and lights, Mr. Doerpholz seconded the original motion. Motion passed 3-0
2. 4:35 Meeting with Dan Sutton, chairman of ZBA; Amanda McHugh, Isaac Morris
  1. Mr. Sutton, Mr. Morris and Ms. McHugh expressed concern that there was no specific emergency plan for residents of The Fitzwilliam Inn who may be suffering mental or psychotic breakdowns, or drug use relapse events. This translated to safety concerns for residents abutting The Inn.

2. Mr. Doerpholz reminded the public that the appropriate emergency departments have reviewed and approved the plan already submitted and that it was just waiting for official approval by the health officer.
3. Ms. Carney assured those in attendance that EMT personnel are already well-trained to handle such situations as named above, and that these things happen on a daily basis in the day of an EMT personnel.
4. Mr. Nolan shared that in addition, emergency dispatch is very good at collecting all information as possible during an event prior to passing on info to appropriate personnel, and thus stacking the odds toward a favorable outcome
5. Mr. Sutton expressed appreciation at the responses by Ms. Carney and Mr. Nolan and felt satisfied that their immediate questions and concerns had been alleviated
6. Ms. Carney reiterated that continuing questions and concerns were welcomed and the Board of Selectmen is available for discussion of such matters
7. Meeting over 506

**Consent Agenda** – Mr. Doerpholz made a motion to approve the consent agenda minus the minutes (so Ms. Carney had a chance to arrive and be a part of the discussion. Mr. Nolan seconded; motion carried 2-0

1. At 7:45 Mr. Doerpholz moved to accept minutes from last meeting; Mr. Nolan seconded; motion passed 3-0

#### **New Business**

1. Budget Work
  - a. Reviewed submitted budgets
    - i. Cemetery
      1. Looking at a replacement trailer from CIP, discussed using budget money for trailer instead of CIP
        - a. Try to get a quote and a sale for this year to use this year's budget money
        - b. Mr. Doerpholz moved to use this year's budget monies raised, Mr. Nolan seconded, Ms. Carney abstained motion passed 2-0
      - ii. Mr. Doerpholz moved for Mr. Smith, Highway Department Director to use remainder of operating budget for compactor, salt, etc. Mr. Nolan seconded the motion, motion passed 3-0
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  - b. Discussed ambulance billing contract
    - i. Discussed switching ambulance contractors because of issues regarding the collection of unpaid debts
    - ii. Thirty days written notice are required to cancel contract with current contractor
    - iii. Ms. Carney makes motion to go with PNX "upon termination of previous contract with current contractor" to avoid losing remaining months in contract with current contractor Mr. Nolan second, motion passed 3-0

#### **Continued Business**

1. reviewed email from Health Officer

#### **Other Business – Information Only**

2. review County budget

#### **Non-Public - If Necessary Non-Public Session - RSA 91-A:3 II I**

1. At 5:15 p.m. Mr. Doerpholz moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0
  - a. Last non-public minutes to be changed from
2. At 7:30 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0
3. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

**Adjournment**

- Ms. Carney moved to adjourn the meeting at 8:09 p.m.; Mr. Doerpholz seconded; motion passed 3-0

Submitted by:

Shannon Godby Lucas  
Secretary

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Brian Doerpholz, Chairman

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Martin Nolan

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Nancy Carney

Board of Selectmen