



**BOARD OF SELECTMEN**  
P.O. BOX 725  
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FITZWILLIAM, NH 03447  
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**Fitzwilliam Town Hall**  
**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**October 2, 2024**  
**6:00 P.M.**

**Selectmen Present:** Martin Nolan, Chairman; Nancy Carney; Thomas Rothermel

**Guests:** Mike Piquette; David Tighe, Carol Ann Rocheleau

**Also Present:** Debbie Favreau, Town Administrator; Rhonda Sheats, Administrative Assistant

**Call to Order**

1. Mr. Nolan called the meeting to order at 6 pm

**Public Comment:**

- Mr. Tighe shared that Turnkey has been working nights past 10:00 p.m. Mr. Piquette also shared the same as he has been out and heard noise coming from the location he is assuming they are doing some type of repairs possibly some welding. Mr. Tighe and Mr. Piquette also shared that they are putting out firewood for the public that is pressure treated, fire retardant and OSB.
- Mr. Piquette shared that he does not understand the going back and forth between the Zoning and Planning Board. Mr. Piquette and Mr. Tighe shared that they felt it is very unfair that no fines are being done, as if this was a resident in Town, they would have fines. Mr. Piquette shared that Turnkey is working under violations and the longer we let this go the more mistakes each Board in Town is going to make as the Boards change. Mr. Nolan shared that he would take all this information under advisement.

**Appointments**

- **6:04 Meet with Roxanne Monteverde - Part A Non-Public Session - RSA 91-A:3 (c) Personnel**

At 6:04p.m Ms. Carney moved to go into non-public session; Mr. Nolan seconded the motion; motion passed 3-0

At 6:29 p.m. Mr. Nolan moved to go back to public session; Mr. Rothermel seconded the motion; motion passed 3-0

**ROLL CALL VOTE:** Mr. Rothermel – yes, Mr. Nolan – yes, Ms. Carney – yes.

After returning to public session Ms. Carney moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

- **6:30 Meet with Budget Committee Members** – Members Present: Andy Wood, Carl Hagstrom, Susan Silverman, William Davis, Jennifer Cesaitis and Barbara Brooks; Ms. Favreau gave copies of the current budget to each member along with a larger copy of the capital outlay for review. Budget was reviewed, Mr. Woods requested that Ms. Sheats make up budget books as she did the CIP books for each budget member. There were only four (4) members that would like a book. First Budget Meeting is scheduled for November 14 at 7:00 p.m.

**Consent Agenda** – Ms. Carney made a motion to approve the consent agenda, Mr. Rothermel seconded; motion passed 3-0

- Approve 9/25/24 public and non-public minutes
- Construction Permits

- Map 12 Lot 41- 5
- Map 12 Lot 41- 6

### **New Business**

- **Pavilion Donation** - Gentleman from Tri-State Restoration would like to donate a Pavilion for the Common. He would like to find someone to donate the concrete to secure the pavilion down as it should not cost the Town any money. The Board shared that this would need to go before the Historic District as well as the Common Community and if they approve would need to have a Warrant Article down for the Town's people to vote on. Gave his address and phone numbers to the Board for further discussion and if they would like a picture of what the pavilion would look like he has one at his home.
- **Croteau Map 11 Lot 3** – Need to send a Cease and Deist on all businesses until all paperwork is in order with the Town.

### **Continued Business**

- **Discuss Cost of Living** – Ms. Carney made a motion of 2.8% Mr. Nolan seconded; motion passed 3-0
- **Discuss ARPA Expenses** – We have \$17,000 left we will Chief DiSalvo has ordered his radios, Chief Dubriske's radios are in we have not seen a bill yet, and we are waiting for the final bill from Massin's painting. Discussed the back ramp possibility enclosing, also railing on the front stairs (need to discuss with historic society).
- **Discuss Railing for Front Stairs** – Mr. Rothermel shared that his son does welding, he could bring in samples of what his thought was for a railing for next meeting and he will be attending the next historic meeting and will discuss the railings with them as well.
- **Discuss Office Lay-out** – discussion of the office layout on committing the ARPA money toward having this done. Getting a contract for the spring.
- **Discuss Jodi Mattson concern** – Christmas Tree Lighting at Depot Park, they are in need of electrical work to be done. They have one (1) quote at \$3,500 this could possibly be done out of ARPA funds. They are looking to get another quote or two.
- **Discuss Tennis Courts** – The Tennis Courts are done, the company that did the resurfacing has suggested that some trees and limbs be taken down. Fallon sent email to Ms. Favreau. Much discussion on the situation and what to do. Mr. Rothermel will go down and take a look at. Mr. Nolan suggested that we have Jonathan the Highway Director look at as well and get his opinion on what he might be able to do and we go from there. Will discuss at the next meeting.
- **Discuss Work on Highway Vehicles** – Jonathan took the highway vehicles to J & J for inspection and only one of the vehicles passed inspection. The highway department was told last year of the work that needed to be done. Jonathan wanted to know if he needed to get other quotes to have the work done as he feels that J & J has discounted their prices for the Town. Ms. Carney shared that she felt we should have J & J do the work, Mr. Rothermel shared to get the work done and get the vehicles up to snuff so we can then get them undercoated.
- **Turnkey** – Board would like a letter sent to Turnkey reminding them of the hours of operation, and that are not to be putting firewood out that is pressure treated, OSB, or fire retardant for the public to take.

### **Other Business – Information Only**

- Review Education Tax Warrant
- Mr. Nolan will not be here 10/9
- Ms. Carney will not be at CIP 10/10 or 10/17

### **Part B Non-Public Session - RSA 91-A:3 (a) Personnel**

At 7:24 p.m. Mr. Nolan moved to go into non-public session: Ms. Carney seconded the motion; motion passed 3-0

At 7:40 p.m. Mr. Nolan moved to go back to public session; Mr. Rothermel seconded the motion; motion passed 3-0  
**ROLL CALL VOTE:** Mr. Rothermel – yes, Mr. Nolan – yes, Ms. Carney – yes.

After returning to public session Ms. Carney moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

### **Part C Non-Public Session - RSA 91-A:3 (e) Legal**

At 7:33 p.m. Mr. Nolan moved to go into non-public session: Ms. Carney seconded the motion; motion passed 3-0

At 7:45 p.m. Mr. Nolan moved to go back to public session; Mr. Rothermel seconded the motion; motion passed 3-0  
**ROLL CALL VOTE:** Mr. Rothermel – yes, Mr. Nolan – yes, Ms. Carney – yes.

After returning to public session Mr. Nolan moved to seal non-public minutes; Ms. Carney seconded; motion passed 3-0

**Part D Non-Public Session - RSA 91-A:3 (c) Welfare**

At 7:38 p.m. Mr. Nolan moved to go into non-public session; Mr. Rothermel seconded the motion; motion passed 3-0

At 7:53 p.m. Mr. Nolan moved to go back to public session; Ms. Carney seconded the motion; motion passed 3-0

**ROLL CALL VOTE:** Mr. Rothermel – yes, Mr. Nolan – yes, Ms. Carney – yes.

After returning to public session Rothermel moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

**Adjournment**

Mr. Nolan moved to adjourn the meeting at 7:54 p.m.; Mr. Rothermel seconded; motion passed 3-0

Submitted by:

Rhonda Sheats  
Administrative Assistant

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Martin Nolan, Chairman

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Nancy Carney

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Thomas Rothermel

Board of Selectmen