



BOARD OF SELECTMEN
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
August 21, 2024
6:00 P.M.

Selectmen Present: Martin Nolan, Chairman; Nancy Carney; Thomas Rothermel

Guests: Dana Pinney; Mike Piquette; David Tighe

Also Present: Debbie Favreau, Town Administrator; Rhonda Sheats, Administrative Assistant

Call to Order

1. Mr. Nolan called the meeting to order at 6 pm

Public Comment:

- No Public Comments. Mr. Nolan shared that when we do have public comments, we need to remember to keep the comments brief. Long comments or discussion items should be put on the agenda.

Appointments

- **6:00 Meet with Police Chief Leonard Disalvo** – Chief Disalvo came before the Board to share why he had submitted to the Board the cost for his three (3) new handheld radios. He shared that he was asked to submit a quote for police radios after the Board meeting with the Fire Chief. He understood that discussion had been held at a prior meeting regarding the police radios and he was asked to come before the Board to discuss using ARPA funds to purchase three (3) radios which he needed to replace. Chief Disalvo also shared with the Board that his radios were at least twenty (20) years old. He did not feel the need to replace them as they were still working. At this time Police Department has seven (7) portable radios, could use two (2) more so each officer has one. Mr. Rothermel would like to see the Police Department, like other departments, set money aside for such items as these.
- **6:09 Meet with Jonathan Pratt Highway Director** – Mr. Pratt shared with the Board the quotes he has received for the base, topcoat and overlay for Rte. 119 – Depot and Webb Hill. All State - \$47,250, Vermont Roadworks - \$49,700, and Arlington Paving never returned phone call. Board wanted to know what Mr. Pratt would do with the asphalt and he shared that he would be able to take them to the local companies. Mr. Pratt also shared that 24 Webb Hill shared that they have water running off the mountain and it runs down the road, so Mr. Pratt would like to extend his underdrain another 400 ft. Flow of the water will go to East Lake and will be all underground. Mr. Rothermel shared that with the paving his concern is the by where the Depot Store used to be. Mr. Pratt said he did not believe there would be an issue. Mr. Pratt then wanted to know if the Town had anyone that took care of beavers as there are a lot of issues with beavers in Town. The Board shared that Richard Whipple traps beavers. Mr. Pinney then shared that any contracts the Town makes that are over \$35,000, the Town is responsible to make sure that they are bonded. Mr. Rothermel then shared that he noticed that they had been pushing the rocks back on Templeton Turnpike Rd and it looked great. Mr. Rothermel also asked where the mower deck had fallen off, Mr. Pratt shared it was on the Rhododendron Rd. Mr. Pratt then shared with the Board three (3) quotes on a striper. Pittsburg Spray - \$2,558.75, Titan Porliner - \$2,709.00 and Home Depot Pro - \$2,957.00 Mr. Nolan made motion to purchase \$2,558.75, Ms. Carney seconded motion passed 3-0

- **6:45 Meet with CIP Members** – Met with Andy Wood, Ed Goodell, Josh Joslyn and Jarrod Brooks on phone. Met to discuss what night would work best for each of the members and when we should start meeting. Will start with Thursday September 26th at 6:00 p.m.
- **7:15 Carolann Rocheleau 8 Turner Rd** – Tracy Jarvis and Joshua Curtis came in to meet with Ms. Rocheleau and the Select Board regarding their vacate order. Ms. Rocheleau shared that Ms. Hull should not be coming home. Ms. Rocheleau asked Mr. Curtis how many bedrooms he was claiming in the house, Mr. Curtis said he was claiming three (3). Ms. Rocheleau that he would need to have house re-assessed as it is only assessed as a (1) one bedroom house. Discussed the septic issue and how the gentlemen who installed 1250-gallon tank was just replacing an older tank, there had never been a permitted septic there and that would need to be done. Ms. Rocheleau asked whether the piles of things near the stove had been cleaned up. Ms. Jarvis shared that everything had been cleaned up. Ms. Rocheleau let Ms. Jarvis and Mr. Curtis know why she had asked where the leach field was, it was because of the wetlands. Ms. Jarvis shared that Ms. Hull would be coming home this weekend and Ms. Rocheleau and Ms. Carney shared that Ms. Jarvis may want to speak with case management as Ms. Rocheleau does not feel that the home is ready for Ms. Hull. Ms. Rocheleau asked what was the plan for an emergency exit for Ms. Hull? Ms. Jarvis shared that she would be able to exit through the patio doors. Ms. Rocheleau shared that a ramp would need to be built off the deck. Ms. Jarvis asked if they were to take care of this would Ms. Hull be able to come home. Ms. Rocheleau shared that they would need to come back out and inspect to make sure that everything is done and the property passes the inspection. Inspection time was set up for Friday at 2:00 p.m. Ms. Jarvis asked if they would allow more time to do the Septic. They have been in touch with Septic Pro, Ms. Rocheleau shared that they will see what the inspection looks like.
- **Carolann 5 Doyle Court** – Discussed Monteverde property having crap everywhere again. Looks as though they have added a hut type of thing to the bed of the pickup truck which they are now living in on the property. Mr. Rothermel shared that apparently someone stole their microwave and a can of soup their trailer which should have been locked. It appears the property is reverting to the same mess. Board shared that being Roxanne's property she is responsible and needs to get the trailer off the property or we need to somehow assure that it is locked doors and windows. Carolann will write a letter to Roxanne letting her know that it is being used and there no proper facilities on the property.

Consent Agenda – Ms. Carney made a motion to approve the consent agenda removing Map 21 Lot 8 wo the Board can discuss, Mr. Nolan seconded, motion carried 3-0

- Approve 8/7/24 public and non-public minutes
- Sign Appointment Forms
 - Elliot Institute
 - Conservation Commission
 - Recreation Commission
 - Common Committee
- Construction Permits
 - Map 9, Lot 6
 - Map 8, Lot 39
 - Map 36, Lot 12
 - Map 6, Lot 45
- Demolition Permit
 - Map 7 Lot 7

New Business

- Map 21 Lot 8 – Has a memo from the Conservation Committee with their recommendations to be done. Mr. Nolan made a motion that this memo is attached and the recommendations are part of the construction permit approval, Ms. Carney seconded, motion passed 3-0
- Primary Voting Day – September 10th Mr. Rothermel will not be available to be at the polls as he will be away, Mr. Cuomo – the Town Moderator will also be way. Mr. Cuomo will find a replacement for his position, and Mr. Nolan and Ms. Carney will be at the polls that day.
- Construction Permits – Mr. Rothermel asked Ms. Sheats to see if we can get the builders and the electricians listed on these permits for future use if needed.

Continued Business

- Reviewed response from Water District questions
- Cemetery Trailer Purchase – Mr. Nolan made a motion to purchase the trailer from Tractor Supply, Mr. Rothermel seconded motion passed 3-0

- Rugs for Town Hall – Ms. Favreau shared the cost to rent and have cleaned every other week and this would be for a total of five (5) 4x8 yearly cost \$1,235. The thought was to go with the slate color. Mr. Nolan made a motion to go with the rugs, Mr. Rothermel seconded, motion passed 3-0 Mr. Tighe suggested possibly looking into a couple of boot scrappers.
- Carole Beckwith – called and let Ms. Sheats know that she had found the rock and elm tree and wanted to know how she would get the funds to pay for these? She did not give any prices to Ms. Sheats. Ms. Favreau looked into their accounts and they roughly have about \$815. Mr. Pinney shared that the trees they put up three years ago were around \$300. Ms. Favreau will reach out to Ms. Beckwith.

Other Business – Information Only

- Example Ambulance Rates - Ms. Carney shared with the Board rates that were shared with her from the Town of Peterborough for their ambulance, as we may want to consider making some changes with our rates and if we do we need to include Troy. ALS Paramedic
 - ALS \$1,033.41
 - ALS1 \$1,450.85
 - ALS2 \$2,187.41
 - Mileage \$ 25.48

Part A Non-Public Session - RSA 91-A:3 (e) legal

At 8:05 p.m. Mr. Nolan moved to go into non-public session; Mr. Rothermel seconded the motion; motion passed 3-0

At 8:14 p.m. Mr. Nolan moved to go back to public session; Mr. Rothermel seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel – yes, Mr. Nolan – yes, Ms. Carney – yes.

After returning to public session Mr. Nolan moved to seal non-public minutes; Mr. Rothermel seconded; motion passed 3-0

Adjournment

- Mr. Nolan moved to adjourn the meeting at 8:15 p.m.; Mr. Rothermel seconded; motion passed 3-0

Submitted by:

Rhonda Sheats
Administrative Assistant

Martin Nolan, Chairman

Nancy Carney

Thomas Rothermel

Board of Selectmen