



BOARD OF SELECTMEN
P.O. BOX 725
13 Templeton Turnpike
FITZWILLIAM, NH 03447
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
June 26, 2024
6:00 P.M.

Selectmen Present: Martin Nolan, Chairman; Nancy Carney; Thomas Rothermel

Guests: Dana Pinney; Mike Piquette; Suzanne Gray; David Tighe;

Also Present: Debbie Favreau, Town Administrator; Shannon Lucas, Secretary

Call to Order

1. Mr. Nolan called the meeting to order at 6 pm

Public Comment:

1. Ms. Gray inquired whether the BoS has hired a legal representative for Turnkey
 - a. Search continues, is a challenge because of conflict of interest
2. Mr. Tighe commented about the costs of legal representation for the various boards and requests the BoS consider a part-time Code Enforcement officer, which serves to not only accomplish some things at a lower rate but heads other needs off before they must go to billable legal. Also suggests representatives from the three boards to attend information-sharing sessions so that all Boards are in the information loop.
 - a. Ensuing discussion about the pluses and minuses of such arrangements
3. Mr. Pinney commented that he is pleased to be able to discuss the issues facing the town

Public Hearing

1. 6:30 Public Hearing InvestNh Municipal Planning & Zoning Grant
 - a. 3k is for land use coordinator for increased duties
 - b. Increases opportunities for housing for starter homeowners and retirees looking to downsize
 - c. Outreach event being planned for the public the 3rd week in July
 - d. State of NH has the power to step in and take control of the housing situation, and working it out at the Town level keeps control in the hands of the citizens
 - e. Ms. Carney made a motion to accept the grant; Mr. Nolan 2nd; motion passed 3-0
 - f. Mr. Nolan made a motion to close public hearing; Ms. Carney 2nd; motion passed 3-0

Consent Agenda – Ms. Carney made a motion to approve the consent agenda including the construction permits, Mr. Rothermel seconded, motion carried 3-0

- Approve 6/12/24 public and non-public minutes
- Sign Appointment Forms – Monadnock Advisory Commission
- Construction Permits

- Map 12, Lot 8-5
- Map 32, Lot 46
- Map 33, Lot 17

New Business

- Town Hall/Common rental application
 - a. October 5th contra dance and car show
 - i. Mr. Nolan made a motion to approve the rental application; Ms. Carney 2nd, motion passed 3-0
- Review abatement recommendation
 - a. Map 27, Lot 26
 - i. Ms. Carney made a motion to approve the abatement; Mr. Nolan 2nd, motion passed 3-0
 - b. Map 24, Lot 07
 - i. Ms. Carney made a motion to approve the abatement; Mr. Rothermel 2nd, motion passed 3-0
- Review purchasing policy
 - a. updated by Ms. Favreau in order to meet requirements by grantor of funds for the boat ramp updates at Laurel Lake
 - b. Ms. Carney made a motion to approve the updated purchasing policy; Mr. Nolan 2nd; motion passed 3-0
- Review Property Management Policy
 - a. Ms. Carney made a motion to approve the updated purchasing policy; Mr. Rothermel 2nd; motion passed 3-0

Continued Business

- Review quote for work at Town Hall
 - Ms. Carney made a motion to approve the quote for the Town Hall repairs; Mr. Nolan 2nd; motion passed 3-0

Other Business – Information Only

- New Road Agent, John Pratt, stopped in to introduce himself to the Board and to whoever else was present from the public. He answered some casual questions and touched base on how his first days have gone. There was discussion about whether the department should have the option of an unpaid day off the Friday after the 4th of July.
- Notice of order to vacate
- Police association Cruise event
 - Being done in conjunction with Thin Blue Line event
- Construction permits will begin being issued through the Selectmen's office; the new admin assistant will be trained and able to sign construction permits
- Continued discussion about the merits and drawbacks of having Selectmen's meetings in the Lower Hall vs. the Selectmen's office.
- Continued discussion about Town Hall improvements

Part A Non-Public RSA 91-A :3 II (b) hiring

At 7:10 p.m. Mr. Rothermel moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 7:15 p.m. Mr. Rothermel moved to go back to public session ; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes
After returning to public session Mr. Rothermel moved to seal non-public minutes; Ms. Carney seconded; motion passed 3-0

Part B Non-Public Session - RSA 91-A:3 II (a) personnel

At 7:15 p.m. Mr. Rothermel moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 7:30 p.m. Mr. Rothermel moved to go back to public session ; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes
After returning to public session Mr. Rothermel moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

Part C Non-Public Session - RSA 91-A:3 II (l) legal

At 7:30 p.m. Mr. Nolan moved to go into non-public session ; Mr. Rothermel seconded the motion; motion passed 3-0

At 7:35 p.m. Mr. Nolan moved to go back to public session ; Ms. carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes
After returning to public session Mr. Nolan moved to seal non-public minutes; Ms. Carney 2nd; motion passed 3-0

Adjournment

- Mr. Nolan moved to adjourn the meeting at 7:50 p.m.; Mr. Rothermel 2nd; motion passed 3-0

Submitted by:

Shannon Godby Lucas
Secretary

Martin Nolan, Chairman

Nancy Carney

Thomas Rothermel

Board of Selectmen