



**BOARD OF SELECTMEN**  
P.O. BOX 725  
13 Templeton Turnpike  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744

**Fitzwilliam Town Hall**  
**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**June 12, 2024**  
**6:00 P.M.**

**Selectmen Present:** Martin Nolan, Chairman; Nancy Carney; Thomas Rothermel

**Guests:** Dana Pinney; Mike Piquette; David Tighe; Chelly Tighe; Suzanne Gray; Sandra Millar

**Also Present:** Debbie Favreau, Town Administrator; Shannon Lucas, Secretary

**Call to Order**

1. Mr. Nolan called the meeting to order at 6 pm

**Public Comment:**

1. Mr. Piquette feels the Town should know the RSAs better
2. Mr. Tighe feels there should be a clearer line of authority/chain of command in regard to the Turnkey legal issues
3. Mr. Piquette also feels there should not only be better communication between applicable boards but release of select non-public information for the benefit of boards involved with shared responsibilities
4. Mr. Pinney stated that decisions made in court makes non-public information public and wanted clarification on whether the public could approach the Selectmen's office for judicial decisions

**Appointments**

- 6:30 Meet with Timothy Dirth
- 7:30 Meet with Chief DiSalvo
  - a. Chief DiSalvo states the department has an issue with room in the evidence locker, particularly with firearms and ammunition. He does not have a proposed solution, but wants to be sure the BoS is aware.
    - i. Evidence must be stored for a year or until a party is deemed innocent and property must be returned

**Consent Agenda –** Mr. Nolan made a motion to approve the consent agenda minus the construction permits, Ms. Carney seconded, motion carried 3-0

- Approve 6/4/24 public and non-public minutes
- Approve 6/6/24 public and non-public minutes

**Construction Permits**

- Map 7, Lot 28-10
- Map 6, Lot 40-15

- Map 7, Lot 7-26
- Map 6, Lot 47
  - Conditional approval for “personal use only.” Business use will require a hearing with the Planning Board

Mr. Nolan made a motion to approve the consent agenda construction permits as noted above; Ms. Carney seconded; motion carried 3-0

### **New Business**

- Accept donation of tires
  - a. Ms. Carney made a motion to approve the sign permit application; Mr. Rothermel 2<sup>nd</sup>; motion passed 3-0
- Sign permit application
  - a. Discussed and approved
  - b. Ms. Carney made a motion to approve the sign permit application; Mr. Nolan 2<sup>nd</sup>; motion passed 3-0
- Solar Grant
  - a. There may be access to grants for solar installations; is there interest in pursuing eligibility? BoS says yes.
- Cheshire County EMS User Agreement

### **Continued Business**

- CIP Committee
  - Still looking for committee members
  - Ms. Favreau will post notice in the newsletter and on the website about the need for two more members-at-large
- Discuss scheduling meeting with Water District
  - WD meeting with State loan fund
  - Find out what their plans are regarding the Wittenborg case
  - Invitation to attend the next BoS meeting on June 26<sup>th</sup> will be extended
- Discuss ARPA
  - Money must be spent by the end of the year
  - Regarding flooring in Town Hall
    - discussion about the abuse the floor would take, especially salt tracking in the winter
    - carpeted runners would be a necessity for citizen safety and floor protection
    - discussion of the merits of the various quotes submitted
      - Mr. Nolan made a motion to accept the quote from Home Depot; Ms. Carney seconded; the motion passed 3-0
      - Ms. Favreau will research companies to maintain carpet runners
  - Regarding steps and wall behind Town Hall
    - One very large quote was dismissed for being too expensive
    - Search for a contractor continues
  - Regarding the status of the door replacement at the Police Department
  - Regarding radio replacement for Fire Department vehicles
  - Regarding security cameras at DPW and lighted exit signs in Town Hall
  - Regarding maintenance of retention pond and sprinkler system served by it
  - Regarding cushions for historic benches
  - Regarding lighting in Town offices
- Elliot Institute use of upstairs
  - A rug is set to arrive
  - Discussion about who is responsible for setting up and breaking down the space before and after events
- Ribbon Cutting at Farmers Market
  - Fidium will be there doing a ribbon-cutting and some PR

## **Other Business – Information Only**

1.

### **Part A Non-Public RSA 91-A :3 II (a) compensation**

At 6:15 p.m. Mr. Nolan moved to go into non-public session ; Ms. Carney seconded the motion; motion passed 3-0

At 6:35 p.m. Mr. Rothermel moved to go back to public session ; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes  
After returning to public session Mr. Nolan moved to seal non-public minutes; Mr. Rothermel seconded; motion passed 3-0

### **Part B Non-Public Session - RSA 91-A:3 II (b) personnel**

At 6:35 p.m. Mr. Nolan moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 6:55 p.m. Mr. Nolan moved to go back to public session ; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes  
After returning to public session Mr. Rothermel moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

### **Part C Non-Public Session - RSA 91-A:3 II (b) hiring**

At 8:17 p.m. Ms. Carney moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 8:20 p.m. Ms. Carney moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes  
After returning to public session Ms. Carney moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

### **Part D Non-Public Session - RSA 91-A:3 II (e) legal**

At 8:20 p.m. Ms. Carney moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 8:39 p.m. Mr. Rothermel moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes  
After returning to public session Mr. Rothermel moved to seal non-public minutes; Ms. Carney seconded; motion passed 3-0

**Part E Non-Public Session - RSA 91-A:3 II (c) elderly exemption**

At 8:39 p.m. Ms. Carney moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 8:50 p.m. Mr. Nolan moved to go back to public session ; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes  
After returning to public session Mr. Rothermel moved to seal non-public minutes; Ms. Carney seconded; motion passed 3-0

**Adjournment**

- Mr. Nolan moved to adjourn the meeting at 8:51 p.m.; Mr. Rothermel 2nd; motion passed 3-0

Submitted by:

Shannon Godby Lucas  
Secretary

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Martin Nolan, Chairman

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Nancy Carney

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Thomas Rothermel

Board of Selectmen