



BOARD OF SELECTMEN
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES

April 10, 2024

6:00 P.M.

Selectmen Present: Martin Nolan, Chairman; Nancy Carney; Thomas Rothermel

Guests: Dana Pinney; Mike Piquette; David Tighe; Carole Beckwith; John Fitzwilliam; Allen Cates; Gene Cuomo; Barbara Young

Also Present: Debbie Favreau, Town Administrator; Shannon Lucas, Secretary

Call to Order

1. Mr. Nolan called the meeting to order at 6 pm

Public Comment:

1. Mr. Piquette states there are still open issues at Turnkey, and clock is ticking on compliance
2. Mr. Tighe has questions regarding burning the scrap pile at Turnkey
3. Mr. Pinney thanks the Board for the opportunity to comment
4. Mr. Pinney recommends lighted exit signs at either end of the Town Hall hallway for safety reasons

Appointments

1. 6:00 p.m. Fire Chief Adam Dubriske
 - a. Radios
 - i. Original radio replacement quote was 13k, prices have since gone up \$200 per radio for a new total of \$14,126. Wants permission to use funds from expendable trust to cover additional expense
 - ii. A motion was made by Mr. Nolan to use funds from ARPA to cover the increased prices; Mr. Rothermel seconded the motion; motion passed 3-0
 - b. Cheshire County EMS invoice
 - i. A too-vague invoice was issued to ToF Fire from Cheshire County EMS, identical to one issued to Troy Fire
 - ii. Chief Dubriske asked for permission to question the invoice and request additional details for accurate billing
 - iii. Also stated that patients were billed directly, which is against policy
2. 6:30 p.m. Carole Beckwith, Common Committee (two other folks with Carole)
 - a. All committee members terms expire in 2024
 - b. Plans for 2024-2025
 - i. Strawberry Fest cancelled
 - ii. Apple Fest on hold

- iii. Confirm that use of Common must be granted first by BoS, then reviewed by Committee, then back to BoS for final permission
 - iv. Stump grinding
 - 1. John Sandri should be able to start Friday 4/12
 - v. Fertilizing
 - 1. Getting consult on whether it is necessary
 - vi. Rhododendron replacement
 - vii. Planters
 - 1. Garden Club not quite ready to bring in planters
 - 2. OK given for Fire to fill planters with water
 - viii. Discussed need for cathodic coating for fountain and getting that running
 - ix. Bench
 - 1. Consider getting a bench or two to place over Christmas tree outlet for protection of outlet and seating with backs
 - 2. No objection from BoS
3. 6:45 p.m. Gene Cuomo, DPW
- a. What needs to get down at garage
 - i. Barn needs cleaned and organized
 - ii. Equipment needs cleaned, maintained and repaired
 - iii. Hiring help
 - iv. Storm cleanup
 - v. Gravel road repair/grading
 - vi. Finish sheetrock and electrical in current office, but not make decisions about turning it into a tool room or leaving it an office
 - b. Mr. Rothermel mentioned that State heavy vehicles have been violating posted road limits
 - c. Driveway permit/water runoff
 - d. Logging operation on Upper Troy Rd, report of cut
 - e. Road closures/posting
 - i. Gravel roads hold out
 - ii. Paved roads good for lifting
4. 7:45 Barbara Young, Planning Board
- a. Turnkey follow-up, wants to know what the next step is following the April 15th deadline for their response to the BoS letter
 - i. Next step a certified letter reiterating request and follow-up on compliance
 - b. Appears that pile is being added to against (orders)
 - i. Additional violations can be added to next letter
 - c. Fire Marshall inspection should reveal additional violations regarding storage building
 - d. Request for better communication among Boards so everyone is working together
 - e. Ms. Young feels that there are actions that can be taken that don't require the participation of Turnkey
 - f. Mr. Piquette reminded the Board that there is a pattern of Turnkey "slow-walking" compliance
 - g. Mr. Tighe states he believes fines can be a more effective communication of the Town's seriousness

Consent Agenda – Ms. Carney made a motion to approve the consent agenda, Mr. Rothermel seconded, motion carried 3-0

New Business

- 1. Review legal invoice
 - a. Invoice reviewed, commented on and approved
- 2. Review truck cancellation invoice
 - a. Invoice for cancelled truck order reviewed, contract reviewed and no clause for a charge for cancelled orders is apparent
 - b. Debbie to draft letter to protest cancellation fee

3. Connie Porter meeting request for 4/13/2024 at 2 p.m. to review upstairs acoustics
 - a. Someone from Keene State could come in and evaluate acoustics

Continued Business

1. Review ARPA fund expenditures
 - a. Workspace study
 - i. Practicality
 - ii. Safety
 - b. Flooring
 - i. Remove carpet and install laminate flooring
 - ii. Quotes to be gotten for work
 - iii. Martin Motion for tom looking into flooring options/quote nancy second all in favor
 - c. Return bubbler and water bottles
 - d. Remove dead fridge from kitchen
2. Review CIP material
3. Update on septic issue Webb Hill
 - a. Stone Septic pumped the tank
 - b. Homeowner was educated on cleaning the filter
 - c. Water still on road that was not coming from leach field or septic
 - d. Water in tank well below outlet to leach field
 - e. Discussion of culverts that need to be replaced or reinstalled
4. Probable violations by Mr. Dwinell regarding business from home, should look into it
5. Turnkey letter: registered mail, call them out on their lack of compliance and continued and additional violations; recommended to institute a fine of \$100 a day per violation
6. Debbie to provide a letter from the Board to verify with John Holman that he is not an employee of the Town but a subcontractor on an as-needed basis

Other Business – Information Only

A. Non-Public Session - RSA 91-A:3 II (a)

At 6:25 p.m. Ms. Carney moved to go into non-public session ; Mr. Rothermel seconded the motion; motion passed 3-0

Highway Department discussion regarding personnel

At 6:50 p.m. Mr. Nolan moved to go back to public session ; Mr. Rothermel seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes

After returning to public session Mr. Nolan moved to seal non-public minutes; Ms. carney seconded; motion passed 3-0

B. Non-Public Session - RSA 91-A:3 II (e)

At 7:25 p.m. Ms. Carney moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

At 7:54 p.m. Mr. Nolan moved to go back to public session ; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes

After returning to public session Mr. Nolan moved to seal non-public minutes; Ms. Carney seconded; motion passed 3-0

Adjournment

- Mr. Rothermel moved to adjourn the meeting at 9:00 p.m.; Mr. Nolan seconded; motion passed 3-0

Submitted by:

Shannon Godby Lucas
Secretary

Martin Nolan, Chairman

Nancy Carney

Thomas Rothermel

Board of Selectmen