



BOARD OF SELECTMEN
P.O. BOX 725
13 Templeton Turnpike
FITZWILLIAM, NH 03447
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
March 27, 2024
6:00 P.M.

Selectmen Present: Martin Nolan, Chairman; Thomas Rothermel; Nancy Carney

Guests: Dana Pinney; Mike Piquette; Adam Dubriske; **somebody else**

Also Present: Debbie Favreau, Town Administrator; Shannon Lucas, Secretary

Call to Order

1. Martin Nolan called the meeting to order at 6 p.m.

Public Comment:

1. Mr. Pinney commented that he approves of the vote two weeks ago and appreciates the opportunity for public comment
2. Mr. Piquette reiterates appreciation for discussion, also his appreciation for the roads getting taken care of this past weekend. Also asked for a brief update on the Turnkey situation

Consent Agenda

1. Approve 3/12/24 non-public minutes
 - o Ms. Carney made a motion to approve the consent agenda, Mr. Nolan seconded, motion carried 3-0
2. Construction permits
 - o Map 27, Lot 12
 - New single family home, detached garage
 - Occupancy required
 - Mr. Nolan made a motion to approve the permit application; Ms. Carney seconded; Motion carried 3-0
 - o Map 4, Lot 33
 - 19 State Line Circle
 - roof mounted solar, 29 panels
 - no occupancy required
 - condition: review roof engineering to bring roof up to code
 - Mr. Rothermel made a motion to approve the permit application; Ms. Carney seconded; Motion carried 3-0
 - o Map 16, Lot 3
 - 77 Scott Pond Rd
 - Conditions included

March 27, 2024

- Occupancy required
 - Addition
 - Mr. Nolan made a motion to approve the permit application; Mr. Rothermel seconded; Motion carried 3-0
- Map 17, Lot 1
 - 226 Rockwood
 - Roof mounted solar
 - Ms. Carney made a motion to conditionally approve the permit application; Mr. Nolan seconded; Motion carried 3-0
- Map 3, Lot 6-1
 - 250
 - 13 x 16 addition
 - Occupancy required
 - Ms. Carney made a motion to approve the permit application; Mr. Nolan seconded; Motion carried 3-0
- Map 12, Lot 18
 - 15 Doyle Rd
 - Occupancy required
 - Mr. Nolan made a motion to approve the permit application; Ms. Carney seconded; Motion carried 2-0; Mr. Rothermel abstained
- Map 31, Lot 3
 - 158 119W
 - Replace footings and windows on existing porch, etc.
 - Occupancy required
 - Mr. Nolan made a motion to approve the permit application; Ms. Carney seconded; Motion carried 3-0

New Business

1. Appoint Board Chairman
 - a. Ms. Carney moved to appoint Martin Nolan as Chairman of the Board of Selectmen; Mr. Rothermel seconded; motion passed 3-0
 - b. No vice-chair appointed
2. Assign representatives to Boards and Commissions
 - a. ZBA
 - i. Ms. Carney moved to assign Thomas Rothermel as representative of the Board of Selectmen to the Zoning Board of Appeals; Mr. Nolan seconded; motion passed 3-0
 - b. Planning Board
 - i. Mr. Nolan moved to assign Nancy Carney as representative of the Board of Selectmen to the Planning Board; Mr. Rothermel seconded; motion passed 3-0
 - c. CIP
 - i. deferred
 - d. Budget
 - i. deferred
 - e. Conservation
 - i. Mr. Rothermel moved to assign Mr. Nolan as representative of the Board of Selectmen to the Conservation Commission; Ms. Carney seconded; motion passed 3-0
 - f. Historic District
 - i. Mr. Nolan moved to assign Thomas Rothermel as representative of the Board of Selectmen to the Zoning Board of Appeals; Ms. Carney seconded; motion passed 3-0
3. Discussion about public comments
 - a. Agreement to tentatively allow short comments at the beginning and end of each meeting, at Chairman's discretion
4. Discuss April Schedule
 - a. Discussion about moving the meetings into Lower Hall
 - b. Agreement that a consistent schedule is desirable
 - c. Weekly on Wednesdays at 6 p.m., to be re-considered in June

- i. Exception for April 17, no meeting
- 5. Review legal Invoices
 - a. Reviewed and approved
- 6. Review letter from Southwest Region Planning Commission
 - a. Discussed upcoming roadwork in area
- 7. Review request for purchase
 - a. Ms. Carney made a motion to approve purchase of gun sights
 - b. Mr. Rothermel requested at least one additional quote, preferably two
 - c. Agreement that additional quotes would be sought
- 8. Discuss Town Meeting
 - a. PA system needed
 - i. Resident volunteered to take a look at the sound system, office will follow up
 - ii. High school volunteers to operate?
 - b. Nancy concern: need to find a moderator and send them to class through NHMA beforehand, and not wait until a week before
 - i. Gene Cuomo did agree to be moderator after being written-in
 - c. Power Point screen would be helpful for presentations
 - d. Informing the public about spending decisions by the Board of Selectmen and what has been discussed
 - i. Suggestion of an "important dates" flyers
- 9. Review Newsletter article
 - a. Make sure and publicly thank those who helped clear the roads during the storm
- 10. Discuss weekend storm
 - a. Discussed ways that worked well, and ways to improve if next time

Continued Business

- 1. Truck purchase
 - a. Ms. Carney made a motion to postpone truck purchase and allow the new DPW to choose a truck; Mr. Nolan seconded; motion passed 3-0

Other Business

- a. Review letter from Health Officer
 - a. Letter regarding violations at a residence reviewed and discussed

Non-Public Session RSA 91-A:3 II (a) hiring

At 6:55 Mr. Nolan moved to go into non-public session ; Ms. Carney seconded the motion; motion passed 3-0

At 7:40 p.m. Ms. Carney moved to go back to public session and seal the minutes; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes

Non-Public Session RSA 91-A:3 II (b)

At 7:41 **Mr. Nolan** moved to go into non-public session ; **Ms. Carney** seconded the motion; motion passed 3-0

At 7:55 Mr. Nolan moved to return to public session; Mr. Rothermel seconded, motion passed 3-0

Non-Public Session RSA 91-A:3 II (b)

At 7:55 Ms. Carney moved to go into non-public session ; Mr. Rothermel seconded the motion; motion passed 3-0

At 8:05 p.m. Mr. Rothermel moved to go back to public session and seal the minutes; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes

Non-Public Session RSA 91-A:3 II (a) hiring

At 8:06 Mr. Nolan moved to go into non-public session ; Ms. Carney seconded the motion; motion passed 3-0

At 8:55 p.m. Mr. Rothermel moved to go back to public session and seal the minutes; Ms. Carney seconded the motion; motion passed 3-0 Roll Call vote: Mr. Rothermel -yes, Mr. Nolan - yes, Ms. Carney – yes

Adjournment

- Mr. Rothermel moved to adjourn the meeting at 9:15 p.m.; Mr. Nolan seconded; motion passed 3-0

Submitted by:

Shannon Godby Lucas
Secretary

Martin Nolan, Chairman

Nancy Carney

Thomas Rothermel

Board of Selectmen

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