



BOARD OF SELECTMEN
P.O. BOX 725
13 Templeton Turnpike
FITZWILLIAM, NH 03447
(603) 585-7723 Fax: (603) 585-7744

Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
March 12, 2024
1:00 P.M.

Selectmen Present: Brian Doerpholz, Chairman; Martin Nolan; Nancy Carney

Guests: Dana Pinney; Sarah Massin

Also Present: Debbie Favreau, Town Administrator; Shannon Lucas, Secretary; Jeff Ellis, DPW candidate; Gene Cuomo, interim Road Agent

Call to Order

1. Mr. Doerpholz called the meeting to order at 1 pm

Public Comment:

1. Mr. Pinney handed out a copy of dialog regarding police jurisdiction on particular roads

Appointments

1. **1:30 Meet with Fire Chief Adam Dubriske**
 - a. Danny Baker Fund CPR event March 30 at Emerson School;
 - i. costs \$15 for students with no card, \$35 per person that gets a card.
 - ii. Registration deadline
 - iii. Mr. Doerpholz made motion allow expense out of Dan Baker Memorial Fund; Mr. Nolan 2nd; motion passed 3-0
 - b. The Daniel Baker Memorial Fund is now a registered Non-profit with State
 - c. It is evident that the debris pile at Turnkey is growing rather than reducing, and now District Ranger Tyler states it is a fire hazard as well
 - d. The current Fire Warden is out of all communication, and a replacement is necessary even according to the State
 - e. Mr. Doerpholz made a motion to appoint Adam Dubriske the new Fire Warden; Mr. Nolan 2nd; motion passed 3-0
 - f. Mr. Nolan made a motion to send a letter to current warden stating a new warden has been appointed; Mr. Doerpholz 2nd; motion passed 3-0
2. **4:00 Non-Public RSA 91-A:3 II (b) Hiring**
3. **5:00 Non-Public RSA 91-A:3 II (b) Hiring**

Consent Agenda – Ms. Carney made a motion to approve the consent agenda, Mr. Nolan seconded, motion carried 3-0

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New Business

1. Statements read addressing rules regarding meetings: Mr. Doerpholz read the bylaws regarding minutes being approved in the consent agenda, it is allowed. The public has no control over the meeting minutes as they are written
2. Statements regarding public meetings: the public is only a viewer of Board of Selectmen meetings, not a participant except by invitation and permission

Continued Business

1. work on Common
 - a. stump removal bids
 - i. Phil's Tree Service, \$600 for grinding, \$400 for cleaning and filling
 - ii. Hooper's Tree Service \$1000 for grinding and clean up
 - iii. Sandri Companies \$650 for grinding, clean up and filling
 - b. Ms. Carney made a motion to accept the Sandri quote for stump removal; Mr. Nolan 2nd; motion passed 3-0
2. The Selectmen request a meeting and walk-around with Carol Beckwith regarding the proposed planters

Other Business – Information Only

1. Shared statements with Fire Chief Dubriske regarding being on the same page with hiring policies across departments, making sure everybody knows the Board of Selectmen is the hiring panel, and potential candidates must also be interviewed

(A) Non-Public Session - RSA 91-A:3 II (I) legal

At 1:20 p.m. Mr. Doerpholz moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

1. At 1:25 p.m. Mr. Doerpholz moved to suspend non-public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
2. At 3:55 p.m. Mr. Doerpholz moved to re-enter non-public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
3. At 4:05 p.m. Mr. Doerpholz moved to re-enter public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
4. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

(B) Non-Public Session - RSA 91-A:3 II (a) personnel

At 2:05 p.m. Mr. Doerpholz moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

With Adam Dubriske, personnel evaluation.

1. At 2:30 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
2. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

(C) Non-Public Session - RSA 91-A:3 II (b) hiring

At 4:06 p.m. Mr. Doerpholz moved to go into non-public session ; Ms. Carney seconded the motion; motion passed 3-0

1. At 4:40 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
2. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

(D) Non-Public Session - RSA 91-A:3 II (c) tax deferral

At 4:40 p.m. Mr. Doerpholz moved to go into non-public session ; Ms. Carney seconded the motion; motion passed 3-0

1. At 4:42 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes

(E) Non-Public Session - RSA 91-A:3 II (b) hiring

DPW candidate interview: candidate was a no-show

Adjournment

- At 2:30 p.m. Mr. Doerpholz made a motion to recess until 3:50 Mr. Nolan 2nd; motion passed 3-0
- At 3:55 p.m. Mr. Doerpholz made a motion to break recess
- Mr. Doerpholz moved to adjourn the meeting at 5:28 p.m.; Mr. Nolan 2nd; motion passed 3-0

Submitted by:

Shannon Godby Lucas
Secretary

Brian Doerpholz, Chairman

Martin Nolan

Nancy Carney

Board of Selectmen

March 12, 2024