



**BOARD OF SELECTMEN**  
P.O. BOX 725  
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**Fitzwilliam Town Hall**  
**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**February 8, 2024**  
**4:15 P.M.**

**Selectmen Present:** Brian Doerpholz, Chairman; Martin Nolan; Nancy Carney

**Guests:** Dana Pinney; Mike Piquette, Tom Rothermel, Charles Kenison, John Holman, Ryan Chamberlain, Jason Drew, Keith Atkins, Mary Kisinger

**Also Present:** Debbie Favreau, Town Administrator; Shannon Lucas, Secretary

**Call to Order**

1. Mr. Doerpholz called the meeting to order at 4:18 p.m.

**Public Comment:**

1. Mr. Rothermel: regarding political signs on town property, two apparent violations
  - a. BoS will review issue

**Public Hearing:**

1. none

**Appointments**

1. **4:15 Non-Public RSA 91-A:3 II ( e ) legal**
2. **4:30 Meet with John Holman**

- a. Mr. Holman: He is filing a complaint about the quality of work produced by the Department of Public Works in recent years. He states he is retiring and is happy to jump in and pick up the mantle of DPW director if it suits the BoS. The BoS will review the complaint and consider Mr. Holman's offer.

**3a. 5:30 Meet with Tom Rothermel and Barbara Young**

Ms. Young: Update on Planning Board meeting: attorney agrees turnkey is in site zoning violation. Immediate options are for Turnkey to:

1. File an amendment to site plan review
2. Apply for variance and site plan review

Mr. Doerpholz: Planning Board needs to give them the opportunity to make it right if they are out of compliance: setbacks, noise, manufacturing in rural district, debris pile, shed, landscaping (and more)

Ms. Young: Planning Board can only go through this process; they cannot enforce it.

Mr. Doerpholz: what does the town's lawyer think about this situation?

Mr. Rothermel: no input from legal

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Mr. Doerpholz: what can you give us for documentation of what needs to happen/what Turnkey needs to do? He (Mr. Doerpholz) requests list of violations so BoS can send letter and BCC the letter to code enforcement, health, etc.

Ms. Young: Lori (Nolan) will send over list of violations

Mr. Rothermel: legal is following up with their attorney; ball is in Turnkeys court

Ms. Young: Lori will be following up with them

Ms. Young: Planning Board takes it very seriously, and have the option to revoke the site plan review if Turnkey does not take it seriously

Mr. Doerpholz: they must follow the rules, even if we are happy to have a thriving business in a building that has been vacant for 25 years

### **3b. 5:30 Meet with Ms. Young as representative of the agricultural commission**

Mr. Doerpholz: regarding the farmers market: do you want to charge a set fee instead of donation?

Ms. Young: it is *always* a donation, put toward advertising, website, etc.

Mr. Doerpholz: you may want to touch base next year with the board, regarding a budget, etc.

Ms. Young: we did put in a request for \$500 budget for Ag Commission

Ms. Young (regarding complaint of unfair treatment of farmer's market applicant): we never turn people away for being from another town, feel free to let me know if any other complaints come in

**Consent Agenda** – Mr. Doerpholz made a motion to approve the consent agenda, Mr. Nolan seconded, motion carried 3-0

### **New Business**

1. Town Hall rental application
  - a. Farmer's Market on the Common
    - i. Mr. Doerpholz is concerned about hearing that they want to charge participants \$25 instead of a donation, feels they should have put together a budget. How appropriate is it to collect a fee if they use the common for free
      1. Electricity, mowing, any damage to common is towns responsibility
    - ii. Mr. Doerpholz wants to ask what their intentions are
    - iii. Nancy says she was told some people were treated very poorly because they were from another town
    - iv. Selectmen will discuss issues with a representative from the Agricultural Commission
    - v. Issues discussed with Ms. Young, per notes under Meetings (3b.)
    - vi. Mr. Doerpholz made a motion to approve the application by the Farmer's Market, Ms. Carney 2<sup>nd</sup>, motion carried 3-0
  2. Croteau needs site plan review to do business

### **Continued Business**

1. discuss email regarding easement across town property
  - a. there was an email in response to the BoS's denial of easement application
  - b. BoS reconsidered, answer is still no

### **Non-Public Session RSA 91-A:3 II (e) legal**

At 4:19 p.m. Mr. Doerpholz moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

1. At 4:47 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes

2. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

**Non-Public Session RSA 91-A:3 II (c) evaluation**

At 5:17 p.m. Mr. Doerpholz moved to go into non-public session ; Mr. Nolan seconded the motion; motion passed 3-0

1. At 5:28 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
2. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

**Non-Public RSA 91-A:3 II ( c) personnel**

At 6:05 p.m. Mr. Doerpholz moved to go into non-public session ; Ms. Carney seconded the motion; motion passed 3-0

1. At 6:37 p.m. Mr. Doerpholz moved to go back to public session ; Mr. Nolan seconded the motion; motion passed 3-0 Roll Call vote: Mr. Doerpholz -yes, Mr. Nolan - yes, Ms. Carney – yes
2. After returning to public session Mr. Doerpholz moved to seal non-public minutes; Mr. Nolan seconded; motion passed 3-0

**Adjournment**

- Ms. Carney moved to adjourn the meeting at 6:38 p.m.; Mr. Doerpholz seconded; motion passed 3-0

Submitted by:

Shannon Godby Lucas  
Secretary

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Brian Doerpholz, Chairman

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Martin Nolan

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Nancy Carney

Board of Selectmen

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