



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
December 29, 2020
9:00 A.M.

Selectmen Present: (in-person) Daniel Baker and Brian Doerpholz, (via Zoom) Robyn Bates

Guests: (via Zoom) Winston Wright, Dana Pinney, Robert Ford, Jean Ford, Suzanne Gray, Dorothy Zug, Mike McClusky, Charley Kenison, Paul Kottila, Beth Vanney, Ed Goodell

Mr. Baker called the meeting to order at 9 a.m.

PRIMARY:

PUBLIC COMMENT – No Comment

***** APPROVE MANIFESTS**

Mr. Doerpholz made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates - Abstained, Mr. Doerpholz - Yes. Approved – 2-0

***** APPROVE MINUTES**

- December 17, 2020
- December 17, 2020 Non-Public Session
- December 22, 2020
- December 22, 2020 Non-Public Session

Mr. Baker made a motion to approve the minutes of December 17, 2020 as amended. Mr. Doerpholz seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and would sign

***** UPDATE ON BOARD MEETINGS** - No meetings

***** REVIEW CONSTRUCTION PERMIT APPLICATION**

- Map 15, Lot 19

Map 15, Lot 19 – Ms. Bates made a motion to approve the Permit for Map 15, Lot 19. Mr. Doerpholz seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

***** REVIEW INFORMATION FROM NHMA REGARDING ELECTIONS – SCHEDULE TO MEET WITH MODERATOR**

Mr. Baker wanted to meet with the Moderator, Assistant Moderator to discuss the annual meeting and how to execute with the new COVID guidelines. The meeting would be scheduled either January 6th at 7 p.m. or January 14th at 9 a.m. Ms. Favreau would determine the participant's availability.

Mr. Pinney shared that the Task Force met via Zoom and discussed HB1129 and they feel strongly that the meeting should be held sooner rather than later. They would prefer January 6th. Mr. Baker stated we needed to make sure that the participants are available and if the Moderator isn't available on January 6th we need to determine availability.

9:15 MEET WITH MEADOWOOD STUDY COMMITTEE

Suzanne Gray shared the map of the Meadowood area. Mr. Doerpholz asked if the properties were Town owned or retained by Meadowood. Ms. Gray confirmed that it was owned by Meadowood. The Task Force was put together by the

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Board of Selectmen. Dorothy Zug gave an overview of the work of the Meadowood Task Force over the past two years. Beth Vanney asked for the history of Meadowood as it relates to being a Brownfields site. Ms. Zug shared that it was previously a fire fighter training site and noted that the fire fighters practiced there using foam that contained contaminants. Ms. Gray shared that Mike McClusky who is with NH DES and is part of the Brownfields Program, would give more details on the contaminants contained in the foam. Ed Goodell, a member of the Task Force contacted Southwest Region Planning Commission (SWRPC) and they assisted the Task Force in having the property become part of the Brownfields Program. Ms. Gray shared that JB Mack of SWRPC, who is also a member of the Brownfields Program was unable to attend, so Ms. Gray would only be able to give a little information on behalf of SWRPC.

Mike McClusky reviewed the information on how we got where we are and the recommendations moving forward. Mr. McClusky stated that as previously mentioned, the Meadowood property was used as a fire fighter training site. Some materials used over time may have included petroleum products and solvents. DES requested that Meadowood do an investigation and put monitoring wells on site and on adjacent properties to the north of Meadowood, as the property was contaminated with chlorinated solvents. PFAS was found to be a contaminate and it was used in fire fighting foam. Mr. McClusky shared that KGSNE is a contractual relationship and they generated the summary report.

Mr. McClusky shared that the property was broken up into parcels. Light green area – Parcel 1, reddish area - Parcel 2 and pinkish area - Parcel 3.

Parcel 1 – Map 40, Lot 2 and Map 40, Lot 3 South West – Mr. McClusky shared that no VOCs were present in the six soil samples. Low level PFAS was found in the soil samples. The PFAS is new in the State and we only have standards for ground water, so the surface soil is not an area of concern. Water should not be used for drinking.

Parcel 2 – Map 40, Lot 3 East – No VOCs and PFAS was found in low levels.

Parcel 3 – Map 40, Lot 4 – NO VOCs or PFAS were present. Surface soils are not an area of concern.

Mr. McClusky stated that for all parcels – Groundwater monitoring for VOCs and PFAS will need to be performed in accordance with the GMP issued for the site. KGSNE recommends a sampling schedule of once every other year.

Several off-site supply wells were of concern and treatment systems were installed making the water drinkable. Two properties are being sampled on a regular basis. The water supply at the assembly hall isn't drinkable.

Some samples of surface water was done at the pond and at the unnamed stream, that had PFAS, it is likely that the PFAS is in the ground water adjacent to the stream.

Recommendations based on investigation – continue with the monitoring. It is needed because of PFAS, don't know the full extent going North. Also recommended is additional monitoring of the residential wells in addition to the two that are monitored. Recommend resample some of the other wells in the area. There are no future restrictions of the area. Their understanding of PFAS may change in the future. PFAS testing to the North of the property and Area 2 with the soil contamination – delineate the area better. It was noted that the area was identified as a waste pit. Also recommend long term water monitoring in the future.

Ms. Zug asked if we were in Phase 3. Mr. McClusky stated Phase 1 was the paper study; Phase 2 was the monitoring well sampling, and if DES doesn't feel like there is enough information, Phase 3 or Supplemental Site Investigation would be the next steps if they have data gaps that need to be filled in. There is a lot of information but they feel additional information is needed before they can give complete guidance moving forward.

Beth Vanney asked if it was possible to put something on the assembly hall well to pull out the contaminants and could the soil be removed. Mr. McClusky shared if it's to be used as drinkable, it would need to have something added but given the area is small, it is likely to excavate and move off site. If the contamination is more extensive, there might be other avenues – putting a cap of clean soil over or treat in place. Recommend removing it.

Mr. McClusky shared that in both the Federal and State Statutes for liability in contaminated soil, there are different reasons that you could be liable. The cause of the contamination and in this particular case – through no intent – Meadowood did cause the contamination and would be liable. If the contaminated property is delivered to the Town, the Town would be liable. Simply owning the property you have liability.

Mr. McClusky believes all contamination from Parcels 1 and 2, if the Town acquired those properties, the Town would be liable and responsible for it. Across the street, if the Town owns all three, the Town has responsibility for that as well. If selling to the snowmobile club, it appears that the contamination didn't occur there. So the liability would be with the Town as the responsible party. The Town would be looked upon to take responsibility for the contamination.

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Mr. McClusky shared that the two residential wells are currently paid for by the State and he wasn't sure but normally it would be paid for by the owner of the property. It may have been in the past that Meadowood couldn't pay for the monitoring and the State picked that up. If owned by the Town, the Town would be responsible for the cost.

Liability – party that caused it and owner of the property. Mr. Doerpholz asked if the Town doesn't own the property at the present time and Meadowood doesn't have the means to deal with it, does the State continue to take care of. Mr. McClusky stated that the State would continue to monitor and as long as they feel comfortable that they are not causing additional contamination, the property would sit idle.

Ms. Gray asked about the liability as it relates to testing. If a new owner acquires the property on the pond side, what is their liability. Mr. McClusky stated that Meadowood would not lose liability because they caused the contamination. Whoever owns it would be liable. If the Town acquires it or another non-profit – they would be responsible. If a for-profit acquires the property, part of the sale condition might state that the current owner has to continue monitoring. If a new owner complies with all of the monitoring and testing, they would be responsible for the residential property as well and going forward. It is tied back to the origination of the contamination, which would be Meadowood.

The question was asked if the manufacture was liable. Mr. McClusky stated not at this time.

Mr. McClusky reviewed the cost estimates contained in the report. Mr. McClusky shared that for some of the costs, they would recommend requesting the EPA to pick up the costs. This would allow the State funding to be used for other projects. DES could fill the void if the EPA can't.

Mr. McClusky also shared that these cleanup projects always take a lot longer than anticipated. The cost for cleanup is approximately \$53,000. EPA grant applications are a country-wide competition. Mr. McClusky noted the DES grant application timeline.

Mr. McClusky discussed the ground water and soil cleanup. It is limited to soil issues identified and they need to continue to monitor the monitoring wells into the future and may need to add additional monitoring wells. It is possible that sampling may be able to be done every other year and not every year. The annual cost is approximately \$19,000.

Mr. McClusky shared that they would highly recommend that the Town consult with an attorney familiar with this type of liability. Mr. Baker asked that the Task Force understand that we would take this advice and wait until the monitoring is complete. Mr. Baker asked if it was unrealistic that the North side, which isn't the source of the contamination, being a separate lot number and deed, for the Task Force to consider moving forward with the Snomoles. The burden would be on the acquiring party to understand what their liability would be. Mr. McClusky agreed that this parcel would have ability to move forward. The State doesn't recommend using the existing well for drinking. The State hopes that whoever acquires that property to allow for the continued investigation. Ms. Zug shared that she recommended to the Meadowood Board to turn the property over to the Snomoles and that the smoke house be emptied so they could use as a rental. The Task Force is committed to moving forward in getting rid of the contamination and making the property useful. Mr. McClusky stated the State DES and EPA can give guidance, but it is up to the Snomoles to do their own due diligence. Mr. McClusky noted that Meadowood as the contaminator is unable to apply for grants.

Ms. Gray asked if Winston Wright would like to make any comments as a member of the Meadowood Board. Mr. Wright shared that he can't speak for the Board, but he received word last week from Chief Crowell, that they no longer have to do monthly testing of the main well and they use bottled water. They are awaiting a letter from the State.

Ms. Gray asked the Board of Selectmen what the Task Force's role was. Mr. Baker stated the original intent was to consider acquiring the property for Town use but the recommendation is for Meadowood to sell to another non-profit. We can protect our ground water and the focus of this Task Force is more aligned with that then acquiring the property. We may need to acquire the property to apply for grants to remediate. The Selectmen are not in any position at this time to make a recommendation for this year. Ms. Zug shared the Snomole's have agreed that any Town-wide event authorized by the Board of Selectmen would be allowed to use the property. The Task Force would determine the best use of the rest of the property. Ms. Bates agreed with Mr. Baker that they (Selectmen) are not in a position to take ownership of the property and it is still in the hands of Meadowood. Ms. Bates felt the Selectmen needed more information on the actual cost. Mr. Doerpholz agreed with Ms. Bates that the cost needed to be determined before taking ownership.

Discussion was held on removing the ground water contamination, removing the soil and the cost of monitoring the wells. Mr. McClusky shared that a treatment system would need to be added to make the water drinkable at the assembly hall. Mr. Baker stated this is private property and not owned by the Town. If the Snomoles purchase the property, it would be sold by Meadowood and wouldn't be over seen by the Town. The Task Force would present the Selectmen with the costs so it could be put on a warrant to acquire the property. Ed Goodell asked who is going after the grant money. It is the EPA or DES. Mr. Baker stated it would need to go to a municipality first in order to apply for grants. Mr. McClusky agreed.

The Selectmen thanked the Task Force for their work.

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10:00 MEET WITH DPW DIRECTOR GLENN SMITH

Glenn Smith discussed cemetery workers and the difficulty finding seasonal help. He noted the Highway Department has a hard time finding help for plowing. Mr. Smith would like to make this a year round position which would be more appealing to a lot more candidates. If we want seasonal help with the cemetery, they would be younger and less experienced. We need to use a chain saw to trim some of the bushes, resetting walls, and tombs. A qualified person that has experience with mowers, chain saws would come in handy. We also need someone that can run a pick up pulling a trailer. Mr. Smith shared that a candidate that has the experience, could help the Highway Department out. Mr. Smith stated that we needed to have a year round position to find qualified people. Mr. Smith shared that during the winter time, if a year round position, he would recommend that this person have a CDL license and could help plow. Mr. Smith mentioned that having a person just for plowing, is more of an on-call position. If we make the position year round, we are guaranteed to keep that person and it eliminates having to look every year for seasonal workers. The person could be kept busy with Highway Department work. Mr. Smith noted there is enough work to justify the position being year round.

Mr. Baker asked what the cost was if we look at what we have spent for outside contracts over the past couple of years for the highway and cemetery. Mr. Smith shared that Ms. Favreau had helped him with this. Mr. Smith noted that he has \$8,000 from hired snow plowing, \$6,000 for part-time summer help and some of the money would need to go to a seasonal worker. In 2018, \$19,300 was used for three cemetery workers; \$5,600 for mowing of the commons, etc.; and in 2019, it was \$7,200. Mr. Smith noted that the amount was just under \$39,000. This would pretty much cover the cost of a full-time position, not including benefits. Mr. Smith mentioned that we would still need a helper to assist with mowing and this could be a 24 hour per week position for 26 weeks per year at a cost of approximately \$8,400. The full-time position would be at \$18.50 per hour and the Town would pay for the CDL license.

Mr. Doerpholz shared that in talking with Mike Grab, Cemetery Trustee, they have trouble finding seasonal workers. Discussion was held on the inexperience of seasonal workers, and wanting good experienced people. Mr. Baker asked if it was a separate crew in Swanzey. Mr. Smith confirmed that it was separate and explained the positions in Swanzey. Mr. Doerpholz asked if the time would be split between DPW and Cemetery. Mr. Smith confirmed that it would be and time would be allocated between cemetery and highway. Ms. Bates asked Mr. Baker how he felt about there being enough work for three guys in the Highway Department, since he has spent a lot of time there over the past few months. Mr. Baker shared that he didn't know. What he did observe was that limb work and brush removal wasn't done. Mr. Baker didn't think that it would work having a crew that is designated as cemetery in the summer-time. He thought that work groups work better together. Mr. Smith shared how it worked in Swanzey. Mr. Smith felt that it worked very well and understood Mr. Baker's concerns with there being enough work. Mr. Smith shared that his guys are eager, there is a lot of work to be done and it's not fair to judge what has happened in the past. Mr. Smith shared that he has a candidate in mind for the position already.

Mr. Baker shared that in terms of the work being done, he liked that. Ms. Favreau shared that benefits would cost approximately \$40,000 (family plan). Mr. Baker stated that with the ebb and flow of the work, contracting out is one method or consolidating. Mr. Smith felt that consolidating would work better and he shared that he had walked the cemetery with Ed Mattson, Jr. to discuss the work that needed to be done. Mr. Doerpholz mentioned that Mr. Baker had stated there were things that didn't get done and Mr. Grab was asking in CIP for funding to do stone and curb work that didn't get done. Mr. Smith discussed some of the work that needed to be done. Mr. Baker didn't have any objection for the consolidating, it was more of asking the tax payers for funding. Mr. Baker stated that he didn't want to rush into adding a full-time position and he feels responsible in that this would benefit the Town for years to come. Mr. Baker wanted a better estimate of the cost for the Town and to make sure everyone was on the same page with the role and duties for both the highway and cemetery. Mr. Baker didn't disagree that it wasn't the right approach. Mr. Baker appreciated that we have an energized group. Mr. Smith shared that as the new guy coming in, it looks like he wants to spend money, but he doesn't it is just that there is a lot of work to be done. Mr. Doerpholz mentioned the cost of benefits but the selling point is having someone that is experienced, getting the work done and not having to find someone every year. Ms. Bates' concern is the overall budget affect and having a lot going on this year. She would like having more work done on the cost to understand the overall impact. Ms. Bates recommended when reviewing the overall budgets, to look where costs could be cut. Mr. Baker asked Mr. Smith to follow-up with the Selectmen.

Ms. Favreau reported that budgets are up over \$200,000, which is an additional .68 cents on the tax rate and if adding this position, the tax rate would be up \$1.00. Ms. Bates shared that we need to remember if \$1.00 or .68 cents – we have reduced with surplus. If not using surplus it could be up over \$1.00. Ms. Favreau agreed.

Ms. Favreau shared that the Budget Committee's last meeting is January 28th before they make their final recommendations. Mr. Baker would like to make a decision on January 14th. Mr. Baker asked Mr. Smith to walk the Selectmen through the work to be done and the cost impact. Mr. Smith shared that there are a lot of roads that need shimming. Mr. Baker wanted to know what activities would be done in the winter that would be a benefit.

Mr. Baker discussed pay for snow days. The Selectmen wanted to look into PTO and they are currently getting information on what other towns' are doing. The Selectmen don't want to consider benefits one at a time. The policy for snow days would be looked into at the same time. The Selectmen want to be competitive.

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Mr. Baker asked about the measurement of Upper Gap Mountain Road. Mr. Smith stated that it hasn't been done and confirmed that it would be measured from the Town line to the area being maintained.

Ms. Bates asked if the Selectmen should discuss household hazardous waste with Mr. Smith.

*** FOLLOW-UP ON PARTICIPATION IN HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS

Ms. Favreau shared that Monadnock Disposal doesn't provide this service. Keene shared that our participation was 38 residents in the spring. If the Town doesn't sponsor residents can go and pay for. Mr. Baker asked if the Town could collect and bring to Keene. Mr. Smith didn't know it that would work. Ms. Favreau would look into. Ms. Bates thought another option was to do only twelve collection days. Ms. Favreau would contact Keene. Mr. Smith asked what his role was. Ms. Favreau shared it was paying for it out of the Transfer Station budget. The thought was that we would get more stuff if we have collection days at the Transfer Station and truck to Keene. Mr. Doerpholz suggested that if we are allowed to do this that we include information in the newsletter on how to dispose of certain items.

10:45 MEET WITH VOLUNTEER BROADBAND TASK FORCE

Dana Pinney requested that the Task Force be placed on the Selectmen' Agenda each week for at least 15 minutes.

Mr. Pinney mentioned Town meeting isn't in their lane but there are things that need to be done a certain way. Mr. Pinney shared that he sent information from NHMA that mentioned the governing body, which is the Board of Selectmen have a lot to do with Town meeting as well as the Moderator. Mr. Pinney discussed the options for holding Town meeting if not being done in person at the Town Hall. The Task Force has discussed the options and they prefer the drive thru.

Mr. Pinney noted that Attorney Renell L'Huillier is on vacation until next week but the Task Force has sent her a draft warrant article. The numbers would only need to be changed.

Mr. Pinney shared that there is a group called Northern Borders and they issue grants for infrastructure projects. The group offers up to 4.6 million in NH and could be doubled in certain circumstances. Mr. Pinney didn't know what the circumstances were. Mr. Pinney would send the information. Mr. Pinney noted that the group's dates don't line up with our timeline. They announce their grant recipients on August 9th.

Mr. Baker stated that it made sense to apply for whatever funds are available. Mr. Pinney stated that there isn't anyone on the Task Force with grant writing skills. The application needs to be in the same time as the bond application. Mr. Pinney recommended that a lot of this information be assembled now and not at the last minute. Ms. Bates asked if Mr. Pinney knew of someone the Town could hire to assist with grant writing. Mr. Pinney shared that he reached out to Don Fredrick but hasn't heard back. Mr. Pinney also shared that Lisa Steadman in Troy, writes grants and he could reach out to Molly Taylor works in the States Economic Division.

Mr. Pinney shared that we need to be proactive with Town meeting and that it might not hurt to send out HB1129 to the Moderator, so he has this information before meeting with the Selectmen.

Mr. Pinney mentioned having an insert in the newsletter, giving the status of bringing Broadband into the Town. Mr. Pinney also mentioned having a handout for the voters. Mr. Baker shared it was better to have information given closer to the date. Mr. Pinney would reach out to Janet Wilkinson to let her know that the Task Force would have a flyer and reserve space. The Selectmen agreed. Mr. Doerpholz mentioned that he wasn't sure if Kate Thomas was having a candidates' night. If having, this would be a good place to handout the information. Mr. Pinney mentioned that some towns did a direct mailing. It was noted that there are 1,400 households and he thought about reaching out to Consolidated Communications to pay for the cost, since it is in their best interest. Kim Heald shared that with one option on HB1129, a direct mailing would need to go out to each voter. Mr. Baker asked if there was any regulation that every taxpayer receive a mailing. Mr. Baker wanted to look at the rules and regulations to determine if this was an option of having Consolidated Communications taking part in this. Mr. Pinney shared that with the drive thru process there are two meetings that need to take place. Ms. Heald shared that once wording for the articles has been determined, the voters need to receive a form of it to review.

Mr. Baker asked to review this again with Bill Prigge, Moderator. Mr. Pinney shared that February 5th was the deadline for printing the Annual Report. Mr. Doerpholz asked that the Task Force review the draft warrant's last line that states that there is no tax burden to the taxpayers. Mr. Doerpholz would like this to be discussed during Town Meeting and didn't want to make a promise, how remote, that there wouldn't be a tax burden. Mr. Pinney shared that one town had that listed and one town didn't. Mr. Pinney noted that he didn't have an issue with taking that wording off. Mr. Doerpholz asked that Mr. Pinney discuss this with the Task Force. Ms. Heald agreed with Mr. Doerpholz to be as transparent as possible. Ms. Heald asked to have the number of attendees at Town meeting over the past couple of years. Ms. Favreau wasn't sure if a count was taken. Mr. Pinney shared that he has taken an unofficial count – at night. Mr. Pinney mentioned that Dublin, pre COVID, had double the participation at Town meeting with the Broadband discussion.

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*** REVIEW INFORMATION FROM NHMA REGARDING ELECTIONS – SCHEDULE TO MEET WITH MODERATOR

Discussed earlier

*** FOLLOW-UP ON PARTICIPATION IN HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS – Discussed earlier

*** APPROVE ABATEMENT MAP 4, LOT 46-P3 - REGISTERED TRAILER

Ms. Favreau shared it was on a trailer at State Line. It is registered and isn't taxable.

Mr. Doerpholz made a motion to approve the abatement. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes. Approved – 3-0

*** ACCEPT ELECTION GRANT

Mr. Baker shared that this is from the State's Cares Act grant that Ms. Favreau submitted. The amount received was \$3,292.23. Ms. Favreau shared that the State has a formula to determine the amount.

Mr. Doerpholz made a motion to accept the grant monies. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes. Approved – 3-0

*** REVIEW PREVIOUS BOARDS DECISION REGARDING SNOW DAYS

Mr. Baker shared that it was a previous Board that agreed to not pay employees for snow days. Mr. Baker shared that it is a benefit and to determine with other benefits and to not look at individually. The Selectmen agreed.

Mr. Baker stated that this would be looked into and have ready for the end of the year.

*** DISCUSS E-MAIL REGARDING SALE OF CORDWOOD

Mr. Baker shared that they have an e-mail from Brian Doerpholz regarding a cordwood issue. Mr. Baker noted that this came through the Board prior to Mr. Doerpholz coming on Board. The cordwood process is allowed as part of agriculture. Mr. Baker stated that there is a State regulation against cordwood being brought in from out of state. Cordwood can't be brought in without an inspection.

Mr. Baker stated we don't have the time to look at every log truck and asked if Mr. Doerpholz didn't think agriculture wasn't correct. Mr. Doerpholz shared that the owner had an intent to cut and has created two driveways on Pierce Road and knocked down a stone wall to create. The property owner has long since cut up the wood on his property and is bringing in wood and at what point does this become a business in a rural district and doesn't fall under agriculture. Mr. Doerpholz shared that it is a very noisy operation. Mr. Doerpholz asked if this is truly agriculture and they have no say or is it a business. Mr. Baker shared that there isn't a definition in agricultural use.

Ms. Favreau asked if the Selectmen send a letter and send him to the Planning Board for a preliminary. Mr. Baker asked what the Planning Board would look at. Ms. Favreau shared that under agriculture it is forestry. If it's not determined an allowed use it would need to go to the ZBA. Mr. Doerpholz asked if it would be up to him to report to the State regarding bringing wood in from out of state. Mr. Baker stated that according to our ordinance, can cut up cordwood for personal use. Ms. Bates agreed with Mr. Baker to send a letter.

*** NON-PUBLIC SESSION - RSA 91-A:3 II(a) – HIRING

At 12:11 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Doerpholz seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes.

At 12:14 p.m. Mr. Doerpholz made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes.

*** NON-PUBLIC SESSION - RSA 91-A:3 II(e) – LEGAL

At 12:14 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes.

At 12:27 p.m. Mr. Doerpholz made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Doerpholz - Yes.

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ON-GOING BUSINESS:

*** BUDGET WORK

*** AMBULANCE SERVICE

*** TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT

- Unregistered vehicles
- Debris and junk in yards

INFORMATION:

***Meeting Schedule:** After discussion, the Selectmen agreed to meet on Wednesday, January 6th at 7 p.m. and on Thursday, January 14th at 9 a.m.

Mr. Baker shared that trees at Pine Grow were going to be cut and there was money left in the Cemeteries operating budget. Ms. Favreau shared that as of last week, they have \$13,446. Ms. Favreau would need a contract so she could pay this year. Three requests would be needed as the cost would probably be over \$2,500. A contract would also be needed. Ms. Favreau would follow-up with Mike Grab. Ms. Bates asked if the work should be done as reasonably close to December. Mr. Baker stated the work needed to be done within 30 days. Ms. Favreau would hold the check until the work was done.

Mr. Doerpholz made a motion to adjourn the meeting at 12:37 p.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Brian Doerpholz
Board of Selectmen