



BOARD OF SELECTMEN
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
December 28, 2022
6:00 P.M.

Selectmen Present: Brian Doerpholz, John E.F. Craig, Martin Nolan

Guests: Dana Pinney

AGENDA:

A. Call to Order

Mr. Doerpholz called the meeting to order at 6 p.m.

B. Appointments

C. Consent Agenda

- **Payroll and Vendor Manifests**
- **Minutes – November 17, 2022 - Public and Non-Public**
- **Minutes – November 22, 2022 - Public**

Mr. Craig made a motion to approve the Consent Agenda. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

D. Continued Business

• **Budget Work**

General Government:

Ms. Favreau shared that oil has been prepaid.

Mr. Nolan mentioned that gas prices would go down. Diesel would go up and propane would remain about the same.

Mr. Nolan recommended that if changing boilers out, to switch to propane. It was noted that it was a ways down the road.

Electricity - increase to \$15,000.

Supervisors of the Check List:

Mr. Doerpholz asked that the computer be purchased with this year's funds.

Executive:

Increase due to salaries

Transfer Station:

We have a 5 year contract with Monadnock Disposal.

Line 689 - need to purchase more signs.

Hardware – asked if needed

Compactor is rented.

Discussion was held on follow up to charging for stickers, and purchasing bags. Mr. Doerpholz shared that for this year it is on hold. Ms. Favreau has reviewed prices that we charge for items outside of "regular" recycling (i.e. electronics, mattresses) and noted that we are in-line with other towns.

Parks & Recreation:

Biggest change is the part-time line item - \$43,960.

Summer Camp and Counselor salaries/supplies

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Parks & Recreation - continued:

Mowing the ski hill - \$700 added

Line item 830 - Training - \$200 added

Line item 610 - Camp supplies - Summer Recreation - \$2,000

Repairs - \$3,000 - Mr. Nolan thought it was high but noted that there should be some money for pest control

Library:

Ms. Favreau reported the Library would spend out their entire budget.

Request - \$213,360

Library funding - \$10,485

Town - \$202,875

Mr. Doerpholz noted that funds are for specific expenditures. Mr. Doerpholz shared that they are adding a full-time position and noted that Library Director Kate Thomas plans to retire at the end of 2023. They want to reduce the part-time line. This would take effect April 1st. There was concern adding a full-time position. It was mentioned that this is long range planning, building for the future. The scope of work has changed over the past 5 years, there is no one on staff that has computer knowledge, other than Ms. Thomas.

Discussion was held on the staffing needs of the library and that requesting a full-time position would happen whether Ms. Thomas retired or not.

Mr. Nolan stated that they are increasing at a rate faster than they should be. Mr. Nolan discussed the ambulance service and it being a safety issue. Mr. Nolan felt that for the Library it was a want more than a need. Mr. Doerpholz stated that the Library needed to be decided on its own merit, outside of the Police Department and the Fire Department. Mr. Craig shared that he would lean towards approval but would like them to come in to discuss, since it's a large change. Mr. Doerpholz suggested having Library Trustees, Richard Goettle, Robin Marra, and Library Director Kate Thomas come in to meet with the Selectmen for clarification.

Highway:

Mr. Doerpholz would like to hold off on discussion until next week. The Selectmen need to find out from Mr. Smith what can be taken out of the budget that was purchased this year. Mr. Smith is meeting with CIP on January 5th.

Fire & Ambulance:

Mr. Doerpholz stated that the Selectmen agreed to a wage scale for part-time, increase to the budget despite being under budget.

Ambulance – Ms. Favreau shared that 120 hrs x 52 wks x \$18/per hour (avg) is \$112,320 per diem increase, plus new hire training at 56 hrs x \$16/per hour is \$896.

Mr. Doerpholz shared the per diem salary increase of \$1/per hour was added.

Mr. Doerpholz shared the public minutes of Troy's Select Board meeting regarding per diem.

Ambulance:

Telephone – increase

Radios - taken out

Supplies – reduced because sharing cost with Troy

Water- reduced

Repairs/Maintenance - increase - older equipment

Software – increase - to communicate with their phones

Vehicle repairs – part of increase is to put a power lift in the ambulance

Fire Department:

Medical Services - not needed, mostly physicals

Water - using water cooler – purchase water for trucks

Equipment - reduced - purchased a computer this year

Training - reduced

Gasoline and Diesel - want clarification for amount requested

Uniforms - reduced - purchased two sets of bunker gear

• **Review ARPA Projects**

Mr. Craig reviewed and asked the Selectmen to be prepared to make a decision on how to spend remaining funds. Mr. Craig would like to leave some money unexpended.

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Mr. Craig asked if the Selectmen could make a motion to allocate \$18,000 for the reverse osmosis water system. Mr. Doerpholz agreed that we needed to get quotes from Charley Kenison. The bid is for the equipment and we install.

Town Hall roof - need to make a decision. Mr. Craig would send out in advance of next week's meeting.

Ms. Favreau shared the difference between 2022 and 2023 equates to .79 cents per thousand. Request is \$393,648 which is significant for just the Town.

The Selectmen agreed that the water treatment system is top priority and agreed that next week they would make a decision. Ms. Favreau would contact Mr. Kenison.

E. New Business

F. Public Hearing – none

G. Other Business

The Selectmen agreed to attend the Library Trustees' meeting on January 2nd.

H. Non-Public - If Necessary Non-public Session 91-A:3 II a, b, c, d, or

Non-public Session 91-A:3 II(a)

At 7:33 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:14 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:14 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

I. Adjournment

Mr. Doerpholz made a motion to adjourn the meeting at 8:14 p.m. Mr. Craig seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Brian Doerpholz, Chairman

John E.F. Craig

Martin Nolan
Board of Selectmen