



**BOARD OF SELECTMEN**  
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**13 Templeton Turnpike, Fitzwilliam, NH 03447**

**BOARD MEETING MINUTES**  
**December 15, 2022**  
**8:30 A.M.**

**Selectmen Present:** Brian Doerpholz, John E.F. Craig, Martin Nolan

**Guests:** Dana Pinney

**AGENDA:**

**A. Call to Order**

Mr. Doerpholz called the meeting to order at 8:30 a.m.

**B. Appointments**

**9:30 – Site Walk to Turnkey Lumber – 179 Rt 12 N**

**C. Consent Agenda**

- **Payroll and Vendor Manifests**
- **Construction Permit Application – Map 34, Lot 9-3 – Demolition and slab repour**

Mr. Craig made a motion to approve the Consent Agenda. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

**D. Continued Business**

• **Budget Work**

Cemetery:

Mr. Doerpholz shared that Cemetery Trustee Mike Grab just turned in the Cemetery budget. Mr. Craig asked if Mr. Grab should meet with Selectmen before meeting with the Budget Committee? Ms. Favreau shared the budget process is that the Board of Selectmen and the Budget Committee have their own budget.

Mr. Doerpholz shared the increases in the Cemetery budget is hourly wage and the number of hours. Mr. Doerpholz noted that Mr. Grab didn't talk with the Selectmen. Mr. Craig thought that we should let Mr. Grab know that the Selectmen have questions. Mr. Doerpholz shared that it's a tight timeframe and a couple budgets are a month late.

Discussion was held on the Selectmen wanting to have met with Fire Chief Adam Dubriske and Deputy Fire Chief Charley Kenison.

Ms. Favreau shared that next year their budgets need to be turned in on time. Mr. Doerpholz felt that otherwise their budgets could be held flat. Mr. Nolan thought that the Selectmen should set their budgets and not necessarily hold flat.

Discussion was held on needing details for the budgets and explanations should be the same when speaking with the Selectmen and the Budget Committee.

• **Discuss representative to Monadnock Regional School District**

After a lengthy discussion, Mr. Doerpholz made a motion to nominate Jeff Cesaitis to represent Fitzwilliam on the Monadnock Regional School Board. Mr. Nolan seconded. Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

## BOARD MEETING MINUTES - December 15, 2022

### E. New Business

- **Review grant paperwork**

Ms. Favreau shared that it is the Highway Grant that the Selectmen need to sign for the purchase of a truck. Ms. Favreau asked if CIP doesn't approve, are we locked in? Mr. Doerpholz shared that we need to purchase within a certain timeframe.

Mr. Nolan made a motion to sign the grant proposed for the new highway truck. Mr. Craig seconded. Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

### F. Public Hearing – none

### G. Other Business

Ms. Favreau shared that Charley Kenison, Susan Silverman, Eric Dermer, and Kevin Wooley are interested in serving on the Energy Committee.

### H. Non-Public - If Necessary Non-public Session 91-A:3 II a, b, c, d, or

- **Legal Matters**
- **Hiring**

#### **Non-public Session 91-A:3 II(a) - Hiring**

At 8:52 a.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:57 a.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:57 a.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

#### **Non-public Session 91-A:3 II(l) - Legal**

At 8:57 a.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(l). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 9:10 a.m. Mr. Craig made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 9:10 a.m. Mr. Craig made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

### I. Adjournment

Mr. Doerpholz made a motion to adjourn the meeting at 9:12 a.m. Mr. Nolan seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Brian Doerpholz, Chairman

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John E.F. Craig

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Martin Nolan  
Board of Selectmen