



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**December 11, 2017**  
**7:00 p.m.**

**Selectmen Present:** Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 7 p.m.

**PRIMARY:**

**7:00 MEET WITH NICK NOYES – NON-PUBLIC SESSION RSA 91-A:3 II(c) – Employee Matter**

At 7:00 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 7:24 p.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

**7:15 MEET WITH MARTIN NOLAN**

Martin Nolan met with the Selectmen and Police Chief Leonard DiSalvo to discuss issues he has with the Police Department. Mr. Nolan has concerns about the Police Department, which he brought up during the Budget Committee meeting and was told that he was out of line. Mr. Nolan stated he disagreed and felt that some of his concerns should be addressed there.

Mr. Nolan stated he felt the Police Department was underworked and overstaffed and he doesn't believe they are particularly efficient and he wasn't impressed. Mr. Nolan shared his concerns about transparency, the handling of calls and mentioned a couple of specific incidents. Chief DiSalvo disagreed with Mr. Nolan and stated the calls for service were handled properly. Chief DiSalvo asked Mr. Nolan to give him the date and time of the call for service and he could show Mr. Nolan the call for service and show what was done. Chief DiSalvo stated that Mr. Nolan was entitled to his opinion and if he had a complaint he could file it with the Selectmen, at which time, Chief DiSalvo would show the Selectmen what information he had.

Ms. Silverman shared there was a way for Mr. Nolan to get a response that he felt he wasn't getting by asking for those call sheets and being specific with the Selectmen to get a formal response. Ms. Silverman asked Chief DiSalvo if there was some way for him to show people what the officers are doing, such as routine things, if there are no calls for service.

Chief DiSalvo asked Mr. Nolan if he had any idea of what happened today and went on to explain the calls for service that he and Officer Stone had responded to. Chief DiSalvo stated there are pretty serious incidents that police officers handle.

Discussion was held on ways Chief DiSalvo could get more information out in the community on the activity of the Police Department, the Town Report giving information once a year, meeting with the Selectmen with Chief DiSalvo's report being shown in the minutes, putting information on the website and having a monthly article in the newsletter to highlight what has gone on.

Ms. Silverman mentioned the 6565 number was the only number on the website. Chief DiSalvo stated it was because Mutual Aid handles calls on that number. Ms. Favreau would put the non-emergency number on the website. The Selectmen agreed it would be helpful if Chief DiSalvo puts out information like he includes in the annual report on a monthly basis.

Mr. Nolan shared that his concerns, finance related, would be addressed again in the Budget Committee meeting. Ms. Silverman stated the job of the Budget Committee was to examine the numbers in the budgets.

The Selectmen thanked Chief DiSalvo and Mr. Nolan for meeting with them.

**7:30 MEET WITH LEONARD DISALVO, POLICE CHIEF**

Chief DiSalvo met with the Selectmen to review his 2018 budget. There are 7 part-time positions – includes the open position and the administrative assistant and 3 full-time positions. Ms. Favreau mentioned that Chief DiSalvo made a couple of changes when meeting with the Budget Committee. Those changes were: Line 560 – reduced to \$500, Line 635 – reduced to

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\$9,000. Ms. Favreau shared that the State was no longer doing fixed pricing as of December 1st for gasoline. Ms. Favreau mentioned that the Town has an Exxon-Mobil card. Chief DiSalvo asked about the expenses on Line 635, which is thought to be \$8,067. Ms. Favreau confirmed the amount and Chief DiSalvo stated cutting to \$9,000 would be okay.

Chief DiSalvo shared that he was going through the hiring process again and has a new group of applicants. Ms. Favreau shared capital reserve was increased to \$42,000 at the Budget Committee meeting. This includes new equipment for the cruiser, as the equipment is old. The total operating budget is \$344,424. Discussion was held on overtime which covers vacation, holidays, and sick time. Chief DiSalvo stated the overtime number was pretty low. Chief DiSalvo shared that filling all of the shifts was difficult. Ms. Silverman asked how often the schedule changed. Chief DiSalvo stated as of now it was a fixed schedule and there was some movement if someone can't work a shift.

Chief DiSalvo asked Ms. Silverman if she had a concern. Ms. Silverman shared that she received a weird letter supposedly from FairPoint in the mail regarding a computer virus and she wanted to show it to him as she thought it was a scam. Chief DiSalvo stated that most are so far-fetched but some people get caught up in it. Chief DiSalvo shared that they do call the company.

Ms. Silverman asked if Chief DiSalvo would work on the public relations piece. Chief DiSalvo stated he would do it.

The Selectmen thanked Chief DiSalvo for meeting with them.

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**APPROVE MINUTES**  
- **December 4, 2017**

Ms. Carney made a motion to approve the minutes. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman – Yes. Approved – 3-0

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**APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

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**REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

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**DEMOLITION PERMIT**  
**Map 2, Lot 29-5**

**Map 2, Lot 29-5** – Ms. Carney made a motion to approve the Demolition Permit for Map 2, Lot 29-5. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

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**REVIEW LETTER FROM PRIMEX**  
**Re: Option to participate in the Contribution Assurance Program (CAP) for 3 years**

Ms. Favreau reported that Primex was offering an option to stay with them and participate in their Contribution Assurance Program (CAP) for a 3 year period with a guarantee of a 9% cap on any increase. Ms. Favreau shared that she didn't foresee going to another company. Mr. Baker didn't think that was a bargain as it was 27%. If it was 3% per year – it would be a good deal. Ms. Silverman asked Mr. Baker to go over the information with Ms. Favreau.

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**REVIEW LETTER FROM FRANK BEQUAERT** - Tabled  
**Re: TAC Representative**  
**Rt 12 S Safety Island Project**  
**Intersection at Rt 119 W, Richmond Road, Upper and Lower Troy Roads**

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**DISCUSS WIVALLEY TAX BILL**

Ms. Favreau reported Mr. Foucher came into the Selectmen's office this morning to discuss WiValley's assessment. Ms. Favreau mentioned that he had met with the Selectmen a while back and at that time he stated he had an agreement with the Town that he wouldn't be taxed. Ms. Favreau searched and didn't find any minutes reflecting that statement. Mr. Foucher stated that the Town's Public Safety was on their old tower and WiValley has never charged the Town. Mr. Foucher stated if he has to pay the tax bill he would start charging the town or take it off. Ms. Favreau shared that the Town gets internet for free. Discussion was held on the dispatch antenna not being the Town's. The issue is the assessment of WiValley's tower for

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this year. Ms. Favreau didn't think there was a written agreement and she shared that Avitar had never made an assessment on the tower before. Ms. Carney stated they had radio service before the tower was put up. It was mostly for other towns, not Fitzwilliam. Mr. Baker stated if you have a for profit company you can't exempt them. Ms. Silverman stated they were providing a service and she thought if they want to send a bill, they should submit it to the County and Mutual Aid.

#### 8:15 MEET WITH SUZANNE GRAY – ECONOMIC COMMITTEE

Members of the Economic Committee met with the Selectmen to give an update on the work of the committee. Suzanne Gray reported that the committee was gaining momentum and they have groups come to them asking if they can partner with them. Ms. Gray mentioned that ABTech was happy to be in Fitzwilliam as it gives them a place to grow and Xtreme Auto has hired 5 new technicians.

Caroline Tremblay shared an idea that she had for an event and welcomed the Selectmen's input. The idea was to bring businesses together and showcase their work. Ms. Tremblay thought that having a Fitzwilliam Fantasy Faire (Renaissance and Medieval fair) wasn't something that has been done in the area. Ms. Tremblay discussed what this event would look like. Ms. Gray mentioned that vendors from Fitzwilliam would be given priority over vendors from other towns. The event would be held on the first Saturday in October from 10 a.m. to 3 p.m. Ms. Silverman asked about parking. Ms. Favreau mentioned checking with the Recreation Department. Ms. Gray mentioned they talked with the Recreation Department and they would be willing to discuss once the Economic Committee had met with the Selectmen and the event would move forward. The Selectmen agreed that it was a good idea. Ms. Silverman mentioned selling advertising and having vendors to generate income. Ms. Tremblay shared that the members of the Economic Committee would work through what fees could be charged. Ms. Carney mentioned the steeple project and asked them to keep it in mind as the time frame wasn't certain. Ms. Silverman stated it would limit some of the outside area around the Town Hall.

Ms. Gray would follow-up with the Selectmen and asked them to communicate any ideas they had with committee members directly or through Ms. Favreau.

\*\*\* REVIEW NEWSLETTER ARTICLES – The Selectmen reviewed.

\*\*\* NON-PUBLIC SESSION RSA 91-A:3 II(b) – Hiring

At 8:40 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

A 8:45 p.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

\*\*\* BUDGET DISCUSSION  
- Review CIP Requests

#### OTHER BUSINESS:

Ms. Silverman mentioned that someone else had come to look at the steeple and asked if Ms. Favreau had received a quote. Ms. Silverman would like to receive a quote because his thoughts on not taking the steeple down was different from the other two contractors. Ms. Favreau would ask for a quote. The Selectmen would like to meet with him.

Mr. Baker made a motion to adjourn the meeting at 8:55 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Daniel Baker  
Board of Selectmen