



BOARD OF SELECTMEN
P.O. BOX 725
FITZWILLIAM, NH 03447
(603) 585-7723 Fax: (603) 585-7744
Email: fitzwilliamnh@fitzwilliam-nh.gov

BOARD MEETING MINUTES
December 3, 2018
7:00 p.m.

Selectmen Present: Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 7 p.m.

PRIMARY:

***** APPROVE MINUTES**
- November 26, 2018

Mr. Baker made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

7:15 MEET WITH CAROLE BECKWITH
- Concerns about the Common

Carole Beckwith wanted to chat with the Selectmen regarding the successful completion of the Tree lighting. Ms. Beckwith stated that this was one of the favorite events in the common. The common was a focal point for the Town. Ms. Beckwith shared that she had talked with John Fitzwilliam, who was the point person for the common, that this might be a good time to reorganize the Common Committee. Mr. Fitzwilliam mentioned to Ms. Beckwith that he doesn't remember when it started – it had 4 or 5 people. Ms. Favreau shared the common committee was approved at Town meeting. Ms. Beckwith shared she has been involved with the singing before Bill Davis. She shared what had been done. Ms. Beckwith shared that Mr. Davis had shared with her that when the lights were put on the tree in 2014 the money was taken out of the Elliott Institute Funds and that technically it shouldn't come out of there. Ms. Favreau shared that the Elliott Institute started this event. Mr. Davis had mentioned to Ms. Beckwith that going forward it would come from there. Ms. Beckwith handed out some ideas that she had on what duties a committee could be responsible for and reviewed this with the Selectmen. Ms. Beckwith shared that Mr. Fitzwilliam would be happy to come in and meet with the Selectmen at a later time. Mr. Baker shared that if it was already voted on at Town meeting, she had some good ideas. Ms. Favreau asked if Ms. Beckwith was interested in serving on the committee. Ms. Beckwith stated she was and she would also like to talk with Mr. Fitzwilliam. Ms. Favreau shared that in the Expendable Trust Fund for maintenance on the common there was \$6,151 in the fund. Ms. Favreau shared that the funds carry forward each year and more money could be appropriated at Town meeting. Ms. Favreau shared that an event couldn't be funded from the expendable fund. Ms. Beckwith asked what the current plan was for maintenance of the fence. Ms. Favreau shared that she didn't think there was a plan. Ms. Beckwith thought there would be volunteers that would be happy to help. Discussion was held on the trees in the common. Mr. Baker thought the next step was to find out who was on the committee and to appoint new members. Ms. Beckwith would follow-up with the Selectmen.

The Selectmen thanked Ms. Beckwith for meeting with them.

***** REVIEW BACKGROUND CHECK POLICY AND PROCEDURE FROM THE TOWN OF HANCOCK**
- Recreation Department

Ms. Favreau shared that Cindi Beede brought this up and didn't know if this needed to be done every year as she has people that return. Ms. Favreau searched for policies from other towns. Hancock has a policy for camps and there are RSAs for

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camp. Ms. Favreau didn't know what the Selectmen wanted to do with the information. Ms. Carney stated it was important since the recreation staff are here for a long period of time and it would be worth it to do every year because they are also gone for a period of time. Mr. Kenison asked when it was done. Ms. Favreau stated it was done upon hiring. Ms. Carney asked if staff had to reapply each year. Ms. Favreau confirmed that they did. Mr. Baker stated he didn't have any objection to the policy.

Ms. Carney asked about volunteers at the Library. Ms. Favreau didn't know and would look into whether or not background checks were done for Library volunteers.

***** NON-PUBLIC SESSION RSA 91-A:3 II(a) - EMPLOYEE MATTER**

At 7:04 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 7:13 p.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

***** BEGIN REVIEW OF DEPARTMENT BUDGETS**

Ms. Favreau shared that she had done a printout of the budgets and noted it was time for the Selectmen to start their review. Ms. Favreau also shared that in the past a separate meeting had been scheduled to review budgets and she wasn't sure if they wanted to do that or not have any appointments at a Selectmen's meeting and just review departmental budgets. Mr. Kenison shared a quiet meeting with no one here would be good. Ms. Carney shared that they had met on Sundays before. It just needed to be noticed.

After discussion the Selectmen agreed to meet on Thursday, December 13th at 9 a.m. to review department budgets.

Mr. Baker discussed his concern with reviewing the proposal from the FireWards after their meeting with the Budget Committee.

OTHER BUSINESS:

- **Review e-mail from Chinook Solar** – A Joint Meeting has been scheduled with the Planning Board and the Selectmen on January 15th. Mr. Baker shared that a photographer came and took pictures from the second floor of the Town Hall.

Mr. Jones met with the Selectmen to discuss the letter he received regarding construction on his property. Mr. Jones stated he built a small structure 7X7 and he was under the impression that anything under 50 square feet didn't need a Construction Permit. Mr. Jones wanted to get temporary power and EverSource told him that he needed to build a stand or he could build a structure and they could hook up to that. Ms. Carney asked if there were other buildings on his property. Mr. Jones stated there were two other sheds that he brought there on a flatbed – one was 8X8 and the other was an 8X10. There was also a mobile home that he uses as a camp. Mr. Jones stated that because the property was in current use, he took out an acre and paid \$3,000. Mr. Jones shared that he eventually wanted to build a house on the property. Ms. Carney shared that Construction Permits were required for structures 50 square feet and over and had recently changed. Mr. Baker shared that anything over 120 square feet needed a Construction Permit. Ms. Carney shared that the travel trailer would need to be registered in order to be taken off of the property. Ms. Favreau shared that it couldn't be set up as a living structure, year round. Mr. Kenison noted that the tires needed to be touching the ground and not up on blocks.

Mr. Jones also addressed the "trash" on his property. He stated that he collects metal and he had gotten rid of some of it. He talked about the other items on his property and asked how much he had to clean up. Ms. Carney shared that having siding that he would use later was fine. Mr. Baker stated the overall intent was to prevent people from moving in and building a home over time. Prohibiting living on a property without appropriate systems, such as a septic system, was the intent of the ordinance. Ms. Carney reviewed the ordinance. A copy of the ordinance was given to Mr. Jones. Mr. Jones shared he would be cleaning up the property.

Ms. Carney asked how he came up with the street number. He stated from Verizon and they had contacted Ms. Favreau. Ms. Favreau stated that no street number had been issued. Ms. Favreau shared that a street number can't be issued without a permanent structure located on the property. Mr. Jones shared that the letter stated that he needed to get a Construction Permit. Ms. Carney shared that it was difficult to determine what the structures were and whether a Construction Permit was needed. Ms. Carney also shared the other concern was the wetlands and setbacks needed to be followed in order to build.

Ms. Favreau asked if the Selectmen needed to do an inspection. After discussion, it was agreed that the buildings were under 120 square feet and the Selectmen needed to determine that the travel trailer wasn't permanent and was registered. Mr. Jones would register the travel trailer and would provide the Selectmen with a copy of the registration.

The Selectmen thanked Mr. Jones for coming in.

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ON-GOING BUSINESS:
- STEEPLE PROJECT

December Meeting Schedule: ~~6:00 p.m. – Tuesday, December 4, 2018~~ – **RESCHEDULED TO 7:00 p.m. – Monday, Dec. 3rd**
~~7:00 p.m. – Tuesday, December 4, 2018 – Joint Meeting with Planning Board - CANCELLED~~
9:00 a.m. – Tuesday, December 11, 2018
7:00 p.m. – Monday, December 17, 2018
9:00 a.m. – Thursday, December 27, 2018

Mr. Kenison made a motion to adjourn the meeting at 8:00 p.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen