



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**November 23, 2015**

**Selectmen Present:** Nancy Carney, Chris Holman, Susan Silverman

Ms. Carney called the meeting to order at 6:30 p.m.

**PRIMARY:**

**6:30 MEET WITH ATTORNEY ARTHUR CUNNINGHAM – NON-PUBLIC SESSION - RSA 91-A:3 II(e)**

At 6:30 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 7:20 p.m. Mr. Holman made a motion to leave non-public session and seal the minutes. Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

Mr. Holman made a motion for the Town to be an intervenor. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**7:30 MEET WITH BRENDA HUNTER**  
**Re: Taxes**

Brenda Hunter met with the Selectmen to discuss the taxes on her property at State Line Campground – Map 4, Lot 46. Ms. Hunter shared that her mortgage company was supposed to pay her property taxes. Apparently the taxes on the house were paid in June and the store and cottage taxes weren't paid. Ms. Hunter also shared that she had an appraisal done and it was a lot lower than what the Town had assessed her property for. Ms. Silverman explained the appraisal process from the bank versus the town's assessor and that our assessor looks at a certain number of sales per year and some adjustments are made. Discussion was held on the value of her property versus the assessed value and Ms. Hunter was concerned that someone wouldn't want to purchase, should she ever want to sell. Ms. Favreau stated that Ms. Hunter would have to show that her property was unfairly assessed.

Ms. Hunter asked if the interest could be taken off of the June tax bill. Ms. Silverman stated that Ms. Hunter needed to talk to her mortgage company. Ms. Hunter reported that the bank told her they thought it was for all three buildings. Ms. Favreau shared that with the change – it was now broken out and that it was a change in the State law with how campgrounds are assessed. Ms. Hunter asked if the Town would forgive the interest. Mr. Holman stated that now that Ms. Hunter was aware of this – it wouldn't happen again.

Ms. Hunter stated that there wasn't a porch by the store anymore and that it came down in June. Ms. Favreau printed out the property card and stated that she would ask Avitar to look at for next year. Mr. Holman suggested that Ms. Hunter talk with the assessor when her property was assessed.

Mr. Holman made a motion to forgive the interest of \$114.43 on the property owned by Ms. Hunter. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Ms. Silverman suggested that Ms. Hunter go to her bank and explain the changes in the law regarding the campground and that there would be 3 tax bills for her property. Ms. Favreau gave Ms. Hunter an abatement form should she want to file for an abatement.

Ms. Hunter thanked the Selectmen for meeting with her so quickly.

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**APPROVE MINUTES**  
- **November 16, 2015**

Ms. Silverman made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - abstained, Ms. Silverman - Yes. Approved – 2-0

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**REVIEW AMENDMENT TO 10/26/15 MEETING MINUTES**

Ms. Carney asked to make the following amendment to her statements of the October 26, 2015 Board of Selectmen Meeting Minutes:

A point of clarification about the Fitzwilliam Police Department. It is the desire for the Fitzwilliam Police Department be more visible to the community members during community events and around town, i.e.: the Library, School and other parts of town. There was no intention to indicate that Officers are not doing routine patrols or investigations that are pertinent to a safe community.

Ms. Silverman made a motion to accept Ms. Carney's amendment to her statements of the October 26, 2015 Board of Selectmen Meeting Minutes. Mr. Holman seconded. Ms. Carney - abstained, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 2-0

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**APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

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**CONSTRUCTION PERMIT**  
**Map 32, Lot 38**  
**Map 34, Lot 27**  
**Map 17, Lot 8-1**

**Map 32, Lot 38** – Ms. Silverman made a motion to approve the permit for Map 32, Lot 38. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

The Selectmen discussed the parking issue and the Town owned property on the Richmond Road that could be used for over flow parking.

**Map 34, Lot 27** – Mr. Holman made a motion to approve the permit for Map 34, Lot 27. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 17, Lot 8-1** – Mr. Holman made a motion to approve the permit for Map 17, Lot 8-1, including the porch. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

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**REVIEW EMAIL FROM KATE THOMAS**  
**Re: Overage on Health Insurance**

Ms. Carney reviewed the email from Kate Thomas regarding the overage on health insurance. Once the Library Trustees and Ms. Thomas realized that there was a clerical error in their health coverage request for last year, they requested that their 2015 budget be corrected to reflect the correct number and that the amount be subtracted from their end-of-year check.

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**REVIEW APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS**

The Selectmen reviewed the Application for Property Tax Credit/Exemptions (Veterans' Tax Credit) for Map 12, Lot 26.

Mr. Holman made a motion to approve the Application for Property Tax Credit/Exemptions (Veterans' Tax Credit) for Map 12, Lot 26. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **INTEREST IN PROPERTY DONATION**  
- **Map 15, Lot 26**

Ms. Favreau reported that Chief Leonard DiSalvo had been contacted by the owner of the Mayer Molding property and that they were interested in donating the property to the Town for a police station. Ms. Silverman stated that she would like to think about it and stated that the Town had just spent a lot of money renovating the depot and that she understood that it doesn't have a garage. Mr. Holman stated that it was a lot to think about. Ms. Silverman asked if a person donating property could stipulate what happened with the property or does that happen at the Town vote. Mr. Holman wanted to see the proposal and suggested that the department make a presentation to the Selectmen on the need, advantage and use of the property.

Ms. Carney stated that the property was too close to the proposed pipeline route to use as a police station and that she also needed time to think about it. Discussion continued on cost spent to update the current police station, deed language, the need for Chief DiSalvo to assess the condition of the building and the property, and the fact that it would put the police department on a state highway. Mr. Holman suggested that it could be used as a satellite office.

\*\*\* **PIPELINE**  
- **NH Municipal Pipeline Coalition November 2015 Update**  
- **SEC Rulemaking**  
- **Letters from Kinder Morgan – Notice of Public Informational Sessions**

**NH Municipal Pipeline Coalition November 2015 Update** – The Selectmen reviewed and discussed. Ms. Silverman shared that the projected legal cost for the Town for 2016 would be \$15,027. Ms. Silverman shared what other towns were doing to pay for their legal expenses. Ms. Favreau would put this information on the website.

**SEC Rulemaking** – The Selectmen reviewed and discussed.

**Letters from Kinder Morgan – Notice of Public Informational Sessions** – The Selectmen reviewed and discussed.

\*\*\* **NON-PUBLIC SESSION – PENDING LITIGATION - RSA 91-A:3 II(e)**

At 8:28 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 8:30 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 8:30 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 8:40 p.m. Mr. Holman made a motion to leave non-public session and seal the minutes. Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

\*\*\* **BUDGET DISCUSSION**  
- **Police**  
- **Animal Control Officer**

Ms. Carney shared that the Budget Committee would not be meeting this week and that they would be meeting with Chief DiSalvo to go over the Police Department budget next week.

The Selectmen reviewed the Police Department budget and Ms. Carney asked if there were any questions.

Line 120 – Salaries – Part-Time – increased \$14,506.44 – Increase reflected 3 part-time officers going to the academy, salary paid while attending the academy and tuition.

Line 140 – Salaries – Overtime – same as last year. Mr. Holman stated that the department has above a full roster and he had hoped that overtime would go down. Ms. Silverman stated that it was too high and asked that Chief DiSalvo bring up his schedule when he meets with the Selectmen. Mr. Holman asked for an update on the repairs to the 09 cruiser.

Line 342 – Data Processing – increase of \$200.

Ms. Carney stated that all other line items under Purchased Professional & Technical Services remained the same and that she wasn't saying that it should be kept that way. Ms. Silverman asked why Line 341 – Telephone was so high. Ms. Carney shared that it goes into Mutual Aid.

Ms. Carney reported that the budget is up \$20,773.44 over last year. \$14,506.44 was in the part-time salaries budget. Ms. Silverman stated that it was a mistake hiring 3 people. Ms. Favreau reported that part-time salaries was currently at \$38,974.19 and that \$78,000 had been requested. Mr. Holman questioned if some of the part-time salary could be carried forward from this year. Mr. Holman asked that Ms. Favreau contact the Town Administrator in Marlborough as they had done something similar.

Line 440 – Rentals/Leases - \$12,000 request was for a new cruiser.

The Selectmen reviewed the Animal Control Officer budget and Ms. Carney stated that the only question was Line 830 – Training - in the amount of \$800. Ms. Carney felt that it was a lot of money for someone that has already been an ACO. Ms. Carney reported that wildlife was done only if a Fish and Game Officer wasn't on duty.

Ms. Carney asked the Selectmen and Ms. Favreau if they had any Sunday's available to work on the budget. Budget work sessions were scheduled for December 13<sup>th</sup>, January 3<sup>rd</sup> and January 10<sup>th</sup> from 1 p.m. – 3 p.m.

#### **OTHER BUSINESS:**

Stephanie Scherr shared that Susan Sarandon put out a statement today. Discussion was held on the different types of intervenor status. Ms. Scherr shared that there was a company that was interested in doing a solar project with local towns (i.e. Fitzwilliam, Richmond, Winchester, and Troy). Ms. Scherr stated that the solar project wouldn't cost the town any money and that other towns were lining up. Ms. Scherr shared that it was something to consider. Discussion was held on town owned land for possible location, renewable projects, funding – company would own the panels, Hinsdale's solar garden, project for municipalities to help lower their costs and in turn lower tax rates.

Ms. Scherr asked if the town could shop for their energy plan.

Mr. Holman made a motion to adjourn the meeting at 8:42 p.m. Ms. Silverman seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Nancy Carney, Chairman

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Chris Holman

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Susan Silverman  
Board of Selectmen