



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**November 17, 2022**  
**8:30 A.M.**

**Selectmen Present:** Brian Doerpholz, John E.F. Craig, Martin Nolan

**Guests:** Dana Pinney

**AGENDA:**

**A. Call to Order**

Mr. Doerpholz called the meeting to order at 8:36 a.m.

**B. Appointments**

**• 9:30 Meet with County Commissioners**

Chris Coates, County Administrator, Jack Wazmak, County Commissioner and Chief Mike Spain met with the Selectmen along with Fire Chief Adam Dubriske and Deputy Fire Chief Charley Kenison to give an update on the status of the County Ambulance Service. Mr. Coates shared that ARPA funds were used to create this service. They have staffing in place and are up and running. Chief Spain shared that they went live at 6 a.m. last Monday - November 6th. They currently have two vehicles and hope to have all vehicles up and running before Christmas. There will be eight ambulances and one interceptor when fully operational. All equipment is new.

The training process and what the shifts would be were explained. Continuing education is also being set up. The County was able to hire a training coordinator and his education and licensing credentials were shared. He currently does online training for Homeland Security. They currently have 3 paramedics going through the process. The hope is to have 10 to 12 paramedics. Mr. Coates wanted to make sure the Selectmen were brought up to speed.

Fire Chief Dubriske asked if they were here to help Fitzwilliam and what is the plan. He (Dubriske) shared we have 24/7 ambulance service. Chief Spain wants to meet with everyone as a group and also individually. Chief Spain mentioned that Fire Chief Dubriske needed to let him know what Fitzwilliam needs. Fire Chief Dubriske gave background information on the Fitzwilliam ambulance service, reviewed the pay rates of Fitzwilliam vs. the County and shared that is his concern as well as the County having 14 staff. Fire Chief Dubriske asked how long before the County would be a 911 service. Commissioner Wazmak stated use is determined by each town. Fire Chief Dubriske shared that right now they are a transport service and mentioned the County's employees can't work for Fitzwilliam because they haven't been 911 trained. Chief Spain noted that it wasn't their goal to take staff away. Within the system they can still work for Fitzwilliam. Chief Spain stated that it was up to the person. Fire Chief Dubriske shared that he understood that, but he needed them to bring more valuable people into Cheshire County. Chief Spain agreed that the EMS field needed to be paid a fair wage and given benefits. Mr. Coates shared that people hired are outside of the county. Chief Spain noted that people hired are 911 trained. Fire Chief Dubriske shared that he would like to start an earn while you learn program. Mr. Coates shared that if he (Dubriske) would reach out to him, their grant writer may be able to help on many levels. Mr. Coates mentioned that they have been working with Westmoreland as they asked the County to help them find grants. Mr. Coates shared that they are willing to help Fitzwilliam. The paramedic intercept would be up and running if the building was ready. Commissioner Wazmak mentioned that the town gets to determine the services that they want and can use the County or DiLuzio. If not on the run card, we won't get calls.

Commissioner Wazmak stated DiLuzio's cost and the County's cost is about the same. It cost what it costs at the end of the day. Commissioner Wazmak suggested that Fitzwilliam come up with an agreement. Fire Chief Dubriske wanted to know the cost before making that run. Commissioner Wazmak shared they are getting a sense of what the cost variables are, he thought it would be more than \$300 but not \$900. The cost would be looked at each contract term. Fire Chief Dubriske

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shared that he needed that information now as we are currently in budget season. Fire Chief Dubriske also shared that Fitzwilliam/Troy are currently 24/5.

Discussion was held on the number of medic calls, cost, and how weekend coverage is handled. Chief Spain asked what model Fire Chief Dubriske wanted. Fire Chief Dubriske stated that Fitzwilliam and the County need to stay in business. Commissioner Wazmak shared the day of 24/7 coverage for free is gone, it has to be paid for. Mr. Coates shared volunteerism is down and it is going to cost more. Mr. Coates shared the wage the County is offering doesn't bring in people. Fire Chief Dubriske asked Chief Spain if he was open to employee sharing. Chief Spain was amenable to this. Chief Spain noted that it was an excellent option to look into. Commissioner Wazmak shared that the County does this internally, and they also need to be sensitive to New Hampshire Retirement. Fire Chief Dubriske shared they would be an employee of Fitzwilliam or an employee of the County. Commissioner Wazmak thought this would be normal.

Fire Chief Dubriske asked about a co-op buying agreement for medical supplies. Chief Spain shared that he has done this in the past. Once they are up and running it could be put into place. Mr. Coates wanted to get together and create a strong group. Chief Spain wanted to have monthly meetings of regional Chiefs. Fire Chief Dubriske asked if he could look at their ambulance so that they are a similar setup. Chief Spain shared that would be part of the meet and greet.

There was a lengthy discussion on operations, employee sharing, costs, collaborative purchasing, coverage, the County fitting into Fitzwilliam's model, wages, benefits, meet and greets. Mr. Coates shared that they are willing to come back to talk with the Selectmen and asked Mrs. Favreau to contact him to set up another meeting, if needed.

Fire Chief Dubriske asked the Selectmen to approve spending \$2,000 out of the Dan Baker Memorial fund for a new range and shelving. Mr. Nolan made a motion to approve the expenditure. Mr. Craig seconded. Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

### • 10:30 Meet with Suzanne Gray

At 10:30 a.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 11:03 a.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 11:03 a.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

Mr. Craig shared that the Selectmen would be sending a letter to Turnkey asking to do a site walk and to thank them for what they have done. Ms. Gray shared that Lori Nolan, Land Use Coordinator has talked with them over the phone about some the complaints that have been received.

### • 11:00 Meet Chief DiSalvo

At 11:24 a.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 12:05 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 12:05 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

### • 11:30 Meet with DPW Glenn Smith

At 12:06 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 12:45 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 12:45 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

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### C. Consent Agenda

- Payroll and Vendor Manifests
- Construction Permit – Map 29, Lot 12

Mr. Doerpholz made a motion to approve the Consent Agenda. Mr. Craig seconded. Mr. Doerpholz– Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

### D. Continued Business

- Budget Work

Ms. Favreau shared that the department budgets that she has received have been added to the Selectmen's Budget books. Ms. Favreau noted that so far budgets are up \$185,000 over 2022. Police, Fire/Ambulance Departments aren't included in this number.

Mr. Doerpholz would to review the budgets in a couple of weeks to be ready for their meeting with the Budget Committee.

Mr. Doerpholz shared that the Selectmen have received interest from those that are willing to serve as Fitzwilliam's Representative on the Monadnock Regional School Board.

The Selectmen reviewed the budgets for Conservation Commission, Highway and Recreation.

- Discussion on night sky ordinance

The Selectmen reviewed the letter that Mr. Doerpholz had drafted to the Planning Board. The Selectmen agreed to make a couple of changes before sending.

Mr. Craig suggested putting something in the newsletter on the importance of night sky. Mr. Doerpholz would take it to the Master Plan Committee.

### E. New Business

- Request to purchase shed – Recreation Commission

Discussion was held on whether the existing shed could be repaired or if it needed to be replaced. The Selectmen asked to have the Recreation Coordinator do a site walk with them.

Ms. Favreau shared that Code Enforcement Officer Justin Killeen was available week days after 4:30 p.m. or on Saturday. Ms. Favreau would contact the Recreation Coordinator. The Selectmen discussed their schedules. Ms. Favreau would try to schedule for November 30th and have their meeting begin at 4 p.m.

- Code Violations

Mr. Nolan shared he has had a complaint on the lighting at ABTech. The Planning Board has asked TurnKey to meet with them. Ms. Favreau shared that Mr. Craig has drafted a letter to ABTech. Mr. Nolan shared that the complaint is regarding the light that faces Lower Troy Road. Mr. Doerpholz asked that we contact them to find out if the light is on a timer or motion activated and if the light could be turned down. It was noted it isn't a violation. After discussion, the Selectmen agreed to send the letter and to reference Lower Troy Road.

Mr. Nolan mentioned that the Planning Board wants to review the entire packet regarding Rantilla Lane. They want DPW Director Glenn Smith to review and for Mr. Killeen to determine if all conditions have been met. Mr. Nolan noted that the driveway is a civil matter. The Selectmen continued discussion and agreed that this is a civil matter.

Mr. Nolan mentioned the garage on Bowkerville Road. He noted that it isn't being worked on but is being used. Ms. Favreau shared that she has sent a letter and now we need to do a cease and desist. The owner needs to submit a Construction Permit Application.

Mr. Nolan suggested that we check with Xtreme Auto, who is willing to work with the Town, to get pricing regarding Warren Hill Road, once he does a site walk.

Mr. Doerpholz shared that a site inspection would be held on November 21, 2022.

Mr. Nolan mentioned a few vehicles have been at Car Guyz for awhile. Mr. Doerpholz asked that a letter be sent noting the junk vehicles in front of the fence.

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Mr. Craig asked if the Junk Yard Regulations should be sent out to existing junk yards. The Selectmen agreed.

### F. Public Hearing – none

### G. Other Business

Mr. Doerpholz shared the schedule for tonight's meeting of the Budget Committee.

### H. Non - Public - If Necessary Non-public Session 91-A:3 II a, b, c, d, or

- **Compensation - Land Use** – Discussed earlier
- **Compensation – Police** – Discussed earlier
- **Employee Matter** – Discussed earlier
- **Compensation – Fire**

At 12:51 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 2:03 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 2:03 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

### I. Adjournment

Mr. Doerpholz made a motion to adjourn the meeting at 2:10 p.m. Mr. Craig seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Brian Doerpholz, Chairman

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John E.F. Craig

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Martin Nolan  
Board of Selectmen