



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
November 6, 2018
9:00 a.m.

Selectmen Present: Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 9 a.m.

PRIMARY:

***** APPROVE MINUTES**
- October 29, 2018

Mr. Kenison made a motion to approve the minutes. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Baker made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** TRUSTEE OF TRUST FUND**

Ms. Favreau reported that Nick Noyes would like the Selectmen to think about someone they could encourage to run for the Trustee of the Trust Fund position that will be vacant in March 2019, as Carmen Yon's term expires and he would be moving.

Mr. Baker mentioned Charley and Pam Troccia and would contact them to find out their interest.

***** REVIEW EXECUTIVE AND GENERAL GOVERNMENT BUILDING BUDGET**

The Selectmen reviewed the Executive budget. Ms. Favreau stated salaries were up and insurance went down. Ms. Favreau has scheduled a meeting with our Health Trust representative and employees. The remainder of the budget was the same as last year.

The Selectmen also reviewed the General Government Building budget. Ms. Favreau kept the same as last year and asked whether she should do any increases. Mr. Baker shared that overall building costs should be a focus at Town meeting. Discussion was held on the roof leak. Ms. Favreau reported the State inspector came and looked at the elevator and noted it wasn't working. Ms. Favreau would schedule repairs.

Mr. Baker asked about the operating budgets for the Fire Department and Ambulance. Ms. Carney shared the Ambulance budget was up and the Fire Department budget was down. Mr. Kenison shared overall the budgets were up \$38,000. Ms. Carney discussed a possible change to the warrant article. It was noted that the Selectmen approve any changes to hiring such as a part-time Fire Chief and per diem requests. Ms. Carney stated the Fire Wards do the budget and recommended a part-time Fire Chief and a per diem for the ambulance – Monday – Friday - 7:30 a.m. – 5:00 p.m., on a per diem basis to answer ambulance calls. Ms. Favreau asked if they would also be answering calls to Troy. Ms. Carney stated she didn't know. Ms. Carney shared that the Fire Wards were writing up a proposal for review by the Selectmen.

Ms. Favreau reported that she has received the Highway Department budget. Ms. Favreau shared that Chief DiSalvo had mentioned that the Police Department budget would be up. Ms. Favreau stated she was very concerned with the County's

increase as well as the School, which would be up. Ms. Favreau shared that there could be a challenge to the school funding formula again this year.

***** SELECTMAN'S SCHOOL VISIT**

Ms. Carney shared that she was invited to meet Ms. Kaitlyn Derry's third grade class to share what she does as a Selectman and to also meet with five groups, who worked on ideas for the Town. Ms. Carney discussed the group's projects: Garden in the common, park, football field, petting zoo for the common, and a shed by the Recreation Department to rent out sports equipment. Ms. Carney would like the Selectmen to write a letter thanking the groups for their ideas.

***** DISCUSS GENERAL GOVERNMENT BUILDING – CIP**

Discussion was held on the repairs that are needed at the Town Hall. Ms. Favreau asked if it should be put in the expendable trust. Mr. Baker felt it was a discussion to be held at Town Meeting. Ms. Favreau reported that \$313,000 was currently in the expendable trust. Ms. Favreau shared that we should know the status of the LCHIP Grant by the end of November. Mr. Baker stated that we would spend in 2019 half of the total and would carry over into 2020. Mr. Baker thought we would need \$400,000 for 2019 and another \$300,000 in 2020. Ms. Favreau thought for this year we should start with \$200,000 for CIP and see what else comes in. Mr. Baker felt with the type of repairs that were needed, we would have a conflict with the LCHIP grant. Ms. Carney shared that she specifically asked about repairs at the grant workshop but didn't get that feeling from the group that came on site. The Selectmen agreed that \$200,000 was a good number.

OTHER BUSINESS:

Ms. Carney reviewed the Fire Department's purchase requisition for a 1¼ hose and nozzle. Total cost of \$1,478.18.

Mr. Baker made a motion to approve. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney – Abstained, Mr. Kenison - Yes. Approved – 2-0

Mr. Baker discussed the letter to Xtreme Auto. Mr. Baker would discuss with Chief DiSalvo. Mr. Baker and Mr. Kenison would like to have a policy. Ms. Carney shared that we needed something in writing stating that it was up to the Police Department. Mr. Kenison asked if Mr. Baker wanted to have the discussion. Mr. Baker agreed. Ms. Favreau would hold off on sending out the letter.

ON-GOING BUSINESS:

STEEPLE PROJECT - Mr. Baker shared that we have a finalized shoring diagram from the engineer. On November 28th, Jay Southgate would meet with his paint and lead guy as well as Wade to have him do the shoring.

October Meeting Schedule: 9:00 am - Tuesday, November 6, 2018
9:00 am - Tuesday, November 13, 2018
7:00 pm - Monday, November 26, 2018

Mr. Kenison made a motion to adjourn the meeting at 9:33 a.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen