



BOARD OF SELECTMEN
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BOARD MEETING AGENDA
October 26, 2022
6:00 P.M.

Selectmen Present: Brian Doerpholz, John E.F. Craig, Martin Nolan

Guests: Dana Pinney

Mr. Doerpholz called the meeting to order at 6 p.m.

PRIMARY:

***** APPROVE MANIFESTS**

Mr. Craig made a motion to approve the manifests. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

***** APPROVE MINUTES**

- **October 6, 2022 – Public and Non-Public**

Mr. Nolan made a motion to approve the minutes of October 6, 2022, both public and non-public. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

6:30 MEET WITH DPW DIRECTOR GLENN SMITH

DPW Director Glenn Smith mentioned the need for a salt spreader – a used one is for sale (stainless steel) from someone local for \$1,500. A new one could cost \$10,000. Discussion was held on whether the money would come out of the Highway Department Operating Budget and pre-buying salt. Mr. Smith discussed the cemetery work that still needed to be done. Mr. Smith was asked about using a leaf vacuum. Mr. Smith shared that they have one.

Mr. Nolan made a motion to purchase the stainless steel salt spreader for \$1,500 from Line 629 of the Highway Department Operating Budget. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

Mr. Smith discussed the layout for Mr. Herrick's driveway request. Mr. Smith mentioned that the culvert pipe would need to be extended, an oak tree would need to be cut – both at Mr. Herrick's expense, and Eversource would need to be contacted to see if they were willing to move the guide wire for their pole. It was noted that the Town requires a site line of 75 feet of clearance. Putney Road is the whole corner and access is from both Kemp Brook Road and Fish Rock Road. Mr. Smith shared that he would like to have driveways be 10-20 feet from an intersection. Discussion was held on visibility from Putney Road, coming right out of an intersection, and the location of Mr. Herrick's property - Map 6, Lot 42. The question raised is the actual location of Kemp Brook Road versus the section that has been traversed in a straight line instead of using the curved section. Mr. Doerpholz would like to find out the actual location of Kemp Brook Road. The Selectmen advised Mr. Smith to notify Mr. Herrick that driveways are not allowed to come into an intersection due to safety but the Selectmen are doing further research on the road and would follow-up.

***** REVIEW CONSTRUCTION PERMIT APPLICATION**

- **Map 12, Lot 40-2**
- **Map 34, Lot 9-5**
- **Map 11, Lot 2-3**

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Map 12, Lot 40-2 – Mr. Craig made a motion to approve the Construction Permit for Map 12, Lot 40-2 contingent on the conditions noted on the ZBAs Notice of Decision of August 9, 2022. Mr. Doerpholz seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0
The Selectmen agreed that a Certificate of Occupancy was needed.

Map 34, Lot 9-5 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 34, Lot 9-5. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0
The Selectmen agreed that a Certificate of Occupancy was needed.

Map 11, Lot 2-3 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 11, Lot 2-3. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0
The Selectmen agreed that a Certificate of Occupancy wasn't needed.

*** REVIEW PURCHASE REQUEST FROM RECREATION

Mr. Doerpholz made a motion to approve the expenditure of \$1,726 for a tennis rebounder from the Recreation Operating Budget with a balance of \$16,623.47. Mr. Craig seconded. Mr. Nolan seconded.
Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

*** REVIEW LEGAL INVOICE

The Selectmen reviewed the legal invoices from DrummondWoodsum in the amounts of \$2,718.14 and \$1,926.08.

Mr. Nolan made a motion to pay the invoices – Invoice #80144 - \$1,312.48 and Invoice #801943 - \$2,150.91. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

*** DISCUSS 11/3/22 MEETING

Mr. Doerpholz mentioned the next meeting is scheduled for November 3rd. After discussion, the Selectmen agreed to cancel the meeting as they are meeting on Tuesday, November 8, 2022. The Selectmen need to be at the Town Hall all day and would review their budget and discuss CIP. The Selectmen agreed to meet at 9:00 a.m.

*** REVIEW TOWN HALL RENTAL APPLICATION

Mr. Doerpholz reviewed the Town Hall Rental Application from the Historical Society for November 16, 2022 in the Lower Town Hall.

Mr. Doerpholz made a motion to approve and to waive the fee. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

6:30 MEET WITH DPW DIRECTOR GLENN SMITH - Discussed earlier

*** NON-PUBLIC SESSION - RSA 91-A:3 II(a) - Personnel

At 6:57 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 7:29 p.m. Mr. Nolan made a motion to leave non-public session. Mr. Doerpholz seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 7:29 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

7:30 MEET WITH CHIEF DISALVO DISCUSS CLOSING OF A PORTION OF TEMPLETON TURNPIKE ON 10/28/22

Chief Leonard DiSalvo mentioned closing off Templeton Turnpike on Friday for Winston Wright's funeral in order for parking of fire trucks.

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***** NON-PUBLIC SESSION - RSA 91-A:3 II(I) – Emergency Operations**

At 7:39 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(I). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:13 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:13 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

***** BUDGET WORK**

INFORMATION

- **Invitation to Cheshire County Meeting – 11/1/22** - This is an introduction meeting with the leadership of Cheshire County and Cheshire County Emergency Medical Services to provide town's with the status of the CCEM and what they offer to citizens of Cheshire County. They will be two Zoom sessions - 12:00 p.m. and 6:00 p.m. on November 1, 2022. Ms. Favreau shared that Christopher Coates, Cheshire County Administrator would like to meet with the Selectmen and Fire Chief Adam Dubriske. Mr. Doerpholz would like to invite other that are involved. Mr. Doerpholz asked about meeting on November 17th.
November 17th.

Mr. Nolan shared that the lighting at Roy Brothers shows into the trees and Home Land Security mandates lighting.

Mr. Doerpholz handed out information on consent agendas. The Selectmen would discuss this at their next meeting. Mr. Nolan felt that we should be more open and listen to people and we should be receptive to them. Mr. Doerpholz shared that there is information from NHMA on that topic. Mr. Nolan thought we needed to encourage town's people to be involved and if we become too restrictive we have no dialogue.

ON-GOING BUSINESS:

***** TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT**

- **Unregistered vehicles**
- **Debris and junk in yards**

Mr. Doerpholz made a motion to adjourn the meeting at 8:54 p.m. Mr. Nolan seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Brian Doerpholz, Chairman

John E.F. Craig

Martin Nolan
Board of Selectmen