



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
October 2, 2018
9:00 a.m.

Selectmen Present: Nancy Carney, Daniel Baker via conference call, Charles Kenison

Ms. Carney called the meeting to order at 9 a.m.

PRIMARY:

***** APPROVE MINUTES**
- September 24, 2018

Ms. Carney made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** VENDOR PERMIT**
- Fantasy Fair

Suzanne Gray and Caroline Tremblay met with the Selectmen to discuss the event. Ms. Gray shared that a last minute vendor request came in and they are in need of a food vendor. Mr. Tremblay shared the vendor was Burro Bites and they serve seasonal donuts and coffee.

Mr. Kenison made a motion to approve the Vendor Permit for Burro Bites for Saturday, October 6th. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

Ms. Favreau shared that normally there was a vendor fee but the Selectmen typically waive the fee for the vendor at the Library's events.

Mr. Kenison made a motion to waive the vendor fee. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

Ms. Gray wanted to know if the Selectmen had any questions and mentioned they would give the Selectmen an update after the event. Ms. Gray shared the details for the volunteers and the event plan layout.

Ms. Gray was being optimistic that there would be a lot of people attending this event and asked about over flow parking at the ski hill. Ms. Carney stated her concern was that there has been a lot of rain and it would be very wet. Ms. Tremblay shared that she felt that the side was wet but if drivers just went forward, it was firm and could be a 10-20 car solution. Ms. Favreau shared they would need someone directing. Ms. Gray and Ms. Tremblay agreed. Ms. Favreau asked if people would be willing to park way down there. Ms. Gray wasn't sure and discussed parking at the Fitzwilliam Inn. Ms. Tremblay mentioned parking along one side of the road down to the field. Ms. Favreau shared that vendors could park at the back of the Town Hall. Ms. Carney mentioned parking at the Church.

Ms. Gray mentioned that the Blake House may be open during the event. Ms. Tremblay shared that it would be another area that they would need volunteers. They were checking with Gary Taylor.

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Ms. Gray asked if the Selectmen had any questions. Ms. Gray mentioned that photos would be taken of the event and they would meet with the Selectmen after the event. Ms. Favreau shared that she would confirm delivery of the porta potty.

Ms. Favreau shared that the Selectmen had touched base with Chief DiSalvo and he would have an officer up in the area. Ms. Favreau asked about the closing of Templeton Turnpike along the common. Ms. Tremblay shared that Marion Wheeler mentioned the library patron's having access to the library, so Templeton Turnpike would be closed at the library parking lot.

Mr. Kenison shared there seemed to be a lot of curiosity about the event. Ms. Favreau agreed. Ms. Gray asked that the Vendor Permit be given to Laurie Haywood, so she could add it to their Agenda.

***** APPOINT ALTERNATE MEMBER TO THE PLANNING BOARD**

Ms. Carney reported that the Planning Board members recommended Karen Craig as an alternate, as Carlotta Pini and Robert Young have dropped off as alternates.

Mr. Kenison made a motion to approve Karen Craig as an alternate. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW CHANGES TO LONGEVITY PAY POLICY**

Ms. Favreau shared that she made the changes requested at the last Selectmen's meeting. Ms. Carney asked when the policy would be effective. Ms. Favreau shared the effective date would be January 1, 2019.

Mr. Kenison asked if Mr. Baker wanted to look over the changes. Mr. Baker shared it sounded like it was based on performance and that was all he was asking for. Ms. Carney shared that longevity pay wasn't automatically applied and she reviewed the changes that were made.

Ms. Carney asked if the Selectmen wanted to vote on the policy today or wait. Mr. Baker asked where Ms. Favreau had gotten the numbers. Ms. Favreau shared a lot of universities have this policy and she combined them. Ms. Favreau shared it was just a starting point and asked if Mr. Baker wanted to wait and review the figures. Mr. Baker wanted to wait so he could review.

***** OCCUPANCY PERMIT
- Map 14, Lot 16-2**

Map 14, Lot 16-2 – Mr. Kenison made a motion to approve the Permit for Map 14, Lot 16-2. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** CONSTRUCTION PERMIT
- Map 7, Lot 7-45 - Extension**

Map 7, Lot 7-45 – Mr. Kenison made a motion to approve the Permit for Map 14, Lot 16-2. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

OTHER BUSINESS:

ON-GOING BUSINESS:

- **STEEPLE PROJECT** – Mr. Baker shared that several e-mails have been exchanged and asked if the Selectmen had seen them. Ms. Favreau shared that she had shared them with the Selectmen. Ms. Favreau reported that Dave Drasba would be assisting her with the grant update. Mr. Baker shared that he knew with the additional work to be done that it would double the cost. Ms. Favreau shared that our hands were tied and she doesn't know where we would get the money, even with the LCHIP grant. Ms. Carney shared that Ms. Favreau would work with Mr. Drasba on the grant.

**October Meeting Schedule: 9:00 am – Tuesday, October 2, 2018
7:00 pm – Monday, October 8, 2018
7:00 pm – Monday, October 15, 2018
7:00 pm – Monday, October 22, 2018
7:00 pm – Monday, October 29, 2018**

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Mr. Kenison made a motion to adjourn the meeting at 9:25 a.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen