



BOARD OF SELECTMEN
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
September 28, 2023
4:00 P.M.

Selectmen Present: Brian Doerpholz, Martin Nolan, Nancy Carney,

Guests: Dana Pinney & Leonard Mead

AGENDA:

- **Call to Order**

Mr. Doerpholz called the meeting to order at 4 pm

- **Public Comment:** Mr. Pinney stated that Baileys is a junkyard and he questioned why he is not required to have a fence along the road. Mr. Pinney stated that he was at the Planning Board when Turnkey met with them, they indicated they would not have any materials behind the fence and the hours of operation. It has expanded quite a bit from when it started. Mr. Pinney stated that the expansion is in the Rural zone.

- **Public Hearing**

- **Appointments**

- **4:15**

- **Non-Public Session RSA 91-A:3 II (A) – Personnel**

- At 4:15 Mr. Nolan made a motion to go into non-public session under RSA 91-A:3II(e). Ms. Carney seconded, and motion passed 3-0. Roll Call vote: Mr. Doerpholz - yes Mr. Nolan – Yes, Ms. Carney – Yes.

- At 5:47 pm Ms. Carney made a motion to leave non-public session. Mr. Nolan seconded, and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – yes, Mr. Nolan – Yes, Ms. Carney - Yes.

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- At 4:40 pm Ms. Carney made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Nolan seconded, and the motion passed 3-0. Roll Call vote: Mr. Doerpholz-yes, Mr. Nolan – Yes, Ms. Carney - Yes.

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- **White Quarry Road:** Mr. Smith stated that he viewed White Quarry Road. There are a lot of rocks and trees that need to be cut, there is no place to turn around at the end. If they plowed that part, they would have to cut trees. Don Bailey has agreed to plow to the end. Rt 12 to the T he wants the town to maintain. We would need to ditch it and there would be some tree cutting. Mr. Doerpholz suggested we consider purchasing a plow for the cemetery truck that could be used for small roads, and parking lots. Mr. Smith stated that he is also pursuing subcontractors. Provided he clears the area out we can do this. The board will write a letter to Mr. Bailey.

- **Logging Access:** Mr. Smith was approached by Charlie Koch, a logger for the Fords. He would like to place a landing 500' from the town road. The Class VI Road is still open for travel. He would like to place stone on the road. In order to get the truck out of there, he would have to build the road up. Mr. Doerpholz questioned if the tree in the way of the turnaround will be cut. Mr. Pinney stated that he wanted to do work on this road previously, and he was told that he would need to be bonded. He wants to know what the town is going to do to protect his property. He feels that they need to submit a plan. Mr. Smith stated that he is only laying stones down. A letter needs to be sent to the Fords. If there is any damage to the surrounding properties it needs to be remedied. The board would like Mr. Smith to draft this letter.

- **Letter of support – Grant - signed.**

5:15 Meet with Budget Committee members: Budget Committee members Skip Hagstrom and Bill Davis met with the board. The board provided a copy of the budget worksheet. At this point we should be at about 25% unexpended. The only

budget that is over this figure is Highway. A large part of this is overtime and coverage for the Transfer Station. Materials and repairs are over expended. Street Lighting is a little over at this point.

- **Consent Agenda**
 - **Payroll and Vendor Manifests**
 - **Minutes - August 13, 2023 – Public and Non-Public**
 - **Construction Permit Application**
 - **Map 23 Lot 24 – Finish 2nd floor in garage adding bathroom, office, hobby space.**
 - **Map 16, Lot 13-4 – New Single-Family dwelling**
 - **Map 25, Lot 12 -Remove basement windows.**
 - **Map 11, Lot 43 -23x12 screen porch**
 - Mr. Doerpholz made a motion to approve the Consent Agenda. Ms. Carney seconded. Mr. Doerpholz – Yes, Mr. Nolan – Yes, Ms. Carney - Yes. Approved – 3-0
 - **Map 38, Lot 9 – Extension –** This is the second extension for this permit. They have approval from the ZBA, Planning Board and DES. The weather has had an impact on construction this year. Mr. Doerpholz made a motion to extend one year, Nancy Carney seconded the motion passed 3-0.
 - **Minutes - August 31, 2023 – Amended – Public**
- **Continued Business**
 - **Discuss COLA for 2024:** Ms. Favreau provided a spreadsheet of towns that reported to a survey regarding the expected cost of living for next year. Social Security is projected to be around 3% for 2024. Mr. Nolan stated that he would recommend 4%. We did not do the full social security of 2023 which was 8.7%. Mr. Doerpholz suggested 3.5%. Mr. Doerpholz made a motion to give a 3.5% Cola, the motion was seconded by Nancy Carney, motion passed 3-0.
- **New Business**
 - **Exterior door replacement @ Meadowood Police Station:** the board would like three bids, Mr. Doerpholz made a motion to approve, the motion was seconded by Ms. Carney, the motion passed 3-0
 - **Recreation Commission appointment:** Ms. Carney made a motion to approve, the motion was seconded by Mr. Doerpholz, the motion passed 3-0
 - **Approve expenditure from Library Expendable Trust:** Ms. Carney made a motion to approve, the motion was seconded by Mr. Nolan, the motion passed 3-0
 - **Review request from Recreation- Little free Library:** Mr. Doerpholz made a motion to approve, the motion was seconded by Mr. Nolan, the motion passed 3-0
 - **Review Legal Invoices:** Ms. Carney made a motion to approve, the motion was seconded by Mr. Doerpholz, the motion passed 3-0
- **Other Business – Information Only**
 - **Notice of Grant – boat Launch**
 - **Cheshire county Grant writing Workshop**
- **Non-Public - If Necessary Non-Public Session - RSA 91-A:3 II a, b, c, d, e, I**
 - **Non-Public Session RSA 91-A :3 II (e) - Legal**

At 5:45 Mr. Nolan made a motion to go into non-public session under RSA 91-A:3II(e). Ms. Carney seconded, and motion passed 3-0. Roll Call vote: Mr. Doerpholz - yes Mr. Nolan – Yes, Ms. Carney – Yes.

At 5:47 pm Ms. Carney made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – yes, Mr. Nolan – Yes, Ms. Carney - Yes.

At 5:50 pm Ms. Carney made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz-yes, Mr. Nolan – Yes, Ms. Carney - Yes.
 - **Non-Public Session RSA 91-A :3 II (a) – Employee Evaluation**

At 5:50 Mr. Nolan made a motion to go into non-public session under RSA 91-A:3II(e). Ms. Carney seconded and motion passed 3-0. Roll Call vote: Mr. Doerpholz - yes Mr. Nolan – Yes, Ms. Carney – Yes.

At 5:45 pm Ms. Carney made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – yes, Mr. Nolan – Yes, Ms. Carney - Yes.

At 6:00 pm Ms. Carney made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Nolan seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz-yes, Mr. Nolan – Yes, Ms. Carney - Yes.

Ms. Carney made a motion to adjourn the meeting at 6:52 p.m. Mr. Nolan seconded and the motion passed. 2-0

Submitted by:

Debbie Favreau
Town Administrator

Brian Doerpholz, Chairman

Martin Nolan

Nancy Carney
Board of Selectmen