



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
September 26, 2019
9:00 A.M.

Selectmen Present: Daniel Baker, Robyn Bates, Charles Kenison

Mr. Baker called the meeting to order at 9 a.m.

PRIMARY:

***** APPROVE MINUTES**
- September 12, 2019

Ms. Bates made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Bates made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

***** CONSTRUCTION PERMIT**
- Map 32, Lot 17
- Map 2, Lot 8-5 – Demo & Construction
- Map 11, Lot 1

Map 32, Lot 17 – Ms. Bates made a motion to approve the Construction Permit for Map 32, Lot 17. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 2, Lot 8-5 – Ms. Bates made a motion to approve the Demo & Construction Permit for Map 2, Lot 8-5. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit wasn't needed.

Map 11, Lot 1 – Ms. Bates made a motion to approve the Construction Permit for Map 11, Lot 1. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit wasn't needed.

9:15 MEET WITH EILLEN MCHUGH
- Traffic on Richmond Road

Eileen McHugh met with the Selectmen to discuss the traffic on Richmond Road. Ms. McHugh shared that she has lived on Richmond Road for 14 years and the traffic was a constant problem. She shared that the children's sign was down as well as the speed limit sign. Ms. McHugh mentioned that someone drove into the brook and had to be towed out. Ms. McHugh noted that there were 20 homes and an apartment on Richmond Road. People pass on the road if you are not going fast enough. Ms. McHugh shared that her husband wanted her to call the Police Department regarding the speeding, she felt she would be calling every day. She shared that some people do drive considerate and what brought her in to see the Selectmen was that she and her granddaughter were building a scare crow on the front lawn and the next day there were tire tracks on the lawn, where they had been. Ms. McHugh stated it wasn't okay anymore. She stated the Police Department doesn't regularly check Richmond Road and she noted the widening of the road towards Rte. 119 W. Ms. McHugh used to walk her dogs on the road but keeps to her property now. She mentioned that Matt Buonomano's wife used to walk to work but she didn't think she does that anymore. Mrs. Buonomano had mentioned to Ms. McHugh that maybe the road could be a one-way. Mr. Baker shared

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that a speed board was put there a while ago. Ms. Bates asked what time of day was the worst. Ms. McHugh shared that the middle of the day was pretty good and that 5 p.m. was deadly. Mr. Baker stated the Selectmen would talk to Chief DiSalvo. It was noted that the worst times were 7-9 a.m. and 5 p.m. Mr. Baker noted that the commuters use it as a Rte. 119 bypass. Ms. McHugh mentioned that Saturdays can be crazy as well. Ms. McHugh didn't know what to do. Mr. Baker stated they would start with enforcement. Ms. McHugh mentioned that 3 mailboxes got run over. Ms. Bates mentioned putting up a lower speed limit sign. Mr. Baker shared that there was another issue on Richmond Road – near the Spicer property on the steep hill – the road was coming apart. Ms. McHugh wished her road was full of pot holes so it would slow down the traffic. Mr. Baker stated the first step was to start with enforcement, it needed to be more than one week and to start issuing tickets. The Selectmen agreed that if you are speeding, you should get fined. Ms. McHugh also mentioned that big trucks use Richmond Road and there was a "No through trucks" sign on the end at Rte. 119 W. Ms. McHugh noted that fewer people walk on Richmond Road now. Ms. McHugh asked if anyone speeds through Troy. It was noted that if you did, you would receive a ticket.

Ms. Bates made a motion to police the road and enforce fines on a regular basis for the next 30 days. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Ms. McHugh thanked the Selectmen for their time. The Selectmen asked Ms. McHugh to check back with them.

**9:30 MEET WITH SUZANNE GRAY AND GRETCHEN WITTENBORG
- Non-Public Session RSA 91-A:3 II(a)**

At 9:25 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 10:50 a.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

***** APPOINTMENT FORM
- Deputy Emergency Management**

Mr. Baker shared that Carol Ann Rocheleau was interested in continuing to serve in the capacity as Emergency Management Deputy.

Ms. Bates made a motion to approve Carol Ann Rocheleau as Emergency Management Deputy. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** RAFFLE PERMIT
- Associated Sportsman Club**

Raffle Permit – Associated Sportsman Club for a drawing to be held on February 19th 2020.

Mr. Kenison made a motion to accept. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW OCTOBER MEETING SCHEDULE**

Ms. Favreau asked if the Selectmen wanted to keep with their existing schedule. Ms. Bates shared that she wouldn't be at the October 2nd meeting. Ms. Favreau mentioned that a conference call has been scheduled with Attorney Manzelli on October 2nd, as some things have come up that need addressing. Ms. Gray shared that she would be out of town but Barbara Young would be available to attend. Ms. Favreau suggested waiting until after the Selectmen's discussion to determine whether or not to hold the conference call on October 2nd.

The Selectmen's October meeting schedule is as follows: Wednesday, October 2nd, Thursday, October 10th, Wednesday, October 16th, Thursday, October 24th and Wednesday, October 30th. Wednesday's meetings are held at 7 p.m. and Thursday's meetings are held at 9 a.m.

***** NON-PUBLIC LEGAL SESSION RSA 91-A:3 II(e) LEGAL**

At 10:50 a.m. Mr. Kenison made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:01 a.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

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At 11:02 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.
At 11:14 a.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

ON-GOING BUSINESS:

-STEEPLE PROJECT – SCHEDULE – REVIEW SCHEDULE – Mr. Baker gave an update on the work that has been accomplished this week. John Fitzwilliam pointed out that the clock door was of historical significance. Jay Southgate asked Mr. Baker to get someone to demo the door in order to save it. Mr. Baker asked if Wade Leventry could come in and disassemble. Mr. Baker wanted to make sure that the Selectmen understood that if we don't have an architect, that mistakes could be made. Mr. Baker also wanted to make sure that the Selectmen were okay as we go through the project that they were okay with him making small decisions to keep the project moving forward. Mr. Baker asked if the Selectmen wanted to appoint an architect to oversee the project. Mr. Baker explained that a box would be built around the clock to avoid any damage because it was too fragile. Mr. Baker shared that WiValley's equipment had to come down and he authorized them to relocate their antenna to the back of the Town Hall. The sprinkler company has come in and taken the components down. The sprinkler person talked with Mr. Southgate and they worked through the removal process. On October 7th and 8th work would be done on the clock tower and Oct 9th the steeple would come down. Mr. Baker wanted to make sure the Selectmen were on board with what has transpired. Mr. Baker stated that he wanted the NTE document signed. Ms. Bates mentioned that because the project was so costly that the Town needed to be named as an additional insured for this project. Ms. Bates noted that the Town would be sent a document. Mr. Baker stated that we would be notified if the insurance policy was terminated. Ms. Bates asked if Mr. Fitzwilliam could give more insight on what else needed to be preserved. Mr. Kenison asked about the steel cage being welded and not bolted as proposed. Mr. Baker discussed what would happen on crane day.

START BUDGET DISCUSSIONS
- BOS Representative
- COLA

Ms. Favreau mentioned that she needed to send out budget information. She asked if the Selectmen wanted her to send out before they decided on COLA. Discussion was held on Ms. Favreau's rough tax increase estimate. Ms. Bates shared that if it was a significant increase that she wasn't in favor of a COLA increase. Ms. Favreau asked if the employees should be penalized for the increase. Ms. Bates felt that everyone should share in the increase. Ms. Favreau shared that the Departments could send in their budgets and the Selectmen could wait to make a decision until we have the tax and insurance rates. The Selectmen agreed. The Selectmen discussed the tax rate increase and the information they wanted to include in the November newsletter article. The Selectmen felt it was important to notify tax payers.

Mr. Baker asked if a meeting had been set up with Ms. Favreau and Department Heads to input their budgets in order to look at consistencies and to allow for the ability to see the cost impact on projected needs versus current budget expenditures.

INFORMATION

- **NOTICE OF SHORELANDS PERMIT APPLICATION** – For Information Only.

October Meeting Schedule:
7:00 p.m., Wednesday, October 2, 2019
9:00 a.m., Thursday, October 10, 2019
7:00 p.m., Wednesday October 16, 2019
9:00 a.m., Thursday, October 24, 2019
7:00 p.m., Wednesday, October 30, 2019

Ms. Bates made a motion to adjourn the meeting at 12:11p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Charles Kenison
Board of Selectmen