



BOARD OF SELECTMEN
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BOARD MEETING AGENDA
September 21, 2015

Selectmen Present: Nancy Carney, Chris Holman, Susan Silverman

Ms. Carney called the meeting to order at 7 p.m.

PRIMARY:

***** APPROVE MINUTES**

- **August 24, 2015, August 31, 2015 and September 14, 2015**

Mr. Holman made a motion to approve the August 24, August 31 and September 14, 2015 minutes. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

7:15 MEET WITH RICK VAN DE POLL
Re: Prime Wetlands Study Update

Rick Van de Poll met with the Select Board, members of the Conservation Commission, a Planning Board representative and Town residents to give an update on the Prime Wetlands Study, scope of the project, timeline and answer any questions. Ms. Favreau would put the presentation information in the newsletter and post the PowerPoint presentation on the Town's website.

8:30 MEET WITH CAROLE ANN ROCHELEAU
Re: Health Officer/Environment Issue

Carole Ann Rocheleau met with the Select Board to discuss the oil spill that happened in December 2014 on her neighbor's property that was 250' from her well. Ms. Rocheleau reported that the property was now abandoned. Ms. Rocheleau shared that letters from NH DES regarding clean-up were going to the property owner and the Town's prior Health Officer but not to her as the current Health Officer or as a property abutter. The Selectmen and Ms. Rocheleau discussed what the process had been so far and Ms. Rocheleau shared pictures and information that she had collected. Ms. Carney asked Ms. Favreau to call DES to make sure that they had current contact information for the Select Board, Fire Department and Health Officer. The Selectmen asked Ms. Favreau to contact the State on Ms. Rocheleau's behalf and give them the information that Ms. Rocheleau had collected. Ms. Favreau would also ask them to copy all of the property abutters on any correspondence.

***** REVIEW LETTER (DRAFT) FROM ATTORNEY CUNNINGHAM**

The Selectmen reviewed the letter draft from Attorney Cunningham regarding the potential for compensatory mitigation of project impacts to streams and wetlands. Ms. Favreau would fill in the blanks. Mr. Holman would like to add the push for geologist and seismologist studies. Mr. Holman shared that Ms. Favreau had spoken with Mary Kate Ryan regarding a historic survey for the Town and approaching Kinder Morgan to pay for these studies as this would help in evaluating the Town infrastructure.

*** **REVIEW MAP MAINTENANCE AGREEMENT FROM AVITAR ASSOCIATES OF NEW ENGLAND**

The Selectmen reviewed the renewal of the map maintenance agreement from Avitar Associates. Ms. Favreau recommended the 3rd option - 3 year replacement sheets – only replaces maps that have had changes. Ms. Favreau shared that our current 5 year assessor's agreement ends December 2015. The Selectmen asked Ms. Favreau to have a representative from Avitar come in and meet with them. Mr. Holman stated that it was important to have additional communication with property owners and to add this into our contract with Avitar. Ms. Carney stated that the Selectmen would talk to them about a notification system when they meet.

*** **REVIEW MEMO FROM SOUTHWEST REGION PLANNING COMMISSION**
Re: Culvert Assessment Program

Ms. Carney reviewed the email received from Henry Underwood regarding Southwest Region Planning Commission's culvert assessment program. SWRPC can work with one or two communities next year to locate and document all culverts on locally maintained roads (Class V). SWRPC currently offers this on a first come, first served basis. Mr. Underwood hasn't broadcasted their availability for next season, so our timing is great. This is offered through their agency work program so there is no direct cost to the Town. SWRPC's culvert assessments can help start an in-house inventory, prioritize replacements, inform capital improvements planning, and communicate their condition to the public and/or staff.

Ms. Carney shared that we received maps that depict the NH DES water supply layers, as well as a map of the proposed route change of the NED project in Winchester.

Ms. Favreau shared that she had asked Mr. Underwood for the FERC comments for Cheshire County and was told that he doesn't have them completed yet and would forward them to the Select Board when completed. Ms. Favreau has asked that the Select Board have an opportunity to review the comments before they are sent.

Stephanie Scherr asked if a formal letter had been sent asking for review prior to submission. Discussion continued on SWRPC having accurate information, maps, and review prior to submission. Ms. Scherr asked that a letter be sent to SWRPC and discussion was held on what recourse the Town has with them.

Ms. Silverman would like to send a letter to SWRPC asking to see comments prior to submission to FERC and copy other towns. Mr. Holman asked if Rindge would turn in any information and if we would be writing to SWRPC as a member of the organization who pays dues. Ms. Silverman shared that SWRPC must serve the towns paying dues.

Ms. Silverman made a motion to send a letter to SWRPC asking to see their comments prior to submission to FERC and add language stating responsibilities that fall under their mission statement and that copies be sent to Winchester, Troy, Richmond and New Ipswich. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Ms. Silverman and Ms. Favreau would draft the letter.

Mr. Holman made a motion that we get on SWRPC's list for their culvert assessment program. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **DISCUSS FERC SCOPING COMMENTS**

Ms. Silverman shared that she wanted to send an email with her comments to the Selectmen asking for approval of content and approval to speak for the Town at the public scoping meeting on September 29th at FPU. Ms. Carney shared that she would give Ms. Silverman notes regarding public safety. Ms. Silverman wanted the Selectmen to see what she would say and she was hoping that residents would attend and speak if they were concerned. Mr. Holman asked if FPU had posted information on the meeting and would students signing up impact residents from speaking. Ms. Silverman shared that there was barely a sense of awareness at FPU by the students. Mr. Holman asked if the media department would be filming and if so, could we get a copy. Mr. Holman mentioned that with the deadline approaching, should this information be put on fitz.net. Ms. Silverman stated that she doesn't want to put on fitz.net as it isn't an official town website and that this information was posted on the Town's website. Mr. Holman mentioned that fitz.net sends out automatic messages. Ms. Silverman stated that she would like something that explains that fitz.net was not the Town's official website. Ms. Favreau shared that she would put a message on the Town's website explaining this. Ms. Scherr asked about the ability to sign up for email alerts on the Town's website and Ms. Favreau shared that she would contact the website company for some information regarding this option.

Ms. Silverman stated that maybe another notice needed to be sent out and Mr. Holman asked if this information could be put on the Town Clerk's sign, if she didn't have anything else to post. Ms. Scherr shared that she doesn't think that people know what FERC comments mean. Discussion continued on outreach.

***** REVIEW INVOICES – PIPELINE COALITION**

Ms. Carney reviewed the invoice received from Tad Putney regarding Fitzwilliam’s allocation of pipeline legal expenses. Legal expenses were: June - \$2,750, July - \$6,917.50, and August - \$2,475, for a total of \$12,142.50. The balance remaining from the \$9,000 the Select Board agreed to pay was \$2,135.74.

***** HISTORIC SURVEY UPDATE**

Ms. Favreau reported that she had spoken with Mary Kate Ryan regarding a historic survey for the Town. Ms. Ryan does not advise that towns do a historic survey in advance of a project, such as the pipeline, which could jeopardize the town. They recommend that Kinder Morgan be required to submit this information and then the town would review and have a consultant review the work submitted by Kinder Morgan. Ms. Favreau shared that Nadean Peterson specializes in the federal review process and could discuss how they could help the town and how to get people involved. Discussion continued on putting homes on the historic registry and getting the Historic District involved. Ms. Favreau would ask Sandra Gillis to add this to their next meeting agenda.

***** REVIEW GRANT OPPORTUNITIES**

Ms. Favreau shared that Mr. Holman forwarded an email regarding some grant opportunities and the Selectmen asked that Ms. Favreau forward to the Police and Fire Department Associations, as they are non-profits.

OTHER BUSINESS:

LETTER FROM CHESHIRE COUNTY - KINDER-MORGAN PIPELINE – ANTICIPATORY PREPARATIONS MEETING AGENDA FOR SEPTEMBER 25, 2015 MEETING AT 4 P.M. – COUNTY HALL BLDG.

NORTHEAST ENERGY DIRECT PROJECT – PUBLIC SCOPING MEETING – SEPTEMBER 29TH AT FPJ

Ms. Favreau shared that Allan Cate brought in a poster of Historic Churches and Meetinghouses in the Monadnock Region, which was provided by the Jaffrey Historic District Commission and the Selectmen asked Ms. Favreau to frame and post.

Ms. Scherr asked about the minutes of last week’s Select Board meeting regarding the discussion of a complaint from a property owner from Fitzwilliam, whose primary residence was Arizona, not being interviewed by a member of the Pipeline Task Force. Ms. Scherr stated that this property owner was not contacted as members of the Pipeline Task Force didn’t have any contact information for them. Mr. Holman shared that he was approached at an event and the property owner said that he had been contacted by phone and when it was mentioned that they were pro-pipeline, they weren’t contacted for a face to face meeting. Ms. Scherr stated that she wanted to be clear that members of the Pipeline Task Force didn’t have any contact information. Ms. Carney shared that the Selectmen understood and thanked her for her clarification.

Ms. Silverman made a motion to adjourn the meeting at 9:20 p.m. Mr. Holman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Chris Holman

Susan Silverman
Board of Selectmen