



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**September 19, 2016**

**Selectmen Present:** Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 6:58 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
- **September 13, 2016**

Mr. Holman made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER –** The Selectmen reviewed and signed.

**\*\*\* OCCUPANCY PERMIT**

**Map 20, Lot 15 –** Mr. Holman made a motion to approve the permit for Map 20, Lot 15. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* CONSTRUCTION PERMIT**

**Map 4, Lot 43-4 –** Mr. Holman made a motion to approve the permit for Map 4, Lot 43-4. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* RECREATION DEPARTMENT**

- **Fitzwilliam Road Runners**
- **Yoga Dance Classes**
- **Spooktacular Fall Fest**

The Selectmen reviewed the memo from Cindi Beede, Recreation Coordinator regarding the upcoming programs/events that have been planned: Fitzwilliam Road Runners – October 6<sup>th</sup> and 13<sup>th</sup> – two classes scheduled to determine interest; Yoga Dance Classes – October 20<sup>th</sup> and 27<sup>th</sup> – two free classes scheduled to determine interest; and Spooktacular Fall Fest scheduled for October 29<sup>th</sup>. The Selectmen support all three program/events.

**\*\*\* CONTINUE DISCUSSION OF COMPLETE STREETS**

- **Suzanne Gray**

Ms. Silverman shared that the Selectmen discussed last week but wanted additional time to look into. Ms. Silverman wanted to review the list of roads that would be worked on. Ms. Silverman would like to have an intermediate step – doesn't feel that she has information of what it would be like for a small town like Fitzwilliam. Ms. Silverman asked that a small group comprised of Suzanne Gray, Dorothy Zug and someone who hasn't been involved in the conversation to represent the town, look into. Mr. Holman recommended Chris Silvia. Ms. Silverman would like the group to get together, have informal meetings and come up with the positives and negatives and try to find a town like Fitzwilliam or smaller to know what that would look like. Ms. Silverman was concerned with the town being very wet and that our roads go near or through wetlands and could potentially change the wetlands or create another issue. Mr. Holman stated he would like to move ahead and JB Mack could

include us. Mr. Holman doesn't feel it commits us to anything, he believes it goes along with the character of the town and the master plan. Mr. Holman would like to call for a vote at this meeting to move forward. It goes along with the Hospital's – Healthier Living Grant. Ms. Carney stated calling for a motion tonight was premature and she can't second it. Ms. Carney wanted to find out how it would affect this town. Ms. Carney also wanted to make sure the direction we take would be what's in the best interest of the town. Ms. Carney would like to find out what people want and would prefer to have a small committee look into the pros and cons for the town, as opposed to getting into a grant. Ms. Gray asked how to find out what the town wants. Ms. Carney shared that things have changed over the past 10 years - what people want and what they are looking for. Ms. Favreau noted that sometimes grants come with stipulations. Ms. Silverman stated she understood what Mr. Holman was saying. Mr. Holman mentioned in terms of planning and subdivisions - creating the most in terms of infrastructure. Terry Silverman noted the problem doing something with subdivisions – it was very onerous and adding something else to that was a difficulty.

Ms. Silverman stated she agreed with Ms. Carney and would like to know where we are now and does it reflect what people want. Ms. Gray asked how to find out what people want. Ms. Favreau shared that it was difficult. Ms. Carney mentioned going to the Post Office, Transfer Station, and Library and ask people. Go to places where people are going to be. Mr. Holman asked if the Selectmen would support SWRPC putting something in the newsletter. Ms. Silverman stated that she doesn't want them involved at this point, we need to decide as a town what we want. Ms. Gray noted being into the fall season and not being able to get the part-time residents and they may be very interested – they are tax payers as well. Ms. Silverman shared that it was possible with the Laurel Lake Association to get in touch with seasonal people. Easy enough to put something out there. Mr. Silverman would like the survey to be more specific.

Ms. Silverman asked Ms. Gray to get together with Ms. Zug and Mr. Silvia and come up with a short survey. Ms. Favreau would distribute for discussion in a couple of weeks. Mr. Holman mentioned Nancy Nye and Jeanne Drugg may be interested.

\*\*\* **GIRL SCOUTS – BAKE SALE DURING ELECTION**

Ms. Silverman shared that the Girl Scouts would like to have a bake sale during the election. Ms. Favreau shared that Heidi Wood, Town Clerk was fine with it.

Mr. Holman made a motion to approve. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **UPDATE ON STEEPLE REPAIR**

Ms. Favreau reported that she had contacted David Drasba, Project Manager, Scully Architects to ask if the town would own the proposal and Mr. Drasba stated the town would own the document and it was sufficient to get additional estimates on the scope of work. Mr. Holman asked what was in the budget. Ms. Favreau shared that steeple repairs was put in the building fund. Ms. Silverman thought cleanup could be done this year and have a full plan.

Mr. Holman made a motion to hire a structural engineer. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW E-MAIL FROM RICHARD TALBERT – The Selectmen reviewed.**

\*\*\* **HISTORIC DISTRICT COMMISSION RESIGNATION**

Ms. Silverman shared that Gretchen Wittenborg had resigned as an alternate on the Historic District Commission.

\*\*\* **REVIEW LETTER FROM JANICE FORD**

Ms. Favreau updated Ms. Gray on the request of Janice Ford. Ms. Ford has received a copy of all of the documents that she had requested. Ms. Gray reviewed the letter received from Janice Ford. Ms. Favreau read RSA 673:13 – Removal of Members and RSA 673:14 – Disqualification of Member. Ms. Gray shared that the Planning Board often hears issues that a member has had interaction with someone. Ms. Ford, per her letter, requested that Mr. Silverman be disqualified from hearing the case and removal from office for malfeasance.

It was noted that Ms. Gray helped Ms. Favreau transcribe the draft. Mr. Silverman explained what he had changed on the draft minutes and shared that he hadn't reviewed Sandra Gillis' notes as he assumed her notes were accurate. Ms. Silverman stated that she would recuse herself from any discussion on this matter, except for procedural discussion. Ms. Carney stated that she had recused herself from the case because she is an abutter. Ms. Carney noted that it leaves one Selectmen without a conflict. Ms. Carney shared that, she as a member of the Board of Selectmen was acting on the procedural aspect. Ms. Silverman stated that procedurally this would go to the Planning Board. If there was only one Selectmen to make the decision, a previous Selectman could step in.

Bruce Vaal joined the conversation over the phone. Ms. Carney shared who was at the meeting in addition to the Board of Selectmen. Ms. Carney shared that the issue would be turned over to the Planning Board per RSA and would determine

whether Mr. Silverman should recuse himself from the conversation. Ms. Carney noted it was only advisory and not mandatory. Mr. Vaal shared his concern that Mr. Silverman owns property less than 300 feet away from the Ford's property on Rt 119. Mr. Vaal stated that 250 feet was the abutter notification distance but being on the Planning Board and with Ms. Silverman as Chairman of the Board of Selectmen and Ms. Carney stepped down as an abutter, Mr. Silverman should be gracious to recuse himself. Ms. Carney shared with Mr. Vaal that this was just procedural by the Board of Selectmen and Ms. Gray would bring to the Planning Board. Mr. Carney also shared with Mr. Vaal that this was a Board of Selectmen meeting and his comments were being recorded. Mr. Vaal shared that he was of the same feeling as Ms. Ford. Ms. Carney stated they were following procedure as required by the state. Ms. Gray shared that it would be helpful to get Mr. Vaal's information to Sandra Gillis, so it could be sent out to the Planning Board in order to have time to review. Mr. Vaal shared he would get the information to Ms. Gillis. Ms. Carney thanked Mr. Vaal for talking with them.

Mr. Holman asked to table the discussion until the Planning Board had met and shared his concern with meeting quorum at the Planning Board meeting. Ms. Gray shared that she would contact Carlotta Pini to see if she was available.

\*\*\* **REVIEW WEIGHT SLIPS – TIMBER CUT – DONNA HILL**

Mr. Holman asked if this was costing the town more to have Charles Koch keep going to the property vs. an abatement. The Selectmen discussed and agreed to send the weight slips to Mr. Koch to review. Ms. Favreau shared that Donna Hill was disputing the grade.

\*\*\* **NON-PUBLIC SESSION RSA 91-A:3 II(e)**

At 8:06 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.  
At 8:09 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

\*\*\* **NON-PUBLIC SESSION RSA 91-A:3 II(b)**

At 8:09 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.  
At 8:14 p.m. Mr. Holman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

**OTHER BUSINESS**

**-Review Drought Information – posted on website**

Ms. Carney made a motion to appoint Carlotta Pini as an Alternate on the Planning Board. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Paul Kotila came in and asked about the dog waste station and Ms. Favreau shared the discussion she had with Hiel Lindquist. Mr. Kotila shared that the Conservation Commission would monitor and take care of it. They wanted to locate it where there was an identified problem. Mr. Holman suggested that Mr. Kotila contact Chris Silvia.

**ON-GOING BUSINESS**

**-Prime Wetlands Study – Rick Van de Poll will be meeting with the Selectmen and Conservation Commission on October 17, 2016 at 6:30 p.m. – Mr. Kotila asked if the Selectmen would put something in the newsletter.**

Ms. Favreau and the Selectmen reviewed the newsletter articles. The Selectmen would like drought information included.

Mr. Holman made a motion to adjourn the meeting at 8:15 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Chris Holman  
Board of Selectmen