



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**September 18, 2017**  
**7:00 p.m.**

**Selectmen Present:** Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 7 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
**- September 11, 2017**

Ms. Carney made a motion to approve the minutes. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER –** The Selectmen reviewed and signed.

**\*\*\* CONSTRUCTION PERMIT**  
**Map 6, Lot 31-5**

**Map 6, Lot 31-5 –** Mr. Baker made a motion to approve the Construction Permit for Map 6, Lot 31-5. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit was not required.

**7:15 MEET WITH BILL HARPER**

Bill Harper met with the Selectmen to discuss the steeple project. Ms. Silverman showed Mr. Harper the glass globes that were made. Mr. Harper explained to Ms. Silverman what was needed for the spears to be attached. Ms. Silverman asked if the old spears would be used. Mr. Harper stated that new ones were needed. Mr. Harper also mentioned that a licensed installer would need to install the lightning protection system and he gave a listing of licensed lightning installers that could be contracted with. Ms. Favreau asked if the person would need to coordinate with Mr. Harper and he agreed that needed to happen. Mr. Harper stated he didn't know anyone on the list.

Mr. Harper shared that Ben Tyre would prefer not to cut the beam. Mr. Harper mentioned that he would be unable to stand it up inside his workshop and he wasn't sure where to find that space. Mr. Harper reported that he had run the numbers and it would be a \$200,000 job. If the beam wasn't cut you don't have the fabrication costs and Mr. Tyre's time. Mr. Harper stated that he trusted Mr. Tyre to come up with the best plan and Mr. Harper agreed with Mr. Tyre's recommendation not to cut the beam. Ms. Silverman asked about the revised plan. Mr. Harper discussed a few jobs in the area that used staging and the associated costs. The steeple would need to be put on the ground in the parking lot on the left side of the Town Hall. Mr. Baker asked how wide the base was. Mr. Harper stated it was 12 feet. Ms. Silverman asked about the project and Mr. Harper shared that \$50,000 in column work had been added. Mr. Harper stated to the Selectmen the project cost at worst case scenario was \$250,000. Ms. Silverman discussed the different plan and Mr. Harper shared that it took a while to get a plan that everyone was comfortable with. Ms. Silverman asked if it would happen this spring as she was concerned with things falling off this winter. Mr. Harper shared there wasn't much left to fall off. Mr. Baker mentioned the project was to begin in October. Mr. Harper stated that he had to wrap his head around it and after discussing with Mr. Tyre, they decided not to cut the beam. Mr. Harper shared that his being busy wasn't the Selectmen's problem but he was working on an \$800,000

project. Ms. Silverman shared her concern with being able to finish in decent weather. Mr. Harper stated once the project starts there won't be a day that someone wouldn't be there. Mr. Tyre would be on the project the first and last day. Mr. Harper stated he understood Ms. Silverman's concern. Ms. Silverman shared that Mr. Harper has always done a great job for the Town. Mr. Harper also stated it was his fault the project has dragged on. Mr. Harper shared he would do it once the roads were open in the spring and nothing depends on the grounds being thawed.

Mr. Harper shared there was no help to be found and none that he had hired was still there. Ms. Carney asked for the total cost. Mr. Harper shared the columns needed to be done and a lift would be needed. Mr. Harper stated he would rewrite the plan with the associated costs. Mr. Harper shared that it would take one week to get the steeple on the ground.

Mr. Harper shared that Doug Spafford has been involved in every conversation with Mr. Tyre. The cost of an engineer would be a fraction of the cost if not cutting the beam. Discussion was held on the process to remove the steeple, fencing the area, maintaining the handicap access, and starting in the spring. Mr. Baker asked if the lightning protection cost was included in his estimate. Mr. Harper shared he estimated \$3,500 for parts. Mr. Baker thought it would be better for Mr. Harper to contact someone who he could work with. Mr. Harper would like the Selectmen to make that determination and he would contact them. Mr. Harper would set the lightning protection line item aside. Ms. Carney shared there were items in the project that weren't there at the last Town Meeting. The Selectmen agreed it was important to be honest and realistic with the taxpayers.

The Selectmen thanked Mr. Harper for meeting with them. Mr. Harper thanked the Selectmen for understanding the delay. Ms. Silverman asked Mr. Harper to keep them updated.

Ms. Carney mentioned that at the end of 2016, there was \$119,742.93 in the General Government Building Expendable Trust and \$80,000 was added this year. Mr. Baker stated another \$50,000 needed to be added. Ms. Favreau recommended adding additional money to the fund because it funds all of the Town buildings. Mr. Baker mentioned having Mr. Harper post a performance bond. Discussion was held on the company doing the steeple work in Keene, the change in plan, the delay, getting another quote and having a performance bond.

\*\*\* **DISCUSS CIP COMMITTEE**

Ms. Carney shared that the Budget Committee may need to pick a CIP representative. Ms. Favreau shared that Mr. Baker was the member at-large and that position was needed as well. It was noted that the Budget Committee consisted of 2 at-large members. Ms. Silverman asked the Selectmen for suggestions. Ms. Carney shared that she might have a couple of people in mind and would check into. Mr. Baker mentioned Charlie Massin and not having any conflicts. Ms. Favreau mentioned Susan Massin. The Selectmen agreed to discuss next week.

\*\*\* **REVIEW BUDGET SCHEDULE** – The Selectmen reviewed and discussed.

\*\*\* **REVIEW VETERANS CREDIT APPLICATION**

Ms. Silverman reviewed the Application for Property Tax Credit/Exemptions of Bradley Walter (Map 8, Lot 18). Mr. Walter requested a Disabled Veterans Exemption.

Mr. Baker made a motion to approve the Disabled Veterans Exemption of Mr. Walter. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **DISCUSS THE EMAIL FROM ROXBURY SELECTMEN**

Ms. Silverman reviewed the e-mail from James Rousmaniere, Selectman in Roxbury regarding participation in an informal discussion of possible changes to the school funding formula.

\*\*\* **DISCUSS EMAIL FROM RICK BRACKETT**

The Selectmen and Ms. Favreau reviewed the e-mail from Rick Brackett regarding Map 4, Lot 17-01, Map 4, Lots 5 and 6, which are owned by the Town.

\*\*\* **SIGN RAFFLE PERMIT**

**Raffle Permit – Police Association** on September 30, 2017. Ms. Carney made a motion to accept. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW LETTER FROM THERESA ROBBITTS**  
**Re: Dog License**

The Selectmen and Ms. Favreau reviewed the letter from Theresa Robbitts regarding a dog license fine. The Selectmen agreed that a letter of apology should be sent.

**\*\*\* NON PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION**

At 8:08 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 8:10 p.m. Mr. Baker made a motion to leave non-public session. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 8:10 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 8:12 p.m. Ms. Carney made a motion to leave non-public session. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

**\*\*\* NON PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE COMPENSATION**

At 8:12 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 8:18 p.m. Ms. Silverman made a motion to leave non-public session. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

**OTHER BUSINESS:**

**\*\*\*Review traffic count by Southwest Region Planning Commission**

Ms. Silverman made a motion to adjourn the meeting at 8:19 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Daniel Baker  
Board of Selectmen