



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
September 13, 2016

Selectmen Present: Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 2:48 p.m.

PRIMARY:

***** APPROVE MINUTES**
- **September 7, 2016**

Mr. Holman asked to amend the minutes as follows: Page 2, 3rd paragraph under Meet with Coni Porter – Currently reads: Mr. Holman thought that if median strips were done – later would make it more likely that we would go to lights and then a roundabout. To read: **Mr. Holman asked them why they thought it would go from median to lights v. possibly looking at doing a rotary later.** Mr. Holman's e-mail is attached and would remain a part of the official minutes.

Ms. Carney made a motion to approve the minutes as amended. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Discussion was held on Mike Dugas' comments at the August 22nd meeting with regard to roundabouts, lights, and pedestrian traffic.

***** APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER** - The Selectmen reviewed and signed. Discussion was held on the intent to cut and the concern of the debris that may be located on the property.

***** CONSTRUCTION PERMIT**

Map 21, Lot 26 – Ms. Carney made a motion to approve the construction permit for Map 21, Lot 26. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 3, Lot 32-4 – Mr. Holman made a motion to approve the construction permit for Map 3, Lot 32-4. Ms. Silverman seconded. Ms. Carney – recused herself, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 2-0

***** SIGN PERMIT**

Map 15, Lot 26 – Mr. Holman made a motion to approve the sign permit for Map 15, Lot 26. Ms. Carney seconded. Ms. Carney – Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** OCCUPANCY PERMIT**

Map 15, Lot 26 – Ms. Carney made a motion to approve the occupancy permit for Map 15, Lot 26. Mr. Holman seconded. Ms. Carney – Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** TOWN HALL RENTAL POLICY**

Ms. Silverman shared that she attended the Economic Committee meeting the other night and Mr. Holman mentioned the town rental form hadn't been revised since 2004 and suggested that we look at it. Ms. Silverman thought that when

Mr. Holman presented to the Economic Committee it was a little misleading that anyone could rent the Town Hall. Ms. Silverman stated that it has usually been restricted to town related activities. Ms. Silverman stated she wasn't advocating for a change but wanted to discuss if there was a change in how we are doing things. Mr. Holman stated it was town policy and felt it should be revised. Discussion was held on revisiting the security procedures, including the pole barn area and the fire hall. Ms. Carney asked if the town owned the pole barn or was it school property. Mr. Holman stated it wasn't his intent to mislead people. Ms. Carney agreed that it was time to review and would be good to note how many people the spaces could accommodate. Ms. Favreau shared that the land where the pole barn was located was owned by the school district.

Ms. Silverman shared the Selectmen haven't had a full discussion on the smaller building at Meadowood. Ms. Silverman thought that if more spaces were needed for groups to meet, maybe that space be divided up and secure what needed to be secured. The space has a kitchen and heat and probably needs to be fixed up a little. The Selectmen agreed to revisit to determine what would be needed to make it a useable space for different groups to use for meetings. Mr. Holman asked about having an inspection. Ms. Favreau asked if a contractor could look at the building instead of having an inspection. Would also need to look at what to charge groups outside of town committees.

CONTINUE DISCUSSION OF COMPLETE STREETS

- Do we want to meet with Mary Brunner from Southwest Region Planning Commission

Ms. Silverman shared that she had read the handout and Gene Cuomo had been asked for a 3 year list of road work. Ms. Silverman stated that she "gets it" and she has been driving on some of the roads but doesn't understand how it would work for us. Ms. Silverman would like to hear from a town that was like Fitzwilliam. She would like to know what roads are on the horizon over the next few years. Ms. Silverman doesn't see an obvious way forward right now. Mr. Holman stated there wasn't any work it was just an analysis/inventory and most of the work could be done by SWRPC. It would be subsidized by Cheshire Medical – their healthier living grant. Mr. Holman shared it would give more of an understanding of what we have. Mr. Holman would like to see us take the step. Ms. Carney shared that she looked back at the Master Plan – goal was to remain a rural community – even if we pick a couple of roads and identify as Complete Streets, there would be things done to the roads that we don't do now. If you go to other towns, there are yellow lines and 2 cars can barely fit on the road. Ms. Carney wanted to make sure it stayed a process and for each individual road input would be obtained from the Police and Highway Departments to make sure it wouldn't be narrowed.

Discussion continued on having an evaluation of the roads and looking at individually. Ms. Silverman stated that if we do an inventory and get SWRPC involved then the expectation was to do something. Ms. Silverman doesn't want to be misleading. Mr. Holman stated he doesn't see it as misleading. Mr. Holman asked about Class 6 roads and if they were to be made passable. Ms. Silverman shared that Construction Permits were not approved on Class 6 roads as the town doesn't maintain. Ms. Favreau reviewed the definition of a Class 6 road. Ms. Silverman shared the process to discontinue a road was done at town meeting. The property would revert back to the property owner but right-of-ways still remain. Discussion continued on posting a road, becoming a trail, Kempt Brook Road, Old Troy Road, and Lovers Lane. Mr. Holman shared that he saw Complete Streets coming in - if we do an inventory of trails and promoting that aspect, have SWRPC come in and help map them without really doing any work. Ms. Silverman asked if there was something included on passing at town meeting and she shared that when she reads information on Complete Streets – it sounds like anywhere but here. Mr. Holman mentioned that when the Selectmen talked about switching up Columbia Road – this would be a tool to help us. Mr. Holman stated the other benefit was helping out local college students.

Ms. Silverman reviewed the description of Complete Streets. Mr. Holman mentioned that he had sent Ms. Favreau some additional information that might be helpful to Ms. Silverman. Ms. Silverman stated she doesn't see a clear direction right now and wanted to see the list of roads from Mr. Cuomo in order to have more information in front of her to make a decision. Mr. Holman stated that when we have an inventory it would help us know the history of the road, which was important information to know. Ms. Favreau shared that we have information on each road. The Selectmen agreed to continue the discussion. Mr. Holman asked if the Selectmen wanted Mary Brunner to come in. Ms. Silverman thought Ms. Brunner would go into the process of inventory and felt the need to see information on a small town that was actually doing Complete Streets. Ms. Silverman stated she was concerned with safety and people's expectation that they could bike anywhere in town.

NH DIVISION OF HISTORIC RESOURCES – WORKSHOP

Mr. Holman shared that he would like to attend the 50th anniversary of the National Historic Preservation Act to be held on October 28, 2016 in Concord. The Selectmen agreed. Ms. Silverman asked if it was better to be on the Federal Registry of Historic Places or the State Registry of Historic Places.

WELFARE DIRECTOR – NON-PUBLIC SESSION RSA 91-A:3 II(a)

At 3:41 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 3:44 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(e)**

At 3:44 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 3:52 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

OTHER BUSINESS

The Selectmen and Ms. Favreau discussed Construction Permits, enforcement and follow up. Ms. Favreau asked that if there was a complaint – information was needed so it could be verified.

Ms. Favreau asked for vacation time on Wednesday and Thursday. The Selectmen approved.

ON-GOING BUSINESS

-Prime Wetlands Study – Rick Van de Poll will be meeting with the Selectmen and Conservation Commission on October 17, 2016 at 6:30 p.m.

Mr. Holman made a motion to adjourn the meeting at 3:54 p.m. Ms. Silverman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Chris Holman
Board of Selectmen

Fitzwilliam BOS

From: Chris Holman aka CJ the DJ <cjholman@hotmail.com>
Sent: Tuesday, September 13, 2016 9:23 AM
To: Fitzwilliam BOS
Subject: Re: Minutes (draft) of September 7th Board of Selectmen's Meeting

One change that is pretty important...

I asked them why they thought it would go from Median to Lights v. possibly look at doing a rotary later.

Thanks!

-CJ

From: Fitzwilliam BOS <fitzbos@fitzwilliam-nh.gov>
Sent: Monday, September 12, 2016 10:00 AM
To: 'Chris Holman'; 'Nancy Carney'; 'Susan Silverman'
Cc: Debbie Favreau
Subject: Minutes (draft) of September 7th Board of Selectmen's Meeting

Attached please find the Minutes (draft) of last Wednesday's Board of Selectmen's Meeting. The next Selectmen's meeting will be held tomorrow (September 13th) at 2:30 p.m.

Sheryl

Sheryl White
Secretary to the Board of Selectmen
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