



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
September 5, 2017
1:00 p.m.

Selectmen Present: Susan Silverman, Nancy Carney, Daniel Baker

Ms. Carney called the meeting to order at 1 p.m.

PRIMARY:

1:00 MEET WITH JOHN KALLFELZ, DOT

John Kallfelz from NHDOT met with the Selectmen and Gene Cuomo to discuss the tree on Angier Road, and Mr. Nunn's request to address the sight-line issues at Rt 119 W in the Depot, and adding a street light on the sharp corner on Rt 119 W near Mr. Nunn's property.

Mr. Kallfelz stated where the tree was located on Angier Road wasn't the State's land. The stone wall was the right-of-way which holds up the property. Mr. Kallfelz shared the last time the tree was brought up it was suggested to make Angier Road a one-way. Mr. Kallfelz stated there wasn't anything the State could do, as it was a Town issue. Mr. Kallfelz shared the exit out to Richmond Road wasn't much better with regard to the sight-line. Mr. Kallfelz thought it could be improved if the property could be lowered and the tree taken out. Mr. Baker asked what the State's responsibility was. Mr. Kallfelz stated the Town was responsible to maintain the sight line. Mr. Baker stated the line of sight would be improved if the tree was down. Mr. Cuomo shared that he couldn't take the tree down without affecting Rt 119 W. Mr. Baker asked if the State was willing to work with the Town. Mr. Kallfelz stated not taking the tree down. The State doesn't participate with removal of trees when it's the Town's responsibility. Ms. Favreau asked if the tree was in the Town's right-of-way. Mr. Kallfelz stated it was the property owners and if the wall wasn't there and the tree was 25 feet of the center line, permission from the property owner's to remove would be needed. If it was a hazard, the property owner could be made to take it down or the State through the AG's office could take it down. Mr. Kallfelz shared the tree wasn't a hazard, it was a healthy tree. Mr. Kallfelz stated the decision in the Supreme Court laid out what they can and can't do.

Ms. Silverman discussed the layout of Rt 119 W near the Depot. Mr. Kallfelz shared that as early as 1919, DOT looked at the highway system and designated roads. Mr. Cuomo asked if he got permission from the property owner, should he contact Glen Smith. Mr. Kallfelz asked Mr. Cuomo to coordinate through his office and they would contact Mr. Smith. Mr. Kallfelz shared the State would be willing to help out with traffic. Mr. Cuomo thought it would cost approximately \$1,000 - \$1,500 for the tree removal.

Mr. Baker mentioned Mr. Nunn's question about the sharp corner on Rt 119 W and going down the hill. Mr. Kallfelz shared the State DOT has gone to great lengths to take down lights. Ms. Silverman asked if there was signage near Mr. Nunn's house to indicate a sharp corner. Ms. Silverman asked Mr. Kallfelz if he would take a look at it. Mr. Kallfelz stated the contact for signage was Bill Lambert.

Discussion was held on the intersection at the common. Ms. Silverman stated the sign doesn't mention Lower Troy Road. Mr. Kallfelz stated there were 5 roads at that intersection. Mr. Baker mentioned Rt 119 W at the Depot and taking a sharp right – Mr. Nunn requested lowering the elevation. Mr. Baker shared the road was elevated and you can't see on-coming cars. Discussion was held on the drainage to the swamp and the concern if lowering the elevation. Mr. Kallfelz shared there were three driveways that would be impacted if lowering the elevation 3 feet. Mr. Kallfelz noted there was a lot of shrubbery. Mr. Kallfelz mentioned adding three stops signs on all three approaches at the intersection. Discussion was held on the lack of drivers not using their directional to signal a right turn and assuming that cars would turn right.

Mr. Cuomo mentioned Rhododendron Road and stated SWRPC did a culvert inventory and left off Rhododendron Road. Mr. Kallfelz stated it was his understanding the only part of Rhododendron Road the State maintains is at the park. Mr. Cuomo shared that about 20 years ago the Town and the State shared the cost of paving Rhododendron Road.

Mr. Kallfelz stated there was a huge gray area regarding State Parks. Mr. Cuomo stated the road needed work and if funding was available he wanted some of it. Mr. Kallfelz directed Mr. Cuomo to the Municipal Highways Department. Mr. Kallfelz stated what they have been maintaining they will continue to maintain and what they haven't they won't. Mr. Cuomo shared the last time road work was done was in 1984 and it was a 50/50 deal. Mr. Cuomo stated it was on his schedule. Mr. Kallfelz suggested Mr. Cuomo call Bill Watson. Mr. Cuomo asked if Rhododendron Road fell under the Block grant and noted it was only about 1 mile. Ms. Silverman thought it would make the most sense to be a shared expense.

Ms. Silverman thanked Mr. Kallfelz for meeting with them. Mr. Kallfelz shared that he would look at Rt 119 W at the Depot and talk with Jim Lambert about the intersection at the common. Mr. Kallfelz shared that he was under the impression that Mr. Lambert was going to put stop signs there to make it a 4-way stop. Mr. Kallfelz asked Mr. Cuomo to let him know what his plans were.

1:45 MEET WITH THE CEMETERY COMMISSIONERS

Mike Grab, Edwin and Greg Mattson met with the Selectmen to discuss issues and concerns. Ms. Silverman shared that the Fitzwilliam Community page was not the Town's page. The Selectmen would prefer that if there was information that needed to be disseminated that it not be on the Fitzwilliam Community page as it was misleading. Ms. Silverman suggested that they not engage in any dialog on the Fitzwilliam Community page and if there was an issue that needed clarification it would be better to put something in the newsletter to clarify instead of making it about an individual. Ms. Silverman shared the Selectmen's concern was that it could be misleading.

Mr. Grab and Greg Mattson discussed their concerns and their meeting with Mr. Brown which they shared was positive. Mr. Baker suggested giving them more time. The Selectmen agreed it was a personal tragedy and discussed the need to keep the lines of communication open. The Selectmen also agreed that the Cemetery Commissioners needed to be firm but fair and it would resolve itself in time.

The Selectmen were open to people coming in to talk with them if there were issues. Mr. Grab shared the rules and regulations were updated in 2012 and the Commissioners felt they have the most reasonable of other cemeteries.

Edwin Mattson discussed the moderator of the Fitzwilliam Community page and that he never thought they would get into this type of problem.

Ms. Silverman shared that at the end of their season the Selectmen would like to have a discussion about the Sexton position.

***** APPROVE MINUTES - August 28, 2017**

Mr. Baker made a motion to approve the minutes. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

****** OCCUPANCY PERMIT Map 15, Lot 6-15**

Map 15, Lot 6-15 – Ms. Carney made a motion to approve the Occupancy Permit for Map 15, Lot 6-15. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW NOTICE OF BRIDGE CLOSING**

Mr. Cuomo and the Selectmen discussed the bridge closure. Mr. Cuomo has put up jersey barriers. Mr. Cuomo shared the letter from the State allowed for temporary repairs using metal plates. Mr. Cuomo would put in metal plates to open the bridge up. Mr. Cuomo would contact Mitchell Concrete to get an estimate on an engineered culvert. Mr. Cuomo mentioned the State has an 80/20 bridge match fund but there was a lengthy list. Mr. Baker asked how long the temporary bridge repair would last. Mr. Baker suggested doing the temporary repair and applying for the 80/20 bridge match fund. Mr. Cuomo stated the list was prioritized and shared that the Town's bridge doesn't get much traffic. Mr. Baker asked if it was only a one-lane bridge. Mr. Cuomo shared it was now but once he rebuild it, he would make it a two-lane bridge.

The Selectmen agreed on doing a temporary repair. Mr. Cuomo stated he would contact the State to find out about the 80/20 funds.

*** **DISCUSS SALARY OF SUBSTITUTE TOWN CLERK**

At 2:08 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 2:14 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

*** **HEALTH OFFICER REAPPOINTMENT** – The Selectmen signed.

*** **REVIEW RESPONSE FROM ATTORNEY JOSEPH HOPPOCK**
Re: Map 1, Lot 8

The Selectmen reviewed and signed the letter Ms. Favreau drafted to Shawn Coyle.

OTHER BUSINESS:

- **GACIT HEARINGS - PUBLIC NOTICE AND SCHEDULE** – The Selectmen reviewed.
- **MAP 5, LOT 4** – The Selectmen reviewed and discussed.
- **DES NOTICE – EMERSON ELEMENTARY – TANK #2 CLOSURE REPORT**

Ms. Favreau shared that she had talked with Bill Harper and he would meet with the Selectmen next Monday. Mr. Harper was still discussing the project with Ben Tirey. Ms. Favreau also shared that Doug would accompany Mr. Harper, as he would be the on-site supervisor.

Mr. Baker made a motion to adjourn the meeting at 2:20 p.m. Ms. Silverman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Daniel Baker
Board of Selectmen