



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
August 29, 2019
10:00 A.M.

Selectmen Present: Daniel Baker, Robyn Bates, Charles Kenison

Mr. Baker called the meeting to order at 10:04 a.m.

PRIMARY:

***** APPROVE MINUTES**
- August 21, 2019

Mr. Kenison made a motion to approve the minutes. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed**

10:00 MEET WITH ADAM DUBRISKE AND FIREWARDS

Adam Dubriske, Acting Fire Chief, and FireWards Bill Prigge, Edwin Mattson, Jr., and John Holman met with the Selectmen to discuss the DiLuzio contract and invoices. The Selectmen questioned what was posted on the Fitzwilliam Community page on FaceBook. Acting Fire Chief Adam Dubriske stated that his notice was going into the newsletter. Ms. Favreau had also done an update. Ms. Favreau's update would include some of the information from Acting Fire Chief Dubriske's notice. Ms. Bates suggested they (Dubriske and FireWards) do one and the Selectmen would also put something in writing. After discussion, it was determined that the article on FaceBook was what Ms. Favreau had posted on the Town's website. Acting Fire Chief Dubriske shared they would put their notice in the newsletter. Once the newsletter comes out, Ms. Favreau would post on the Town's website. Everyone was in agreement on the process.

Mr. Baker shared that they haven't signed anything with DiLuzio. Acting Fire Chief Dubriske has tried to get in touch with Robert DiLuzio but he has been on vacation. Acting Fire Chief Dubriske has gone through the invoices and he has some questions on how we have been billed for paramedic level support. He noted that all invoices were for paramedic level support. Acting Fire Chief Dubriske shared that for Intercept we pay \$250 but DiLuzio doesn't bill when transporting. He (Dubriske) explained the billing process. Mr. Baker stated we have a contract and an invoice. Mr. Baker asked if we should sign the contract for 90 days, which was retro-active. Mr. Holman shared that the contract would cover DiLuzio for what they are getting paid for. Mr. Baker agreed that the contract needed to be signed. Mr. Baker mentioned the rates were high and that we were going to follow-up with other towns. It was never concluded that we should sign with those rates. Acting Fire Chief Dubriske stated there should be some negotiation. He (Dubriske) shared that they (Fitzwilliam) are at the level of a quality ambulance service and noted that in the past two weeks they have been able to staff the ambulance to answer calls. Mr. Baker stated the need to negotiate the contract and get it signed. Ms. Bates stated it should have been effective as of July 1st for 90 days and we need to give a 60 day notice to terminate. In effect it would be a 4 month contract. Discussion was held on the rates, the clause if the patient doesn't pay - then the town would pay, and negotiating would be for the past. Ms. Bates suggested signing the contract and put on notice for x number of days. Ms. Bates asked if Acting Fire Chief Dubriske felt he would be fully staffed to handle ambulance calls by October. He (Dubriske) thought they would be able to handle as a rescue squad call, but wasn't so confident that the ambulance could run. Ms. Bates shared that we were in a different environment before than where we are now. Ms. Bates suggested changing to be predominately during the day. Acting Fire Chief Dubriske stated DiLuzio needed to be used as a backup. He (Dubriske) explained how the tone and

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re-toning worked. Acting Fire Chief Dubriske has Dispatch toning DiLuzio at the beginning to help with the time delay. Mr. Baker stated we needed the contract in the interim and felt it was negotiable as we were building our team. Mr. Baker felt it was important to get this moving and pay what we have been billed because they have provided a service. Everyone was in agreement. Mr. Mattson Jr. stated it was a standard clause to bill the town if the patient doesn't pay. Mr. Kenison felt \$36,000 was in line and if negotiating, would like to pay \$40,000 per year. Ms. Bates stated it would be hard to budget if not knowing what we would be required to pay. Ms. Bates suggested negotiating a new contract in line with the department's vulnerabilities. Mr. Prigge stated it would be great and to get Mr. DiLuzio in to meet with the Selectmen. Acting Fire Chief Dubriske shared that DiLuzio could be on our first tone but Jaffrey could only be on our second tone. He (Dubriske) shared that on September 10th at 6 p.m. he and the FireWards would be meeting with Mr. DiLuzio. At 6:30 p.m. they would be meeting with Richmond and Troy. Ms. Bates asked if the Selectmen could meet after their meeting or have Mr. DiLuzio come back at a later time. Mr. Holman and Acting Fire Chief Dubriske felt it was better to have Mr. DiLuzio come in earlier to meet with them. It was agreed that Mr. DiLuzio would meet with the Selectmen on Thursday, September 12th at 9 a.m., to include the FireWards and Acting Fire Chief Dubriske. Ms. Bates asked them to work on what they wanted to be included in the contract. After discussion it was agreed to pay two months of services rendered at \$3,000 per month. Acting Fire Chief Dubriske reviewed some response times for the Fitzwilliam ambulance to be on scene. Mr. Baker shared that it would be valuable information to know what the average response time was. Mr. Kenison shared that if comparing the two, they were on average, almost the same time. Mr. Baker stated to negotiate to have them (DiLuzio) be on the first tone. Acting Fire Chief Dubriske shared that the Fitzwilliam ambulance was providing better service. Mr. Baker wanted to keep the public informed and maybe add some stories. He (Dubriske) shared the number of thank you notes the department has received in the past three months. Mr. Kenison hoped that we didn't lose the rescue squad once the ambulance was put back in service. Acting Fire Chief Dubriske didn't think that would be the case and discussed how calls were handled. Mr. Kenison felt we would see a lot more EMRs answering calls if they keep the rescue squad. Ms. Bates asked about an incentive based on the number of calls that were handled. Acting Fire Chief Dubriske shared the first hurdle was that it was very easy for everyone to take an EMR class but not many want to take an EMT class. Ms. Bates asked if we couldn't pay for the class with the clause that they would need to be on service for an x number of years. Mr. Baker would like to include those details on maintaining staff going forward. Mr. Mattson Jr. mentioned that Richmond has a strictly volunteer crew that doesn't get paid.

Ms. Bates asked where they were with all of the equipment and getting them on a maintenance schedule. Acting Fire Chief Dubriske shared that starting Sept. 9th they would be going to State Line to get a thorough service for maintenance. Ms. Bates asked if any work to be done could be on a staggered basis. He (Dubriske) has asked for a list of potential problems going forward. Mr. Baker asked if the maintenance record could include that in a certain amount of time a specific truck would need maintenance on a certain piece of equipment, sort of a tickler file. Ms. Bates thought that Brandylyn Handy could be on top of the maintenance and work schedule. The departmental budget needed to be kept in mind and other maintenance of equipment needed to be kept on schedule.

10:45 MEET WITH GENE CUOMO – NON-PUBLIC SESSION RSA 91-A:3 II(e) LEGAL

At 11:00 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:11a.m. Mr. Kenison made a motion to leave non-public session. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

Gene Cuomo reported that he has had numerous requests from Jim Talbert to fix Turner Road. Mr. Cuomo discussed what happens to the road when it rains and described the layout of the road. Mr. Cuomo discussed what Mr. Talbert wanted done to the road. Mr. Cuomo shared with the Selectmen what maintenance work he would be doing. Mr. Baker suggested to refer Mr. Talbert to CIP. Mr. Talbert also wanted Mr. Cuomo to meet with Erik Entwistle tomorrow evening regarding an easement. Mr. Cuomo asked who would pay for the easement as he doesn't have money in his budget for a surveyor. Ms. Favreau asked if the easement would be given to the Town. Mr. Cuomo just wanted to make the Selectmen aware of the request. Ms. Bates suggested that Mr. Cuomo make Mr. Entwistle aware that water would run across his property.

Mr. Cuomo notified the Selectmen that he would be going on vacation. The Highway crew would be cutting brush on Turner Road. Mr. Cuomo shared that Carole Beckwith contacted Chris Rocheleau about cleaning out the fountain. Mr. Cuomo asked if any work on the common should be handled through the Selectmen's Office. The Fire Department could be asked to do this. Ms. Bates stated that she would text Ms. Beckwith to ask her to go through the Selectmen Office for any work regarding the fountain.

After discussion, it was agreed to put information on the paving of Number 4 Road on the website. Mitchell Gravel was behind and the paving would be done in September.

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- *** **CONSTRUCTION PERMIT**
- **Map 41, Lot 9 – Demolition**
- **Map 34, Lot 9-12 – Demolition**

Map 41, Lot 9 – Demolition – Ms. Bates made a motion to approve the Demolition Permit for Map 41, Lot 9. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Map 34, Lot 9-12 – Demolition – Mr. Kenison made a motion to approve the Demolition Permit for Map 34, Lot 9-12. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

10:00 MEET WITH ADAM DUBRISKE AND FIREWARDS – Discussed earlier

10:45 MEET WITH GENE CUOMO – NON-PUBLIC SESSION RSA 91-A:3 II(e) LEGAL – Discussed earlier

*** **DISCUSS SEPTEMBER MEETING SCHEDULE**

After discussion, the Selectmen agreed to keep their original meeting schedule.

ON-GOING BUSINESS:

- **STEEPLE PROJECT – SCHEDULE** – Mr. Baker shared that he met with Jay Southgate and Morello Crane on Sunday and Mr. Southgate would come back with a timeline of the build up to crane day. Ms. Favreau reported that she has contacted NH Fire and WiValley.
- **PRIME WETLANDS PROJECT – E-mail from Land Use – Vote to overturn Governor’s Veto** – The Selectmen reviewed and discussed. It was agreed that a letter from the Selectmen would be sent to the Town’s representatives.
- **E-mail From Health Officer – Septic** – The Selectmen reviewed and discussed.
- **Quarry Inspection Reports** – The Selectmen reviewed and asked that Ms. Favreau forward the report to Susan Silverman and Wes Whitham.

Ms. Favreau shared that Chief Leonard DiSalvo wanted to know if the Selectmen were available to do a site walk at the shooting range on Tuesday, September 3rd. Ms. Favreau would confirm the time.

Chief DiSalvo also asked Ms. Favreau to share with the Selectmen what had happened with a protective custody transport and the cost of cleanup.

The Selectmen discussed the e-mail from Attorney Manzelli regarding the Planning Board’s request of Pam Monroe, Administrator of the SEC. Ms. Bates suggested that the Planning Board, Conservation Commission and the public be invited and to find out from the Planning Board why this came about.

Mr. Pinney asked if there was something that could be added to the MOU that had teeth in case NextEra refused to honor something in the MOU.

INFORMATION

Meeting Schedule:

Thursday - August 15, 2019 – Meeting Canceled
7:00 p.m. - Wednesday, August 21, 2019
10:00 a.m. - Thursday, August 29, 2019

Mr. Kenison made a motion to adjourn the meeting at 11:54 a.m. Ms. Bates seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Charles Kenison
Board of Selectmen