



BOARD OF SELECTMEN
P.O. BOX 725
FITZWILLIAM, NH 03447
(603) 585-7723 Fax: (603) 585-7744
Email: fitzwilliamnh@fitzwilliam-nh.gov

BOARD MEETING MINUTES
August 17, 2022
6:00 P.M.

Selectmen Present: Brian Doerpholz, John E.F. Craig

Selectmen Absent: Martin Nolan

Guests: Dana Pinney, Lloyd LeBlanc, Diane LeBlanc

Mr. Doerpholz called the meeting to order at 6 p.m.

PRIMARY:

***** APPROVE MANIFESTS**

Mr. Doerpholz made a motion to approve the manifests. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes.
Approved – 2-0

***** APPROVE MINUTES**

- August 4, 2022 – Public and Non-Public Session

Mr. Doerpholz made a motion to approve the non-public session minutes of August 4, 2022. Mr. Craig seconded.
Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed**

***** REVIEW CONSTRUCTION PERMIT APPLICATION**

- **Map 17, Lot 5-1**
- **Map 15, Lot 6-12**
- **Map 42, Lot 2-60**
- **Map 9, Lot 11-2**
- **Map 11, Lot 68**
- **Map 33, Lot 16**
- **Map 12, Lot 41-2**

Map 17, Lot 5-1 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 17, Lot 5-1. Mr. Craig seconded.
Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0
The Selectmen agreed that a Certificate of Occupancy wasn't needed.

Map 15, Lot 6-12 (Cell Tower) – Mr. Doerpholz made a motion to approve the Construction Permit for Map 15, Lot 6-12 with the Conditions as stated in the Planning Board's meeting minutes of July 19, 2022. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0
The Selectmen agreed that a Certificate of Occupancy wasn't needed.

Map 42, Lot 2-60 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 42, Lot 2-60. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0
The Selectmen agreed that a Certificate of Occupancy was needed.

Map 9 Lot 11-2 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 9, Lot 11-2. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0
The Selectmen agreed that a Certificate of Occupancy wasn't needed.

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Map 11, Lot 68 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 11, Lot 68 with the conditions as stated in the ZBAs Notice of Decision dated April 28, 2022. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

The Selectmen agreed that a Certificate of Occupancy was needed.

Map 33, Lot 16 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 33, Lot 16 with the condition that the siding be either hardy board or cedar siding as stated by the Historic District Commission at their April 14, 2022 meeting. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

The Selectmen agreed that a Certificate of Occupancy wasn't needed.

Map 12, Lot 41-2 – Mr. Doerpholz made a motion to approve the Construction Permit for Map 12, Lot 41-2. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

The Selectmen agreed that a Certificate of Occupancy wasn't needed.

*** ACCEPT RESIGNATION OF ZBA MEMBER

Mr. Doerpholz shared that Robert Handy has resigned from the ZBA. Mr. Doerpholz mention that Mr. Handy has been a member for 12 years.

Mr. Doerpholz made a motion to accept Mr. Handy's resignation and asked that a letter of appreciation be sent. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

*** APPOINT ZBA MEMBER

Mr. Doerpholz shared that William Pine has agreed to serve on the ZBA.

Mr. Doerpholz made a motion to appoint William Pine as a ZBA member for a 3 year term. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

*** REVIEW AND APPROVE VETERAN'S EXEMPTION

The Selectmen reviewed the Application for a Veteran's Exemption for Map 25, Lot 1-E.

Mr. Doerpholz made a motion to grant the Veteran's Exemption for Map 25, Lot 1-E. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

*** REVIEW AND APPROVE SOLAR EXEMPTION

The Selectmen reviewed the Application for a Solar Exemption for Map 33, Lot 17.

Mr. Doerpholz made a motion to approve the solar exemption for Map 33, Lot 17. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

*** REVIEW NEWSLETTER ARTICLE

The Selectmen reviewed the newsletter article regarding the Cooperative Ambulance Service between Fitzwilliam and Troy and agreed to wait until approved by the AG.

6:30 PRESENTATION BY SOUTHWEST REGIONAL PLANNING COMMISSION

Re: Community Power

JB Mack, Principal Planner at SWRPC, Monadnock Sustainability Hub Board Members, Dori Drachman, Co-Chair and Gerald Burns, met with the Selectmen to do a presentation and have a discussion on Community Power.

The presentation will be posted on the Town's website – Fitzwilliam-nh.gov

7:30 PUBLIC HEARING TO DISCUSS THE ACCEPTANCE OF UNANTICIPATED ACCEPTED/APPROVED EMPG GRANT FOR THE PURCHASE OF A VARIABLE MESSAGE BOARD

Mr. Doerpholz opened the public hearing at 7:30 p.m. and the public hearing notice was read.

Those in attendance were: Dana Pinney, Lloyd LeBlanc, Diane LeBlanc

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Mr. Doerpholz shared this is for the purchase of a moveable sign board that we can use for messages. The Board has increased in price but the manufacturer has held to last year's pricing at \$19,945. Ms. Favreau shared that there is a matching cost to the town which has already been expended for a total cost of \$39,890.00

Mr. Craig made a motion to accept the EMPG grant agreement terms as presented. Mr. Doerpholz seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

There being no further comments, Mr. Doerpholz closed the public hearing at 7:41 p.m.

7:35 PUBLIC HEARING TO DISCUSS THE ACCEPTANCE OF UNANTICIPATED ACCEPTED/APPROVED FEMA GRANT fem-4622-DR-NH

Mr. Doerpholz opened the public hearing at 7:41 p.m. and the public hearing notice was read.

Those in attendance were: Dana Pinney, Lloyd LeBlanc, Diane LeBlanc

Mr. Doerpholz shared that \$98,716.20 was received due to the flooding disaster that we had in July of 2021. Ms. Favreau shared that we have received 90% of our request.

Mr. Doerpholz made a motion to accept the \$98,716.20. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

The funds will be put in the Highway Expendable Trust Fund.

There being no further comments, Mr. Doerpholz closed the public hearing at 7:48 p.m.

7:45 PUBLIC HEARING TO DISCUSS THE ACCEPTANCE AND EXPENDITURE OF UNANTICIPATED REVENUES FROM THE STATE OF NEW HAMPSHIRE

Mr. Doerpholz opened the public hearing at 7:48 p.m. and the public hearing notice was read.

Mr. Doerpholz shared that these funds are a one-time payment in the amount of \$86,114.78 and are to be spent by the Town for purposes to add to local budgeted funds when providing services that repair, maintain, and construct municipal bridges; repair and maintain class IV and V roads; and/or acquire the equipment necessary to maintain Class IV and V roads. Ms. Favreau shared that this would go in the general fund.

Those in attendance were: Dana Pinney, Lloyd LeBlanc, Diane LeBlanc

These are unanticipated revenues and would be used to assist with the cost of repairs to highway equipment. It was asked if there were any stipulations. Mr. Doerpholz shared that the funds would go into the Town's general fund and when used it would be noted what the funds were spent on in the highway department.

Mr. Doerpholz made a motion to accept unanticipated revenues from the State of New Hampshire in the amount of \$86,114.78. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes. Approved – 2-0

There being no further comments, Mr. Doerpholz closed the public hearing at 8:01 p.m.

*** **ACCEPT RESIGNATION OF ZBA MEMBER** – Discussed earlier

*** **APPOINT ZBA MEMBER** – Discussed earlier

*** **REVIEW AND APPROVE VETERAN'S EXEMPTION** – Discussed earlier

*** **REVIEW AND APPROVE SOLAR EXEMPTION** – Discussed earlier

*** **REVIEW NEWSLETTER ARTICLE** – Discussed earlier

*** **DISCUSS LIBRARY FENCE**

Mr. Doerpholz shared that there are two signs from the 1962 bicentennial and one was wanted by Wade Leventry and Mr. Doerpholz would like to give the other to the Historical Society.

Mr. Doerpholz shared that there should be an extra meeting with the Library Trustees to ask Mr. Leventry what he would do in trade to reset the fence posts. Mr. Doerpholz also shared that Richard Marra has been talking with members of the Trustees

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of the Trust Fund. The Trustees would only allocate a certain amount of money to assist with the cost of the fence repair. Mr. Doerpholz would get a final number from Mr. Leventry on what he would take in trade, get a final bid and also find out what the Trustees of the Trust Fund would allocate. Mr. Doerpholz mentioned that he would talk with Kate Thomas, Library Director to find out if the original fence extended further than it currently does, which would be down the side of the Eagle Fire Station.

Mr. Doerpholz wanted to have Mr. Leventry present at the meeting to discuss what he wanted in trade and also his cost for fence repair. Mr. Craig shared his concern of giving away a historical piece of the Town Hall. Mr. Craig mentioned that there are two old clock faces that were not able to be repaired and put back on the steeple. Mr. Doerpholz discussed the items in question and described their condition. Mr. Craig would like the Historical Society to be contacted.

*** DISCUSS RECREATION SPONSORSHIP INFORMATION

Mr. Doerpholz shared that Sheena Royce had drafted a policy for the sponsorships. The Selectmen reviewed. Mr. Doerpholz questioned why the Recreation Commission had a concern with a particular sponsor - NorthEast Shooters. Ms. Favreau would follow up with Ms. Royce.

8:15 MEET WITH CHIEF LEONARD DISALVO - Junk yard

*** NON-PUBLIC SESSION – RSA 91-A:3 II(c)

At 8:30 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

At 9:24 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

At 9:24 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

Chief DiSalvo discussed closing Bowkerville Road for the Car Show. There is a 50/50 raffle and a Chinese raffle. The Selectmen approved and signed the Raffle Permit.

Chief DiSalvo mentioned that he needed to order a cruiser ten months in advance. The purchase would come out of ARPA funds. The Selectmen gave Chief DiSalvo permission to purchase. Chief DiSalvo didn't know what would be offered and there are a lot of changes in 2023. A radio would be needed in the new cruiser. Discussion was held on what would be done with the old cruiser.

*** NON-PUBLIC SESSION – RSA 91-A:3 II(b) - Hiring

At 9:25 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

At 9:27 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

*** NON-PUBLIC SESSION – RSA 91-A:3 II(e) Legal

At 9:28 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

At 9:32 p.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

At 9:32 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

*** DISCUSS LIGHTING COMPLAINTS – SITE VISIT - Turnkey Lumber - NGL-NE Real Estate

The Selectmen would take a drive to look at the lighting at the above referenced companies. They would follow-up at their next meeting.

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INFORMATION

- LCHIP site visit 9/27/22

ON-GOING BUSINESS:

***** TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT**

- Unregistered vehicles
- Debris and junk in yards

Mr. Doerpholz made a motion to adjourn the meeting at 9:33 p.m. Mr. Craig seconded and the motion passed. 2-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Brian Doerpholz, Chairman

John E.F. Craig
Board of Selectmen