



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
August 14, 2018
9:00 a.m.

Selectmen Present: Nancy Carney, Charles Kenison

Selectmen Absent: Daniel Baker

Ms. Carney called the meeting to order at 9 a.m.

PRIMARY:

*** **APPROVE MINUTES**
- **August 6, 2018**

Mr. Kenison made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes.
Approved – 2-0

*** **APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes.
Approved – 2-0

*** **REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

*** **CONSTRUCTION PERMIT**
- **Map 32, Lot 25 – Demo and Construction**
- **Map 12, Lot 13**
- **Map 4, Lot 50**

Map 32, Lot 25 – Mr. Kenison made a motion to approve the “after the fact” Demolition Permit for Map 32, Lot 25. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

Map 32, Lot 25 – Mr. Kenison made a motion to approve the Construction Permit for Map 32, Lot 25. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 12, Lot 13 – Mr. Kenison made a motion to approve the Construction Permit for Map 12, Lot 13. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0
*The Construction Permit would be held until an approved septic plan has been received from the State.

Map 4, Lot 50 – Mr. Kenison made a motion to approve the Construction Permit for Map 4, Lot 50. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

*** **CIP MEMBER**

Ms. Favreau shared that a Board of Selectmen representative was needed as well as a member at-large. Ms. Favreau asked for suggestions from the Selectmen.

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STEEPLE PROJECT

- Review email from Jay Southgate

The Selectmen reviewed and discussed the bracing up of the belfry. Ms. Favreau shared her concerns. Mr. Kenison agreed with Jay Southgate's recommendation. Frank Sterling shared that he would expect LCHIP to consider it if replaced with post and beam. Mr. Sterling stated you need a good foundation and thought that we would be on good ground requesting an LCHIP grant. The Selectmen and Ms. Favreau discussed applying again next year. Mr. Sterling mentioned that Ms. Favreau should contact Robert Stevenson in Jaffrey.

9:15 MEET WITH MIKE DUGAS – NH DOT

- Calming Islands at Intersection of Routes 12 and 119

Mike Dugas of New Hampshire DOT met with the Selectmen to discuss the status of the calming islands. Also in attendance were Frank Sterling, State Representative and a member of TAC, JB Mack of SWRPC, and Chief Leonard DiSalvo.

Mr. Dugas described what a calming island would do to the traffic. Mr. Dugas stated that the final details were added to this plan and described the change to the plan which was to slim down the islands. Mr. Dugas mentioned that speed reduction would be from one island to the next. The appearance of the road would also change to alert drivers. This last plan avoids taking any private property, saving time and costs. At the outer ends – north and south – a couple hundred feet of rumble strips would be added.

Mr. Dugas shared that next month they would be advertising for bids with a start date in the spring and by next summer this project would be completed. The final work of the project – corner near Mr. Mike's would be elevated to make the left turn smoother and help with the sight lines. JB Mack shared that some of the vehicles take a right hand turn and agreed this would help with the sight lines. Ms. Carney asked if there were any questions or comments. Chief DiSalvo thought it was a good idea. Mr. Dugas shared the lanes would be 11 feet wide. The south end island would be 6 feet and the north end island would be 10 feet but not wide enough for any plantings.

Ms. Carney noted the blinking light was staying. Mr. Dugas mentioned no changes have been done to the access to Mr. Mike's and he stated they haven't found a solution. Mr. Sterling mentioned adding a speed bump. JB Mack asked if there was still a problem with semi's parking on the side of Rte 12. Chief DiSalvo stated the stakes have solved the problem. Ms. Favreau asked about notification prior to construction. Mr. Dugas shared that sometime next spring notification would be done. Mr. Dugas mentioned closure and reducing lanes during construction. Chief DiSalvo asked about the length of time for the project. Mr. Dugas thought it wouldn't be more than a few weeks. Ms. Favreau asked if they would need special detail from our Police Department. Mr. Dugas noted the agreement stated that the DOT had control of the work zone and asked that it be resigned.

JB Mack asked if the blinking light stayed. Mr. Dugas stated it would but noted the State was trying to reduce the number of blinking lights, but for this area, at this time, it was helpful.

Ms. Carney thanked Mr. Dugas for meeting with them. Mr. Dugas left a copy of the plan.

Mr. Dugas asked about Frank Bequaert. Ms. Favreau confirmed that he had moved. Mr. Sterling mentioned that we should replace Mr. Bequaert on the TAC Committee, as it was important to have Fitzwilliam's voice heard. Mr. Sterling tries to cover all of the areas but he doesn't always know the needs. Mr. Sterling thought this was a good plan and that it would work.

Ms. Carney thanked them for their time.

DISCUSS CLOSURE OF BOWKERVILLE ROAD TO THRU TRAFFIC

- August 25, 2018 for car show

Chief DiSalvo shared with Ms. Carney that a license to sell fire arms issued in 2017 needed her signature as Chairman of the Board of Selectmen. Ms. Carney signed.

At 9:43 a.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 2-0. Roll Call vote: Ms. Carney - Yes, Mr. Kenison - Yes.

At 9:51 a.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 2-0. Roll Call vote: Ms. Carney - Yes, Mr. Kenison - Yes.

Chief DiSalvo mentioned that he would like to temporarily restrict Bowkerville Road to thru traffic from 8 a.m. to 4 p.m. for the car show which would be held on August 25th from 11 a.m. to 2 p.m. The road would be open to residents. Chief DiSalvo

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stated it was a safety concern. Last year the end of Bowkerville Road was marked and also the intersection of South Street. Chief DiSalvo wanted to have the same temporary closure on the rain date, if needed.

Ms. Carney made a motion to close Bowkerville Road to thru traffic from 8 a.m. to 4 p.m. on August 25th and August 26th, if needed. Mr. Kenison seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

The Selectmen, Chief DiSalvo and Gene Cuomo discussed signage for Webb Hill Road.

***** DISCUSS ROAD SURFACE MANAGEMENT SYSTEM**
- Southwest Regional Planning Commission

Ms. Favreau shared this program was through SWRPC – the preliminary was free and there would be a fee for an update. Mr. Cuomo thought it would be helpful as it would give an idea of the condition of the roads. Ms. Carney thought we should do it. Mr. Cuomo suggested doing the preliminary and then the next step could be discussed.

***** CIP MEMBER** – Discussed earlier in the meeting.

***** STEEPLE PROJECT** – Discussed earlier in the meeting
- Review email from Jay Southgate

OTHER BUSINESS:

The Selectmen asked Ms. Favreau to contact the State regarding the dam breach on Templeton Turnpike.

ON-GOING BUSINESS:

August Meeting Schedule: 7:00 pm – Monday – August 6, 2018
9:00 am – Tuesday – August 14, 2018
7:00 pm – Monday – August 20, 2018
7:00 pm – Monday – August 27, 2018

Ms. Carney made a motion to adjourn the meeting at 10.08 a.m. Mr. Kenison seconded and the motion passed. 2-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Charles Kenison
Board of Selectmen