



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
August 9, 2016

Selectmen Present: Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 9:58 a.m.

PRIMARY:

Steve Reinhart shared that Susanne Grey had asked him to introduce himself to the Selectmen. Mr. Reinhart shared that he has been in Fitzwilliam for 15 years and has a background in sales and marketing. He is retired and has started a consulting business and wanted to get involved in the town. Mr. Reinhart handed out his bio to the Selectmen and asked if they felt he could help to let him know as he would be more than happy to help out in anyway.

***** APPROVE MINUTES**
- **August 1, 2016**

Ms. Carney made a motion to approve the minutes. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER** - The Selectmen reviewed and signed.

***** CERTIFICATE OF OCCUPANCY**

Ms. Silverman reviewed the Certificate of Occupancy for Map 11, Lot 35.

Ms. Carney made a motion to approve the Certificate of Occupancy. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** NON-PUBLIC SESSION – RSA 91-A:3 II(e)**

At 10:03 a.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 10:14 a.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0.

Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

10:15 MEET WITH GENE CUOMO

Gene Cuomo reported that he had met with Andrea Heikkinen regarding the driveway permit, which he had originally denied. Mr. Cuomo shared with the Selectmen that she had a point. Mr. Cuomo stated that parking across the street was worse. When Mr. Cuomo originally met with the Selectmen to discuss the driveway, the thought was that people could park across the street. Mr. Cuomo shared that his concern was the snow, which could be pushed onto her property. Mr. Cuomo stated the view was over 200 feet up the road and safety wise it was better than having someone walk across the road. Ms. Heikkinen was worried about people walking across the road, not just parking. Mr. Holman asked if it was a blind driveway. Ms. Silverman stated that it was narrow and there was a drainage ditch. Mr. Cuomo stated that she would pave a swale and the water would go into the catch basin. Mr. Holman asked if the driveway permit was granted was there certain provisions to be added. Mr. Cuomo stated that the swale would be paved and he would state in the permit that all of the snow

had to remain on the property. Mr. Cuomo also shared that it wasn't a drive through driveway as there was a well in the middle. Mr. Cuomo stated that Ms. Heikkinen was nice and she shared that she owned more land and could cut into it but doesn't want to disrupt it. Mr. Cuomo shared that it was a low traffic road and safety wise it was a better place for a driveway.

Ms. Silverman shared there was a long discussion at ZBA about having a duplex and putting in another driveway. ZBA members stated there weren't concerned as Mr. Cuomo would deny the driveway permit. Mr. Cuomo stated that if you approve a duplex, you need to give them a place to park. Ms. Silverman shared that ZBA shouldn't have approved a duplex if there wasn't parking. They approved it because the neighborhood already had multi-family dwellings. Mr. Cuomo stated that you couldn't go backwards and he understood what Mr. and Mrs. Heikkinen were talking about in terms of traffic. Ms. Silverman asked that a blind driveway sign be put there. Ms. Carney asked if on the East Lake Road on the Dunton side. Mr. Cuomo shared that white signs don't work and there aren't any blind driveway signs in town. Mr. Cuomo stated that he understood what they were asking – it's a 30 mph area. Mr. Holman asked where the closest reinforcement of the speed limit was. Ms. Silverman asked Mr. Cuomo to check the speed limit signs.

Mr. Cuomo reported that Mike Methe complained that the old sign on Richmond Road wasn't taken down and replaced with the new weight limit restriction. Mr. Cuomo stated it was an oversight and he would replace the sign.

Ms. Silverman asked about road projects. Mr. Cuomo reported that paving would be done the week of August 21st and discussed the paving route. Mr. Cuomo stated that Sandy Beach Road would be shimmed. The Transfer Station was a separate project and would be done. Mr. Cuomo burned brush last week and was all set for the rest of the year. Next year he would burn the big brush pile. Mr. Cuomo shared that it was too dry to grade. Ms. Silverman asked if the flats (causeway) could be paved. Mr. Cuomo stated it could be paved but it wouldn't stay long, it would use up a lot of mix and shared that it would become a drag strip. Mr. Cuomo stated that he would do what he was told.

Mr. Cuomo shared that he thought the State would condemn the bridge when they inspected it. Mr. Cuomo also shared that it was another way to town if a tree fell and for emergency vehicles. Mr. Cuomo wanted to wait and hear what would happen with the bridge once it was inspected and if the bridge was closed it would take time to replace. Mr. Cuomo stated that a decision would have to be made whether to go after state aid. Mr. Holman asked if the bridge was closed – could it be used for biking. Mr. Cuomo shared that he could barricade it off.

Mr. Cuomo shared that both glass crushers had been repaired.

At 10:34 a.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 10:41 a.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

Mr. Cuomo reported there was no good answer regarding Angier Road and that it was like a playground there. Mr. Cuomo discussed where he paved and plowed. Ms. Silverman suggested as a solution to mark it as a driveway, the complaint was the intersection. Mr. Cuomo shared that the last time he met with the State they stated it wasn't their problem that a tree was growing in the road. Mr. Cuomo shared that if the tree was taken down and the stump was ground that would help.

Ms. Silverman shared with Mr. Cuomo that a meeting had been scheduled for August 22nd with DOT at the request of Frank Bequaert, to discuss solutions for the intersection of Rt 12 and 119.

Mr. Cuomo shared that he had met with Dorothy Zug regarding Complete Streets. Mr. Cuomo shared with Ms. Zug that personally he was all for it, but that it costs money. Mr. Cuomo stated that we probably have more railroad crossings than anywhere else. Mr. Cuomo shared with Ms. Zug that it was going to cost money and that people want it but don't want it to take their property. Ms. Zug requested a Class 6 sign at Rhododendron Road. Ms. Silverman shared that when asked what they wanted – they want it to be hiking. Mr. Holman asked if a Class 6 Road could be made into a trail. Mr. Cuomo stated a Class 6 or discontinued or summer road. Mr. Holman stated it could become trail A or B. Mr. Cuomo shared that as a Class 6 Road we are keeping our right of way but not maintaining.

**10:45 MEET WITH DAVE DRASBA – SCULLEY ASSOCIATES
RE: Town Hall Tower**

Dave Drasba met with the Selectmen to go over the pictures that were taken by the drone and what they revealed in the way of work that was needed. Mr. Drasba noted that any work done on the lightning rod system on the spire should be done by a certified specialist.

Railing – painting and replacement of a decorative piece that was missing. Finials – some minor repair and painting. At some point a brace was added. Railings don't appear to be rotted.

Shingles below the railing – mostly intact. Aluminum flashing – seeing some loss. Some shingles are cracked. Mr. Drasba recommended a metal roof for a long term solution. Copper roof – can get 40-50 years out of and easier to repair. Wood post

(4X4 or 6X6) held in place by a strap (L shape) sitting on the roof – not penetrating the roof. Bottom of all of the posts have lost their paint. There are splits – may need to replace or repair with wood filler. Roof needed to be done.

Lantern level – upper lantern and lower lantern:

- Upper lantern - Series of vertical boards, wood seems to be intact and the decorative trim needed to be scraped and painted. Railing is similar to the railing above. A couple of pieces are missing. When redoing the roof would need to remove the posts. Looks like break metal has been added to the top of the railing. Mr. Holman asked if easier to do the metal on the corners. Mr. Drasba recommended using a pvc product for the cap. Some finials need repair and painting.
- Lower lantern – have major issues with the railing. One section should be removed soon. Some pickets are not attached. Ms. Carney asked about the windows and critters and could screening be added behind the louvers. Windows should be replaced or restored. Mr. Holman asked what would be more energy efficient. Mr. Drasba stated there wasn't any heat source and felt there was enough ventilation. Ms. Carney mentioned putting chicken wire or screening to keep the critters out. Mr. Drasba didn't know where they were getting in. Ms. Silverman shared that the Selectmen have approved hiring someone to remove the mess. Mr. Drasba stated the clapboards were in good shape – a couple needed to be replaced. Roof is in worse shape. Doesn't know why the flashing was added under the clapboards. Mr. Holman asked about relocating the Wi-Fi. Mr. Drasba shared that it wasn't really seen from the ground. The posts are sitting on the roof. Thought there was a steel pin that was underneath. Posts have lost paint.

Belfry area isn't in bad shape. Mr. Drasba was surprised that one of the spires had fallen off. Roof was more recent – pvc with welded seams. Looks like when posts were installed they added copper flashing. Railing needs patching. Caulking needed to be dug out and re-caulked. Roof doesn't need replacing.

Mr. Drasba stated that everything from the clock section down looked good. Mr. Drasba noted the east side seemed to be the worst but not by a lot.

Mr. Drasba shared that the roof has been patched – there were a couple of chipped shingles. Thought lighter color was the original and the darker was newer. Ms. Silverman shared that several pallets of slate were bought and she thought it was purchased in Vermont. Ms. Carney shared that Richard Burns did the roofing.

Inside of the belfry – center mast – eight sided – one piece – from ceiling to the spire – 8 members that radiate out – sloped. Between the upper and lower lantern – on the inside wall there was some staining - seemed dry. Mr. Holman asked if it would be nice to light the belfry with LED lighting.

Inside lower lantern – below window – rotted.

Support for the bell tower – one beam was in bad shape – southern beam – needed replacing. Top of beam is covered with metal. Flashings need to be redone.

One cross member beam has dry rot. Center beam at the top is out a foot – leaning to the south.

The front columns have rot - being compressed – they are solid. Holding the small roof and probably handling some of the weight that has been transferred from the bell tower.

Discussion was held on whether to take off the steeple – the pros and cons. Mr. Drasba stated part was cost and if the lean was significant what was needed to get back in line.

Mr. Drasba recommended taking the railings down soon as someone could get hurt.

Ms. Silverman shared that she thought it was a 2 year project and anticipated doing something next year. Concern whether to take steeple down or keep in place. Ms. Silverman asked how much we use non-wood product or wood product and what was the trade off long term as we wanted to be as authentic as possible. Mr. Drasba shared that wood caps are an appropriate place to use a pvc material and install copper for the roof. Ms. Carney stated that it would weather and look like it was always there. Ms. Carney suggested the Historic District Commission look at the cd and the Selectmen could go over it with them.

Ms. Silverman was looking at conservation and a reasonable restoration and thought the Historic District Commission may not have a big problem if some pvc was up there that couldn't be seen.

Ms. Silverman asked if we would get a description of the solution with 2 directions. Mr. Drasba shared the next step was to get a structural engineer in the tower and determine what the structural issues are and come back with a proposal on the next 3 steps and the cost. Mr. Drasba was unable to get to the costs now as he needed to bring in a construction firm. Mr. Drasba stated this was not a project that could easily be bid and suggested that we continue to work with McMillin through a cost estimating phase as they have people with experience doing high work. The question was whether it was economically feasible to leave in place or take down. Ms. Silverman shared that the town has had someone that has painted the town hall several times and if things can be taken down, she would like to have him do the painting and as we go forward – have it broken out into the different segments. Mr. Drasba would like to come back with a proposal to get a structural engineer out

here and have McMillin put together a proposal. Mr. Drasba suggested using them to remove the components using a lift and at the same time could do more probing. Ms. Silverman shared that it would be helpful for the Selectmen to have some understanding of what we are looking at by early November as it was the start of budget season. Mr. Drasba thought the timeframe was doable.

The Selectmen thanked Mr. Drasba for meeting with them.

*** **CONSTRUCTION PERMIT**

Map 11, Lot 53 – Ms. Carney made a motion to approve the permit for Map 11, Lot 53. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 42, Lot 2-72 – Extension Request – Mr. Holman made a motion to approve the extension request for Map 42, Lot 2-72. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **VENDOR PERMIT**

Ms. Silverman reviewed the Vendor Permit for Jeffrey Pokines.

Ms. Carney made a motion to approve the vendor permit for Jeffrey Pokines. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **REVIEW CERTIFICATE OF COMPLIANCE STATEMENT FOR CAR GUYZ**

Ms. Silverman reviewed the Certificate of Compliance Statement for Car Guyz Auto Recyclers, which indicated that Car Guyz Auto Recyclers was in compliance.

Ms. Carney made a motion to approve Car Guyz Auto Recyclers Junkyard Renewal Application. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **GAP MOUNTAIN LIONS CLUB – GRANT DONATION**

Mr. Holman asked about the trails and getting initial funding. He wanted to talk with the Lions Club to see if they would vote to approve the \$16,000 in funding. Ms. Silverman asked Mr. Holman not to ask for funding at this point as we don't have a project. Ms. Silverman shared that she sent some questions to JB Mack and learned he was on vacation. Ms. Silverman has a lot of questions on both of the projects. Mr. Holman stated it was more recreational than rail trail. Ms. Silverman stated we needed to have a plan and the steeple repair was a signification project. Ms. Silverman shared that she has questions about how it gets done. Mr. Holman stated this would be a direct donation to the town. Ms. Carney shared that she doesn't know what the plan is. Mr. Holman noted there wasn't a plan – he was hoping to show that there was interest in the community and if we go forward we would have funding from the Lions Club. The Lions Club has money that they need to use before a specific time. Ms. Silverman asked to talk about this in a couple of weeks. Ms. Silverman also asked if the plan changed and we had to give the money back and accepting something that we don't have a plan for. Mr. Holman mentioned that JB Mack was meeting with the Lions Club the first of next month and stated that if he couldn't ask for the town, he would ask for Troy.

*** **UPDATE ON TAX DEEDED PROPERTY**

Ms. Favreau shared that Attorney Joseph Hoppock proposed waiving most of the fees and proposed \$5,000. The fee amount agreed to was \$2,500. A check would be sent to Attorney Hoppock. Mr. Holman asked how this was working and was our insurance covering the property. The question raised was if they were still on the property and Ms. Favreau shared that we would have needed to go through an eviction process.

*** **REVIEW LETTER FROM MONADNOCK HUMANE SOCIETY**

Ms. Silverman reviewed the letter from Monadnock Humane Society introducing Kathy Harrington, as the new Executive Director. Ms. Harrington, in her letter, outlined the bill rate to shelter unclaimed stray animals from each town – dogs/\$100 and cats/\$10.

Mr. Holman asked if the Selectmen wanted to meet with Kathy Harrington. Ms. Silverman asked that people be notified about the changes through the newsletter.

*** **REQUEST TO APPOINT ECONOMIC COMMITTEE MEMBER**

Ms. Silverman shared that Steve Reinhart was interested in serving on the Economic Committee. Mr. Holman made a motion to appoint Steve Reinhart to the Economic Committee. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **UPDATED INFORMATION – BOND**

Ms. Favreau shared that the Planning Board asked what removal cost would be in 20 years. Ms. Favreau stated that the Selectmen set the bond amount and the attorney would take care of it. The Selectmen reviewed the estimated cost of \$36,023 for removal of the proposed Blue Sky Towers, LLC telecommunications facility prepared by Duval & Klasnick, LLC. Attorney Earl Duval used the Army Corps Civil Works Construction Cost Index System over 20 years to come up with the cost.

Ms. Carney made a motion to set the bond at \$38,000. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **DECIDE ON CHANGE OF USE TAX – MAP 4, LOT 43-07**

Ms. Favreau shared that the lot sold and was no longer eligible for current use status. Ms. Silverman reviewed the fair market value for Map 4, Lot 43-07 as determined by Jonathan Rice, Assessor, Avitar. Mr. Rice assessed the fair market value at \$37,000.

Mr. Holman made a motion to approve the recommended amount. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **DISCUSS DAMAGE TO POLICE CRUISER**

Ms. Carney discussed the accident and the damage to the new cruiser. Ms. Favreau shared that she called the Rindge Police Department for information and found out the accident report wasn't done (14 days for the report to be completed) and the Officer she talked with had very little information. Ms. Silverman shared that the cruiser was at J&J Auto and they would be charging for storage. The insurance adjuster would need to take the cruiser apart somewhat to determine the damage. Ms. Favreau stated that she needed to put the claim into the insurance company. Ms. Favreau asked who the Selectmen wanted to repair the cruiser. Ms. Favreau shared the Chief DiSalvo went to the doctors. He would be out of work for a week and the doctor recommended physical therapy. Ms. Favreau shared that Sergeant Kevin Stone hurt his knee but was okay.

Ms. Carney shared that the push guard was hit and pushed in and the airbags didn't deploy. The airbags deployed on the car that hit them and the driver wasn't hurt. Ms. Silverman asked Ms. Favreau to find out if Chief DiSalvo wanted to meet with the Selectmen at their next meeting. Ms. Silverman also asked Ms. Favreau to handle who would repair the cruiser, since she has to deal with the insurance company and advise the Selectmen as needed. Ms. Favreau shared that Chief DiSalvo might want to use J&J. Ms. Carney stated that her preference would be to go to a Ford dealership or the insurance company's choice. Mr. Holman asked to hold off. Ms. Silverman asked the Selectmen to let Ms. Favreau handle this and advise them of what would be done.

*** **NON-PUBLIC SESSION – RSA 91-A:3 II(b)**

At 12:18 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(b). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 12:22 p.m. Ms. Carney made a motion to leave non-public session. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

OTHER BUSINESS

Reminder August meeting schedule

- **No meeting August 15, 2016**

Review e-mail from NHDES Drinking Water and Groundwater Bureau regarding 2016 Drought Guidance for Municipalities and Public Water Systems – The Selectmen reviewed and discussed. Ms. Silverman shared that she heard an in-depth interview on NPR. Ms. Silverman also shared that Laurel Lake was the lowest that she had ever seen. New England was different than out west, as we have smaller aquifers and we don't have that kind of reserve. Ms. Silverman suggested waiting another couple of weeks to see if things change. Ms. Carney shared that fire danger was still high. Ms. Carney suggested that people need to conserve water, even those that have a private well. Ms. Silverman asked about suggesting that people do rain barrels and noted the mosquito issue. Ms. Carney shared that a dry season turns wasps and bees more potent as they have more venom. Ms. Carney suggested putting something on the website and a newsletter article, citing the unusually dry season and the need to conserve water. Ms. Favreau would direct people to the NHDES information.

Review e-mails from Frank Bequaert to Michael Dugas (DOT) regarding questions for meeting on August 22nd – The Selectmen reviewed and discussed. Ms. Silverman stated to think that at the meeting on August 22nd not to have people ask questions was absurd. Ms. Carney shared that Mr. Bequaert asked the Planning Board for their questions ahead of time, as he wanted to have the answers at the meeting. Ms. Carney shared that she doesn't want to discourage people from asking questions. Ms. Silverman stated that even people that don't live here full-time are still affected by changes. Ms. Carney noted that the mapping of the traffic island Mr. Bequaert showed at Planning Board - coming from the south was below the post office. Mr. Bequaert doesn't want to look at any other plans as he wanted this plan. Mr. Holman stated that this was not even as dangerous as the one at Gap Mountain. The Selectmen continued discussion on the intersection at Rt 12 and 119. Ms. Silverman shared that it was the Selectmen's meeting.

Mr. Holman asked that if we find an alternative that we like – should we have a couple dates set up. Ms. Silverman and Ms. Carney stated that we would need to wait on the State.

Ms. Silverman reviewed the letter from the Library Trustees asking for a specific amount from their budget each month. Ms. Favreau shared that she had already paid them \$5,000 for August and was concerned about the amount of funding left in December. Ms. Silverman shared the Trustees stated the Library has had money left over in the past that has gone back into the town's general fund. Ms. Favreau stated they get the balance of what was owed them. Mr. Holman asked about the Library getting money back for their legal expenses. Ms. Silverman stated the case was closed.

Ms. Silverman shared that she had asked her daughter, who knows all about metal, about the sign that Jim Kowalsky had offered to paint. Ms. Silverman's daughter said if you scrape and paint it traps in moisture and would rust. The best thing to do with cast iron was to clean it - dipping and stripping and then powder coat it in black. The letters could then be painted in white. Ms. Favreau shared that the Historic District Commission said to go ahead with the project. Mr. Holman asked that Mr. Kowalsky come in and meet with the Selectmen in lieu of this information. Ms. Favreau would contact Mr. Kowalsky and let him know that there was a better option. Ms. Silverman suggested that Mr. Kowalsky could paint the letters in white after it had been powder coated.

Ms. Carney shared that she wouldn't be at the August 29th Board of Selectmen's meeting as she would be attending a federal workshop on grants. Ms. Silverman asked about moving the meeting to Tuesday, August 30th. Mr. Holman shared that he was in the final interview process and he might have a new job at that point. Mr. Holman also shared that the company was giving him flexibility and knowing on the front-end was key. The Selectmen agreed to hold their meeting on Tuesday, August 30th at 11 a.m. and to cancel the Monday, August 29th meeting.

ON-GOING BUSINESS

- Prime Wetlands Study – Report expected by the end of August

Mr. Holman made a motion to adjourn the meeting at 12:40 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Chris Holman
Board of Selectmen