



**BOARD OF SELECTMEN**  
P.O. BOX 725  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744  
Email: fitzwilliamnh@fitzwilliam-nh.gov

## **BOARD MEETING MINUTES**

### **July 25, 2016**

**Selectmen Present:** Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 6:57 p.m.

#### **PRIMARY:**

**\*\*\* APPROVE MINUTES**  
- July 18, 2016

Ms. Carney made a motion to approve the minutes. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

**7:15 MEET WITH DOROTHY ZUG**  
**Re: Complete Streets**

Dorothy Zug met with the Selectmen to discuss Complete Streets. Ms. Zug shared that she attended the complete streets workshop in Troy and that Troy, Swanzey and Keene are all involved in this project. Ms. Zug noted that some financial help was available from Cheshire Medical – promoting healthier living. Ms. Zug looked at the master plan and shared that there are several references to this. Ms. Zug shared that Susanne Grey was interested in the project. Ms. Zug mentioned that when Gene Cuomo repaved the streets maybe he could put down striping on the breakdown lane. Mr. Holman shared that he has been following this along and it was a great opportunity. Mr. Holman noted that funding was available for bike racks. Ms. Zug shared that we could work with SWRPC and decide what streets would be included. Ms. Grey shared that someone from DOT was assigned to work on this. Ms. Zug asked if anyone was interested. Mr. Holman stated that he was interested and talked about the benefits and mentioned that JB Mack of SWRPC was coming in next week to talk with the Selectmen regarding the rail trails. Ms. Silverman stated the need to involve the Planning Board and the Historic District Commission, including the Road Agent. Ms. Silverman shared this was looked at this several years ago when there was a walk to school project and discussed the lack of room along Rt. 119, the difficulty in locating a designated lane, some town roads not being very wide and that it would take a major redesign. Ms. Silverman stated the unknown would be the cost to taxpayers and discussed the logistics, incorporating others in the discussion, and there not being just one center in Fitzwilliam. Ms. Grey shared that before looking at roads to be involved we needed to contact the person at SWRPC and talk with an expert and do this very thoughtfully. Ms. Carney shared that the thought of the master plan was to keep the rural look to the town. Ms. Carney stated that she doesn't want to take anyone's land and mentioned that a study was done by the school and a lot of people don't want their children to walk to the library because it's too far. The roads are narrow for a reason, to keep the rural character. Mr. Holman suggested having a meeting at budget season and figure out what roads Mr. Cuomo would be working on. Ms. Carney suggested putting something in the newsletter to find out what people want. Ms. Carney shared you can't have crosswalks without sidewalks.

Discussion was held on funding, finding out what other contingencies want, talking with JB Mack next week, input from Planning Board, Historic District Commission, Conservation Commission, and Economic Committee, begin the discussion and not jump right in and then have to pull back, and the need to determine if this was something the town would want. Mr. Holman asked if there was information that could be put on our website. Ms. Grey shared that on the DOT website there was information on complete streets and how funding worked. Ms. Zug gave the Selectmen some information to be copied.

The Selectmen thanked Ms. Zug and Ms. Grey for meeting with them.

Ms. Silverman noted the town was still in the midst of the Prime Wetlands Study and there was still a lot of work to be done.

\*\*\* **CONSTRUCTION PERMIT**

- **Map 10, Lot 54**
- **Map 29, Lot 8**

**Map 10, Lot 54** – Mr. Holman made a motion to approve the permit for Map 10, Lot 54. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 29, Lot 8** – Mr. Holman made a motion to approve the permit for Map 29, Lot 8. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **UPDATE ON JUNKYARD INSPECTIONS**

- **Sign letter requesting compliance certification**

Ms. Favreau reported that she reviewed the information she received from NHMA with regard to junkyard inspections and that a Certificate of Compliance Statement was required as part of the renewal application. Ms. Favreau noted that DES regulates the environmental impacts of junkyards upon the air, water and land. The Selectmen discussed having the form sent in with the renewal application each year and informing current junkyard owners at next year's renewal there could be a hearing if not in compliance. Ms. Silverman asked that for this year the form be sent out asking for it to be completed. Ms. Favreau stated the Certificate of Compliance Statement held the facility owner responsible for being in compliance with BMPs established by DES. Ms. Favreau shared that this was only for junkyard renewals and there was a different process for new facilities. Mr. Holman asked that a copy of the junkyard regulations be given to Sandra Gillis.

The Selectmen reviewed the Compliance Certification Statement and signed the letters to be sent to Donald Bailey of Bailey's Garage and Allan Bartlett of Car Guyz Auto Recyclers.

\*\*\* **UPDATE ON OVERHEAD DOOR AT MEADOWWOOD**

Ms. Silverman reviewed the invoice from Keene Door for repair of the overhead door and reviewed their proposal in the amount of \$6,256.99 for replacement of the overhead door.

Ms. Favreau shared that she had spoken with Chief DiSalvo about the overhead door and he said the door was old but didn't think it needed immediate replacement. Ms. Silverman would like to get a quote on a 2 car garage door – since the building was being used differently. The quotes could be reviewed for next year. Mr. Holman would like to have the inspector go through the Meadowood building.

\*\*\* **REQUEST TO APPOINT HISTORIC DISTRICT MEMBERS**

Ms. Silverman reviewed the request from John Fitzwilliam, Chairman of the Historic District Commission requesting that Eileen McHugh be appointed to the Historic District Commission for a 3 year term and that Gretchen Wittenborg be appointed as an alternate for a 1 year term.

Ms. Carney made a motion to appoint Eileen McHugh to the Historic District Commission for a 3 year term. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Mr. Holman made a motion to appoint Gretchen Wittenborg to the Historic District Commission as an alternate. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **APPOINTMENT OF ALTERNATE CONSERVATION MEMBER**

Ms. Silverman shared that she mentioned to the Conservation Commission that Kevin Woolley was interested in serving as an alternate on the Conservation Commission. The Conservation Commission was interested in having Mr. Woolley serve on the commission.

Mr. Holman made a motion to appoint Kevin Woolley to the Conservation Commission as an alternate. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

The Selectmen asked Ms. Favreau to look into the term of an alternate member.

\*\*\* **NON-PUBLIC SESSION RSA 91-A:3 II(e)**

At 7:37 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 7:47 p.m. Ms. Silverman made a motion to leave non-public session. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

\*\*\* **REVIEW INVOICE FROM ARTHUR CUNNINGHAM**

Ms. Silverman reviewed the invoice from Attorney Arthur Cunningham in the amount \$5,562.50. Ms. Silverman stated that some of the cost was for work on the pipeline and for the Planning Board for Eversource.

Ms. Carney noted that the Planning Board had passed Eversource and the cell tower.

Mr. Holman made a motion to approve payment of the invoice. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **NON-PUBLIC SESSION RSA 91-A:3 II(e)**

Ms. Silverman reviewed the letter from Upton & Hatfield, LLP regarding the ongoing matter.

**OTHER BUSINESS**

**Information meeting scheduled August 22<sup>nd</sup> at 6:30 – Rt. 12 & Rt. 119 intersection**

**Letter from Avitar – utility assessing**

**Eversource – notice of surveying work** – The Selectmen reviewed and discussed.

**E-mail – Christopher Ramsey** – Ms. Favreau reported she had forwarded a copy of Mr. Ramsey's e-mail to Chief DiSalvo, who has asked Mr. Ramsey's neighbor to move the basketball hoop from the edge of the right-of-way.

Ms. Silverman reviewed the proposal submitted by Jim Kowalsky to paint the iron sign at the common at his expense. Ms. Silverman reviewed the scope of work. Ms. Silverman stated that she wasn't sure if Mr. Kowalsky had done anything like this before. Ms. Carney asked if it could be shared with the Historic District Commission and the Common Committee to get their input. Ms. Carney asked Ms. Favreau to notify Mr. Kowalsky. Ms. Silverman stated the need to determine what we want it to look like.

Mr. Holman asked Ms. Favreau if we should invite a few people from Troy to our meeting with JB Mack next week.

Mr. Holman shared that he had talked with the Inspector and told him that the town might have other buildings for him to inspect.

Ms. Silverman reviewed the letter from DES and stated it wasn't an issue for Planning Board's consideration. Cheshire Pellet Company on Rt. 12 S was using tainted wood for the chips. The DES letter was to keep the town informed. The Selectmen discussed the confusion a few years ago about the company being a pallet or pellet company. Ms. Silverman asked to follow-up on this.

Ms. Silverman shared that an e-mail had been received from Ranger Solar last week indicating that they were moving forward. Ms. Favreau asked the assessor what the potential tax would be. Ms. Silverman shared that if Ranger Solar leased land from the property owners, the property owners would be responsible for the taxes. The assessor cautioned to be leery of doing a municipal project in lieu of paying taxes. Ms. Favreau shared that the assessor would be willing to sit in on a meeting with representatives from Ranger Solar. Ms. Silverman noted the need to be aware of the implications and the impact on the wetlands. Ms. Silverman shared that she would like to see the town do renewables but wasn't sure about taking down all of the woodlands. Discussion continued on what's in it for the town, being able to see the panels from Mt. Monadnock, possibility of never paying taxes, noise, other impacts, set up of the solar panels, grass as a fire hazard, and run off.

**ON-GOING BUSINESS**

**Prime Wetlands Study – Report expected by the end of August** – Ms. Silverman asked that Rick Van de Poll be contacted to come in and meet with the Selectmen for an update.

Mr. Holman made a motion to adjourn the meeting at 8:06 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

\_\_\_\_\_  
Susan Silverman, Chairman

\_\_\_\_\_  
Nancy Carney, Vice Chairman

\_\_\_\_\_  
Chris Holman  
Board of Selectmen