



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
July 17, 2017
7:00 p.m.

Selectmen Present: Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 7 p.m.

PRIMARY:

***** APPROVE MINUTES**
- July 10, 2017

Ms. Carney made a motion to approve the minutes. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** NON-PUBLIC SESSION RSA 91:A3 II(a) – Employee Matter**

A Construction Permit for Map 29, Lot 4 on Perry Road was brought into the Selectmen's Office as they were about to enter into a non-public session. The Selectmen and Ms. Favreau discussed the Construction Permit and Ms. Carney stated she was willing to do a site visit. After discussion, the Selectmen determined that a variance was needed.

At 7:00 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 7:27 p.m. Ms. Silverman made a motion to leave non-public session. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

***** CONSTRUCTION PERMIT**
Map 31, Lot 6
Map 10, Lot 15-2
Map 29, Lot 4 – Demolition
Map 4, Lot 48

Map 31, Lot 6 – Ms. Carney made a motion to approve the Construction Permit for Map 31, Lot 6. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 10, Lot 15-2 – Mr. Baker made a motion to approve the Construction Permit for Map 10, Lot 15-2. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 29, Lot 4 – Ms. Carney would do a site visit and take pictures.

Map 4, Lot 48 – Ms. Carney made a motion to approve the Construction Permit for Map 4, Lot 48. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **REVIEW LETTER FROM THE RECREATION COMMISSION**

**Re: Alternate Member
CW5K Road Race**

Ms. Silverman reviewed the letter from Cindi Beede, Recreation Coordinator. The Recreation Commission recommended Bill Brown, as an alternate member of the Recreation Commission.

Ms. Carney made a motion to appoint Bill Brown as an alternate member to the Recreation Commission. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

Ms. Silverman reviewed the letter from Cindi Beede, Recreation Coordinator updating the Selectmen on plans to hold the CW5K Road Race in conjunction with the Spooktacular Fall Fest scheduled for October 21, 2017.

Mr. Baker made a motion to approve. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

7:30 MEET WITH CONSERVATION COMMISSION

**Re: Donation of Land - Map 16, Lot 14
Katie Metzger Town Forest – Request for Trail Feasibility Study**

Members of the Conservation Commission met with the Selectmen to discuss the donation of Land – Map 16 Lot 14. Barbara Green shared that Conservation Commission members looked at the property – it is wet and not buildable and they don't have much interest. It was suggested that the Town accept as a donation. Ms. Silverman shared the property was not buildable and it wasn't unusual for the Town to end up with property like that. Dorothy Zug shared that she had spoken with the property owner. Ms. Favreau would write to the property owner to let them know the Town was interested and it would need to go to Town meeting for approval.

Members of the Conservation Commission introduced themselves to Dan Baker.

Ms. Green shared an RFP for Trail Feasibility Study for the Katie Metzger Town Forest was sent out to 5 possible organizations and the deadline was the end of July. When proposals come in, they would be evaluated. Ms. Green discussed the forest management plan that they have worked on for the past few years. The project has been completed and the Selectmen would receive copies. This was used to put together the RFP. Ms. Silverman asked what they needed from the Selectmen. Ms. Green noted that once proposals have been received and a plan has been decided on, they would meet with the Selectmen again.

Ms. Zug shared that Linda Tolton was selling her property. It consists of 14 acres with a house and 14 acres across the street – there are a lot of wetlands there. Ms. Tolton would like to sell all together. Ms. Zug shared it was a great opportunity to have the property adjacent to the Metzger property. Ms. Zug noted the wetlands parcel was valued in the low \$40,000. Ms. Zug mentioned the Wenniger property on Widow Gage Road which contained a house and quite a bit of land. Ms. Zug shared the property was being foreclosed and the Conservation Commission was interested in acquiring the property separate from the house but wasn't sure of the acreage.

Hiel Lindquist shared that he had used all of the bags for the dog waste station and asked if the Selectmen wanted to have something on the common. Ms. Carney stated it was a good question for the Historic District Commission. Mr. Lindquist also shared there was an option to have just a dispenser and not a trash container. Everyone was in agreement to provide bags only for the Town Common. Jeanne Sable shared the cost of the dog waste station they purchased was \$334.93. Ms. Favreau shared there was a state RSA with regard to leaving dog waste. It was considered a nuisance. Ms. Silverman shared the Selectmen would talk with the Common Committee and discussion was held on having the funds to purchase.

Mr. Lindquist discussed the Chamberlain property and the Conservation Commission was looking to put in a parking lot.

Ms. Silverman shared the Selectmen would take care of the land purchase.

The Selectmen thanked members of the Conservation Commission for meeting with them.

8:15 MEET WITH KEVIN STONE

At 8:14 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 8:30 p.m. Ms. Carney made a motion to leave non-public session. Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

*** **REVIEW LETTER FROM AVITAR
Map 15, Lot 11 – Abatement**

Ms. Silverman reviewed the letter from Jonathan Rice, Assessor Supervisor, Avitar Associates regarding Map 15, Lot 11.

Mr. Rice in his letter recommended granting an abatement to an assessed value of \$525,000 and recommended an abatement of \$44,237 (value difference).

Ms. Silverman made a motion to approve the recommendation of Avitar. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **GOODALE TAX ISSUE**

Ms. Favreau reported Patrick Goodale purchased a property last June and when the sale went through the exemption was taken off. Ms. Favreau had previously talked with Mark Stetson and understood that the exemption follows the person not the property. Ms. Favreau had spoken with an attorney with NHMA, who confirmed that the elderly exemption remains on the transferred property until after the December bill has been sent out. Therefore, Mr. Goodale was due a refund. Ms. Favreau would have a discussion with Mr. Stetson.

Ms. Carney made a motion to approve the refund. Ms. Silverman seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **DISCUSS OUT OF TOWN SPECIAL DETAILS**

Ms. Carney recalled the discussion the Selectmen had with Chief DiSalvo and he was asked to come back to meet with the Selectmen with specifics on what other towns were paying. Ms. Silverman shared that residents expect a certain level of service and if Officers were doing special details for extra money, it was taking away the service from the Town.

Ms. Carney shared that full-time officers are asked first and then the part-time officers. Ms. Carney thought it should be offered to the part-time officers first because the full-time officers were making a lot more money. Ms. Silverman asked if this was within their shift. Mr. Baker stated it shouldn't take away from their work. Ms. Carney mentioned Chief DiSalvo should be asked if it included bordering towns or local towns. Mr. Baker shared the Police Department should be able to administer this but it shouldn't be done on Town time in lieu of their shift. Ms. Carney wanted to make sure we would be using the going rate and using the appropriate vehicle. The Selectmen had a lengthy discussion of their concerns, scheduling, and what was wanted.

*** **REVIEW CERTIFICATE OF OCCUPANCY REQUIREMENTS FROM THE TOWN OF WARNER**

Ms. Favreau shared that she had gotten an occupancy permit from the Town of Warner. The Town of Warner puts the liability on the contractors having them sign off. Ms. Carney shared what she does for residential. Ms. Favreau would work on editing for Fitzwilliam and adding codes and/or RSAs.

OTHER BUSINESS:

-REVIEW LETTER FROM ATTORNEY BELIVEAU – The Selectmen reviewed.

-REVIEW LETTER FROM NH DOT – Re: Map 8, Lot 40 – The Selectmen reviewed.

-SWRPC – COMMISSION HIGHLIGHTS – JUNE 2017 – The Selectmen reviewed.

Ms. Carney asked that the topic of Fireworks Permit be added to next week's agenda. The Selectmen discussed liability, fines, enforcement, and who should sign off on the permit. The Selectmen would have a more detailed discussion at next week's meeting.

The Selectmen would like a construction plan from Bill Harper. Mr. Baker would ask Mr. Harper about this on Thursday.

Ms. Carney announced 6 members of the Fire Department were awarded Merit Awards for over 40 years of fire work.

Ms. Carney made a motion to adjourn the meeting at 8:53 p.m. Ms. Silverman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Daniel Baker
Board of Selectmen