



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
July 10, 2018
9:00 a.m.

Selectmen Present: Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 9 a.m.

PRIMARY:

***** APPROVE MINUTES**
- June 27, 2018

Mr. Baker made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Baker made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

9:15 ROBERT HANDY – PARKING ON WEBB HILL ROAD

Robert Handy met with the Selectmen to discuss the parking issue on Webb Hill Road. Mr. Handy mentioned the ordinance and noted the problem was that it wasn't enforced. Mr. Baker asked Mr. Handy if he had talked with Chief DiSalvo. Mr. Handy stated that he hadn't. Mr. Handy discussed a recent incident and asked that the ordinance be for the whole road. Mr. Baker asked what was required to amend an ordinance. Ms. Favreau stated the Selectmen would need to hold a public hearing. Ms. Carney shared that the ordinance was adopted on August 2, 1978 and amended on July 12, 2001. Ms. Carney stated the Police Department cannot enforce if cars are parked outside of the No Parking zone and if the quarry isn't posted, there wasn't anything to enforce. Mr. Handy discussed the problems that occur on the weekends. The Selectmen would discuss this with Chief DiSalvo.

Mr. Handy thanked the Selectmen.

Mr. Handy also discussed the public beach area and mentioned that last Thursday there were 9 cars, with 2 having dump stickers.

The Selectmen thanked Mr. Handy for meeting with them.

Ms. Favreau and the Selectmen reviewed and discussed the Beach Ordinance.

***** NON-PUBLIC SESSION RSA 91-A:3 II(a)**

At 9:34 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 9:47 a.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

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Ms. Carney discussed the problems on Webb Hill Road with Chief DiSalvo. Ms. Carney stated the road was so narrow that if a car was parked in the road, an ambulance couldn't get through. Ms. Carney asked about changing the whole road to "no parking". Chief DiSalvo discussed how parking issues were handled and shared that tickets have been written. Mr. Baker stated there are areas there that aren't posted. Chief DiSalvo shared that the kids at the quarry are hiding their cars on other roads. Mr. Baker asked if Chief DiSalvo knew about damage to a piece of equipment. Chief DiSalvo stated that he had heard about it, but no report from the landowner had been filed.

Mr. Baker mentioned parking at the public beach. Chief DiSalvo asked if the Selectmen had noticed it being out of control. The Selectmen agreed it was. Ms. Carney stated it was important for Officers to get out of their cruisers and let the parkers know that they can't park there without a dump sticker. The Selectmen discussed the Town owned property up from the boat landing and possibly putting up a sign stating that if you don't have a boat trailer to park in that area.

Chief DiSalvo stated that if the Police Department received a complaint they look into them. People don't know what the Police Department does. Ms. Favreau mentioned that Chief DiSalvo should put information in the newsletter to let people know what they do and how many tickets they have issued.

The Selectmen thanked Chief DiSalvo for meeting with them.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(a)**

At 10:02 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 10:17 a.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

*** **CONSTRUCTION PERMIT**

Map 7, Lot 28-16 – Extension

Map 4, Lot 43-7

Map 20, Lot 9 – Demolition and Construction Permits

Map 7, Lot 28-16 – Extension Request – Mr. Baker made a motion to approve the extension request for Map 7, Lot 28-16. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

Map 4, Lot 43-7 – Mr. Baker made a motion to approve the Construction Permit for Map 4, Lot 43-7. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 20, Lot 9 – Mr. Baker made a motion to approve the Demolition Permit and Construction Permit for Map 20, Lot 9. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 23, Lot 3 – Mr. Baker asked if the Shore lands protection approval included a block wall. Ms. Favreau and the Selectmen reviewed the documentation in the map and lot file and determined that the approval included a retaining wall.

*** **RAFFLE PERMIT**

Raffle Permit for Laurel Lake Association at White's Field – White's Grove Road on July 28, 2018 (rain date July 29, 2018). Mr. Baker made a motion to accept. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

*** **JUNKYARD PERMIT – BAILEY & SON GARAGE**

Ms. Carney reviewed the Junkyard Renewal Application from Bailey & Son Garage.

Mr. Baker made a motion to approve the Junkyard Renewal Application. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

*** **REVIEW CEMETERY TRUSTEES' PURCHASE REQUEST**
- Hustler Zero Turn Mower

Ms. Carney reviewed the recommendation and the accompanying documentation from the Cemetery Trustee's to purchase a Hustler Zero Turn Mower. Mr. Baker asked if this was put in their budget. Ms. Favreau stated it wasn't.

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Ms. Carney stated the cost was \$4,060 and included a discount of \$3,799 and an optional mulch kit and engine guard kit. The Cemetery Trustees' also recommended the purchase of a limited spare parts kit at \$190.19 for a total cost of \$4,250.19. The Trustees would like the expense to come from the Pine Grove Expendable Trust. Ms. Favreau would need to check on the amount in this fund. Mr. Kenison mentioned that Greg Mattson had stated that the Trustees' had been discussing the purchase of a new mower.

Mr. Baker made a motion to approve the purchase. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

*** DISCUSS MEADOWOOD ASSEMBLY HALL – Map 40, Lot 04

Ms. Carney stated the Board of Directors of Meadowood Assembly Hall has approached her about the Town taking over Meadowood. They stated if the Town wanted the entire property that it was fine with them. Ms. Carney reported that Meadowood was disbanding and was offering the property to the Municipality or they could give it to another non-profit. Ms. Carney shared that if there was no interest in the property, it could be sold. Mr. Baker asked what would be done with the building. Ms. Carney suggested using it as a recreation center and mentioned that it was the Town's emergency shelter.

Ms. Carney discussed the condition of the building and possible changes that would need to be made. Mr. Baker asked if this could be turned over to a committee to look into and present a recommendation to the Selectmen. Ms. Favreau would bring this to the attention of Cindi Beede and the Recreation Committee. The Selectmen agreed. Ms. Carney shared that the parking lot was in Troy. Ms. Carney wanted to make sure that Ms. Beede understood they were looking at 156 Bowkerville Road only – approximately 1.2 acres. After discussion, the Selectmen, when meeting with the Recreation Committee would mention the two tracts of land.

*** DISCUSS PRIMEWETLANDS SUBCOMMITTEE

Ms. Favreau mentioned that there has been some discussion on the Planning Board about creating a subcommittee. Ms. Favreau asked if this had been discussed with the Conservation Commission. Ms. Favreau shared that she didn't know what the purpose of the subcommittee would be and that there wasn't any money. Also, the first prime wetlands has been held up at the State level.

Mr. Baker mentioned that there was an ordinance for the wetlands. Ms. Carney mentioned that it was intended to alleviate being all of the members of the Planning Board, Conservation Commission and the Board of Selectmen. The subcommittee would be comprised of: a member from the Planning Board, Conservation Commission and a Selectman. Ms. Favreau would look at prior Selectmen meeting minutes to determine the discussion. Ms. Carney stated the subcommittee was to work with the prime wetlands scientist. The Selectmen discussed the purpose of this subcommittee.

Ms. Favreau would have Laurie Haywood, our new Land Use Assistant, look into whether the new prime wetlands regulations have been adopted by the State.

*** REVIEW INVOICE FROM SCULLY ARCHITECTS

Ms. Carney shared that an invoice was received from Scully Architects.

Mr. Baker mentioned that Jay Southgate was here on Friday and took samples of the beams in the clock tower, belfry and steeple. Mr. Baker described what was found. Mr. Baker noted that some of the work needed that was discovered last week and the associated cost wasn't included in their proposal. Mr. Baker felt that a total of \$500,000 would be spent on the steeple project. Mr. Kenison asked if a special town meeting was needed. Mr. Baker thought that the money already raised could be used for the newly identified repairs.

OTHER BUSINESS:

- SCHOOL FUNDING FORMULA MEETING – JULY 19TH
- PQDG REMOVAL REPORTING

The Selectmen met with Cindi Beede and discussed the Meadowood property. Ms. Carney asked if Ms. Beede and the Recreation Committee would look into the entire property to determine what could be done with the building. Ms. Beede thought it would be an asset to the Town. Ms. Favreau mentioned that a subcommittee could be formed. Ms. Carney thought the first step would be to come up with an idea for the use of the building and a cost to upgrade to be handicap accessible. This could be brought to the Town in March. Ms. Carney offered her assistance. Ms. Favreau thought that maybe fundraising could be done.

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ON-GOING BUSINESS:

July Meeting Schedule: 7:00 pm - Monday - July 2, 2018
9:00 am - Tuesday - July 10, 2018
7:00 pm - Monday - July 16, 2018
7:00 pm - Monday - July 23, 2018
7:00 pm - Monday - July 30, 2018

Mr. Kenison made a motion to adjourn the meeting at 11:02 a.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen