



**BOARD OF SELECTMEN**  
P.O. BOX 725  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744  
Email: fitzwilliamnh@fitzwilliam-nh.gov

**BOARD MEETING MINUTES**  
**July 01, 2020**  
**7:00 P.M**

**Selectmen Present:** Daniel Baker, Robyn Bates, Charles Kenison

**Guests:** (via conference call) Robert Ford, Jean Ford, Dana Pinney, Carol Ann Rocheleau

Mr. Baker called the meeting to order at 7 p.m.

**PRIMARY:**

**PUBLIC COMMENT**

Robert Ford asked what the Selectmen intended to do with Upper Gap Mountain Road. Mr. Baker stated that the Town didn't have any plan. Mr. Baker shared that they were trying to determine where to put a turnaround for the winter but there isn't a plan at this time. Mr. Ford wanted to let the Selectmen know that he and his wife have identified all of the trees that they feel add to the beauty of the road. Mr. Ford asked the Selectmen if they wanted the Statute which enables the Ford's to do that and would require notice from the Town. Mr. & Mrs. Ford would rather not clear the trees and wanted to have notice. Mr. Baker asked Ms. Favreau to notify the highway department. Mr. Ford shared that he had pictures that he could send to the Selectmen. Mr. Baker asked Mr. Ford to send the pictures to Ms. Favreau.

**\*\*\* APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* APPROVE MINUTES**

- **June 17, 2020**

Mr. Kenison made a motion to approve the minutes. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed**

**\*\*\* REVIEW CONSTRUCTION PERMIT APPLICATION**

- **Map 10, Lot 15-2**
- **Map 27, Lot 12-2**
- **Map 42, Lot 2-32**
- **Map 42, Lot 1-43**
- **Map 4, Lot 46**

**Map 10, Lot 15-2 –** Ms. Bates made a motion to approve the Permit for Map 10, Lot 15-2. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit wasn't needed.

**Map 27, Lot 12-2 –** Ms. Bates made a motion to approve the Permit for Map 27, Lot 12-2. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit was needed.

**Map 42, Lot 2-32 –** Mr. Kenison made a motion to approve the Permit for Map 42, Lot2-32. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit wasn't needed.

**BOARD MEETING MINUTES  
July 01, 2020**

**Map 42, Lot 1-43** – Mr. Kenison made a motion to approve the Permit for Map 42, Lot 1-43. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit wasn't needed.

**Map 4, Lot 46** – Ms. Bates made a motion to approve the Permit for Map 4, Lot 46. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit was needed.

**7:15 MEET WITH JASON WALTER & RICHARD GOODNOW**

Mr. Baker shared with Richard Goodnow what the previous discussions have been regarding the re-opening of the Transfer Station. Mr. Goodnow shared that he had visited the Swanzey Transfer Station to see how they were handling their recycling. They have Gaylords that they fill and bring into their building and wait to handle. Discussion was held on not having enough room to store, what recyclables to start with and the concern to open and then shut down again. Mr. Goodnow shared that he was taking corrugated cardboard. Mr. Goodnow mentioned that there is more money in cans. Mr. Goodnow discussed how he could fill the baler and not create a backlog of recyclables.

Mr. Goodnow shared that he would keep up the plastic that they typically use during the winter time and he asked for masks and rubber gloves. Ms. Favreau shared that she ordered masks. Mr. Goodnow shared that they needed rubber gloves when handling money. After discussion, effective July 14th, corrugated cardboard and aluminum cans would be recycled.

Mr. Baker mentioned that employees could be back on schedule. Mr. Goodnow shared that when getting close to a bale and if not done that day, would do another day to get it out as quick as he could. Mr. Baker asked about labeling. Mr. Goodnow would take paper and mark the date when received in order to adhere to CDC guidelines on the handling of items. Ms. Favreau would order colored stickers for labeling.

Mr. Goodnow shared that if all three transfer station employees are working, they could weed whack and clean up. Mr. Baker mentioned getting a sign to let residents know that they would start on Tuesday, July 14th. Ms. Favreau would make up the sign. It was noted that single file into the Transfer Station would still be done.

**7:45 MEET WITH VOLUNTEER BROADBAND TASK FORCE** – Rescheduled for next week

**INFORMATION**

**ON-GOING BUSINESS:**

- \*\*\* STEEPLE PROJECT
- \*\*\* AMBULANCE SERVICE
- \*\*\* SOLAR
- \*\*\* TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT
  - Unregistered vehicles
  - Debris and junk in yards

**Meeting Schedule:** *To be determined on a weekly basis*

Ms. Bates made a motion to adjourn the meeting at 7:49 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

\_\_\_\_\_  
Daniel Baker, Chairman

\_\_\_\_\_  
Robyn Bates

\_\_\_\_\_  
Charles Kenison  
Board of Selectmen