



BOARD OF SELECTMEN
P.O. BOX 725
FITZWILLIAM, NH 03447
(603) 585-7723 Fax: (603) 585-7744
Email: fitzwilliamnh@fitzwilliam-nh.gov

BOARD MEETING MINUTES
June 27, 2018
3:00 p.m.

Selectmen Present: Nancy Carney, & Charles Kenison, Daniel Baker called into the meeting at 3:00 and left the meeting at 3:25

Ms. Carney called the meeting to order at 3 p.m.

PRIMARY:

***** APPROVE MINUTES**

June 18, 2018: Mr. Kenison made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

***** APPROVE MANIFESTS:** Mr. Kenison made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

***** REVIEW SIGNATURE FOLDER:** Reviewed

3:00 CALL CONFERENCE WITH DAVE DRASBA: Dave Drasba would like to discuss the price difference of American and Southgate Steeple. There is a big difference in price. He would like to talk to Jay Southgate and forward a copy of the contractor agreement which will need to be reviewed by Mr. Southgate. One of the big unknowns is the steeple base. Jay Southgate has a structural engineer that he can work with on this. The other issue is the scheduling of getting the steeple down sooner rather than later. Dave Drasba feels that we can work with LCHIP to remove the steeple sooner rather than later and work with them on repair vs replace. He would like to sit down with Dan Baker and Jay Southgate prior to signing a contract. He will notify American that we are pursuing a contract with someone else, based solely on price. Dave Drasba will contact Bob at American Steeple and contact Jay Southgate. We will have to look at funding and discuss this with Jay Southgate.

***** REVIEW ABATEMENT DECISION**

Map 17, Lot 3: Mrs. Favreau compared the percent increase to other properties on the pond. This property increase is in line with other properties in the area. Mr. Kenison made a motion to deny this abatement request, Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

***** CONSTRUCTION PERMIT**

Map 42, Lot 2-8: Mr. Kenison made a motion to approve, Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

Map 25, Lot 09-01: This is located on Laurel Lake at Keene Ave. A tree fell on the house damaging the roof. They would like to replace the roof, but increase the height of the kneewall, increasing this from a one and half story to two story structure. Mrs. Favreau contacted State of NH Shorelands and no State permits are required. Ms. Carney stated that since they are staying within the exact same footprint, there are no wetlands issue for the town, Mr. Kenison agreed due to the fact that it is an existing structure and they are repairing. The fact that they are increasing height does not have an impact. Mr. Kenison made a motion to approve, Ms. Carney seconded. Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

***** REVIEW EMAIL FROM ROBERT FORD:** We have received an email from Mr. Ford with regard to work on the Class VI portion of Upper Gap Mountain Road. Sila's Little, Mr. Ford's attorney submitted a letter on behalf of the Ford's with regard to work on the class VI road. Ms. Carney stated that the board will discuss this with the road and Agent and review.

***** TOWN COMMON RENTAL:** The Elliot Institute has submitted a rental application for Concert on the Commons for July 9th, - August 20th on Thursday evenings. Mr. Kenison made a motion to approve, the motion was seconded by Ms. Carney. Ms. Carney – Yes, Mr. Kenison – Yes.

*** **FIREWORKS PERMITS**
Associated Sportsman's Club – Royalston Road
Gary Heald – 126 Dunton Road
Nancy Nye – 89 Bowkerville Road
Mary Briggs – 150 Howeville Road
Mr. Kennison made a motion to approve, the motion was seconded by Ms. Carney. Ms. Carney – Yes, Mr. Kenison – Yes.

*** **NH DEPOSIT INVESTMENT POOL – TREASURER TO TRANSFER MONEY :** Mrs. Favreau stated that we have an account with NHPDIP already established. In years past we kept a generous balance in this account. When the market fell the rates were very similar to the banks rates so we have not transferred much money to this account. The rates are now going back up and the treasurer would like to start transferring funds back into this account.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(b) – HIRING**
At 3:15 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.
At 3:25 p.m. Mr. Baker made a motion to leave non-public session and seal the minutes. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

*** **FORD PROPERTY – 21 East Lake Road,** Nancy Carney stated that she has contacted NHMA as the Fire Chief to determine what authority the fire department has with regard to this property since it is unlocked and unsecured, the basement door was removed. She was directed to RSA 154:21A. We need wait a little longer to seek permission from Mrs. Ford to do a complete inspection. Ms. Carney stated that the structure appears to be not habitable but not as dilapidated as she thought it would be. Ms. Carney will make sure the building is secure.

*** **CAMPER ON WEBB HILL ROAD:** We received a report of a camper parked in a yard that was occupied. Ms. Carney went out multiple times and did not find any lights on in the camper and it did not appear to be occupied. Yes the windows were open and down, but did not see any habitation around the camper.

OTHER BUSINESS:
- SCHOOL FUNDING FORMULA MEETING – JULY 19TH

ON-GOING BUSINESS:

July Meeting Schedule: 7:00 pm - Monday – July 2, 2018
9:00 am - Tuesday - July 10, 2018
7:00 pm – Monday – July 16, 2018
7:00 pm – Monday – July 23, 2018
7:00 pm – Monday – July 30, 2018

Mr. Kenison made a motion to adjourn the meeting at 3:50 p.m. Ms. Carney seconded and the motion passed. 2-0

Submitted by:

Debbie Favreau
Town Administrator

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen