



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**June 19, 2017**  
**7:00 p.m.**

**Selectmen Present:** Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 7 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
**- June 5, 2017**

Mr. Baker made a motion to approve the minutes. Ms. Silverman seconded. Mr. Baker – Yes, Ms. Carney – Recused herself, Ms. Silverman - Yes. Approved – 2-0

**\*\*\* APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

**7:15 MEET WITH JAMES PUTNEY**  
**Re: Timber Tax**

Ms. Favreau shared James Putney was coming in with his slips. Mr. Putney received his timber tax bill and he stated he got paid less. Mr. Putney wanted to come in and meet with the Selectmen to discuss. Ms. Silverman shared she would like to wait to make a decision, should he come in with a lot of slips. Mr. Baker didn't think we needed all of the slips. Timber tax was on white pine stumpage. Ms. Silverman reviewed the abatement application. Mr. Baker shared there wasn't a market for low grade pine and explained what was happening. This could explain the cost paid to Mr. Putney.

The Selectmen agreed to hear what Mr. Putney had to say and then take under advisement.

Mr. Putney shared with the Selectmen that he took weekly pay slips and has the total and took the total less paid for contract logging and less management fees, which equaled \$112.48 mbf. Mr. Putney explained what contract logging entailed. Ms. Favreau would reviewed the slips. Ms. Silverman shared with Mr. Putney the Selectmen wanted to review and would make a decision at their next meeting. Mr. Putney asked if he could use the same value numbers when filing the report of cut. If there was a difference - there was more on the report of cut. Mr. Putney hoped to have the final cut report in the next couple of weeks.

Ms. Silverman shared the Selectmen would hold onto the information and asked Mr. Putney if he had additional information they might need. The Selectmen would look at the information that he brought in and would make a decision.

**7:30 MEET WITH CHIEF DISALVO**

At 7:29 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 7:44 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

**7:45 NON-PUBLIC SESSION RSA 91-A:3 II(a) – PERFORMANCE REVIEW**

At 7:46 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 7:58 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

Mr. Cuomo reported he had hoped to get the boat landing work done early but the water was too high this spring. He investigated repairing the stone. A turbidity curtain would need to be put in, the stone has eroded and Mr. Cuomo would wait until October to do the work. The only cost would be the rental of a big excavator.

Paving has been done on East Lake and Keene Avenue and the culverts drain well. Mr. Cuomo shared another tree had to be cut down in order to prepare for the slab at Pine Grove Cemetery. Mr. Cuomo reported that paving wasn't done on Fullam Road and Cross Road due to the 42" culvert that needed to be replaced. Mr. Cuomo ordered a galvanized-aluminum culvert and once in, paving would continue. Another project to be worked on was where Sandy Hollow meets Templeton Turnpike.

Mr. Cuomo shared he had talked with Chief DiSalvo about the intersection at Rt 119 and Upper and Lower Troy Roads and he would make work whatever plan the Selectmen chose. The Selectmen discussed the plan with Mr. Cuomo. Ms. Carney asked if it made sense and asked for his thoughts. Mr. Cuomo reviewed the plan, the location of stop signs and there being a catch basin. Discussion continued on plowing, whether an improvement, having a double stop sign, re-lining the pavement, and enforcement.

Ms. Silverman would like to have a continuing discussion. The Selectmen asked Ms. Favreau to draft a letter to Frank Bequaert in response to his e-mail.

Mr. Cuomo reported he needed to hire another part-time person at the Transfer Station. Mr. Cuomo knows someone that would fill-in and he would bring in his application.

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**CONSTRUCTION PERMIT**

**Map 17, Lot 19-1**

**Map 7, Lot 28-16**

**Map 34, Lot 9-14**

**Map 9, Lot 10-4 – Extension Request**

**Map 12, Lot 29 – Extension Request**

**Map 15, Lot 40**

**Map 12, Lot 63-3**

**Map 12, Lot 48-3**

Ms. Favreau and the Selectmen discussed adding a disclaimer and language regarding the footage that would necessitate a site visit before approving a Construction Permit.

Ms. Favreau and the Selectmen discussed the ZBA process of late.

**Map 17, Lot 19-1** – Ms. Carney made a motion to approve the permit for Map 17, Lot 19-1. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**TABLED** – Until waiver received (needed because it is a private road). **Map 7, Lot 28-16.**

**Map 34, Lot 9-14** – Ms. Carney made a motion to approve the permit for Map 34, Lot 9-14. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 9, Lot 10-4 – Extension Request** – Ms. Carney made a motion to approve the extension request for Map 9, Lot 10-4. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 12, Lot 29 – Extension Request** – Ms. Carney made a motion to approve the extension request for Map 12, Lot 29. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 15, Lot 40** – Ms. Carney made a motion to approve the permit for Map 15, Lot 40. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 12, Lot 63-3** – Ms. Carney made a motion to approve the permit for Map 12, Lot 63-3. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 12, Lot 48-3** – Ms. Carney made a motion to approve the permit for Map 12, Lot 48-3. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW LETTER FROM JONAS DAMON REALTY**

Ms. Favreau shared that she received a phone call from Mr. Damon and she had shared RSA 231:40 which gave the Selectmen the option not to lay out a right-of-way for timber harvesting. Ms. Silverman asked what would be the best response. Ms. Favreau stated she shared with Mr. Damon over the phone that she didn't think the Selectmen would change their mind, as it was a civil matter. The Selectmen asked Ms. Favreau to draft another letter.

\*\*\* **REVIEW NEWSLETTER ARTICLES** - The Selectmen reviewed, discussed and approved.

\*\*\* **REVIEW LETTER FROM SHAHEEN & GORDON**

Ms. Favreau reported the files had been received and we would receive the unused portion of the retainer.

\*\*\* **REVIEW LETTER FROM HEIDI WOOD, TOWN CLERK**  
**Re: Unlicensed dogs for Year 2017**

The Selectmen reviewed and signed the 2017 Dog Warrant.

Ms. Carney made a motion to approve the 2017 Dog Warrant. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney – Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **FIREWORKS PERMIT**

**Fireworks Permit** for Fitzwilliam Swim Club – East Lake Road on July 4<sup>th</sup>.  
**Fireworks Permit** for Darlene Dunchus – 748 Fullam Hill Road on July 4<sup>th</sup>.  
**Fireworks Permit** for Mary Brigg - East Lake Road on July 3<sup>rd</sup>.

Ms. Carney made a motion to approve the Fireworks Permits. Ms. Silverman seconded. Mr. Baker – Yes, Ms. Carney – Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **VENDOR PERMIT**  
**Map 12, Lot 12**

Ms. Carney made a motion to approve the vendor permit for Kevin Rule – Kayak & Canoe Rentals. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **JUNKYARD RENEWAL APPLICATION**  
**Map 11, Lot 48-1**

The Selectmen reviewed the Junkyard Renewal Application from Bailey's Garage. A decision would be made after additional information had been received.

\*\*\* **VETERAN CREDIT APPLICATION**

Ms. Silverman reviewed the Application for Property Tax Credit/Exemptions of Robert & Elizabeth McGonagle (Map 2, Lot 9-5). Mr. & Mrs. McGonagle requested an All Veteran's Credit. Ms. Favreau stated it would be effective in 2018, as they had missed the deadline.

Ms. Carney made a motion to approve the All Veteran's Credit for Robert & Elizabeth McGonagle. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW E-MAIL FROM FRANK BEQUAERT** – The Selectmen reviewed and asked Ms. Favreau to draft a letter.

\*\*\* **DISCUSS CODE ENFORCEMENT ISSUES**

Ms. Silverman would work with Ms. Favreau and Ms. White to revise the current Construction Permit. Adding the requirement of clearly measured setbacks, tax map layout of the property, and adding language that any error was on the property owner.

Ms. Silverman shared she appreciated that Ms. Carney goes out and does the occupancy permits but wondered if a Code Enforcement Officer was needed. Ms. Carney shared she would like to do the code enforcement. Discussion was held on whether there was a conflict with a Selectmen doing the site walk and then voting, the volume of site walks and whether it warrants payment, and if a permit was questioned then the Selectmen would do a site walk.

Ms. Favreau would post the new requirements on the website and also make construction companies aware of the revision.

\*\*\* **DISCUSS EMERGENCY MANAGEMENT SHELTER**

Ms. Carney reported that the members of Meadowood voted to sell all of their assets. Ms. Carney stated that the Town Hall needed to be notified because it was a shelter. Ms. Carney shared the shelter was at the assembly hall and once the building was closed Fitzwilliam would no longer have a shelter there. Meals on Wheels and Friendly meals would need to find a new location.

Ms. Carney stated it was the Town's only shelter. Ms. Carney shared they have tried to work with the school and gave an overview of what had transpired in the past. Ms. Carney shared that she was in the process of looking into and mentioned her thought was to make the Public Safety building the shelter and the Town Hall the EOC.

\*\*\*\* **DISCUSS DEPOT COMMON AND TREE WORK**

Ms. Carney shared there has been discussion regarding the tree work and it costing a lot of money. Ms. Carney wanted the Board to be aware. Ms. Favreau shared the Town was paying for the work and the Selectmen agreed to continue with their plans.

**OTHER BUSINESS:**

- **Wetlands Utility Maintenance Notification – PSNH dba Eversource Energy** – The Selectmen reviewed.
- **Letter from DES – Meadowood** – The Selectmen reviewed and discussed.
- **Report from Paul Grasewicz – Wood Site Inspection** – The Selectmen reviewed.

Ms. Carney made a motion to adjourn the meeting at 9:18 p.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Daniel Baker  
Board of Selectmen