



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
June 11, 2020
9:00 A.M.

Selectmen Present: Daniel Baker, Robyn Bates, Charles Kenison

Guests: Dana Pinney, Robert Ford, Jean Ford

Mr. Baker called the meeting to order at 9 a.m.

PRIMARY:

PUBLIC COMMENT

Ms. Bates reported that the ZBA had two public hearing continuations: Map 15, Lot 4-2 was approved for construction of a barn with a 50 foot setback. A site walk was done. Map 25, Lot 13 was approved for removal of a 4X6 porch and adding a 4X12 porch with the condition that the Conservation Commission and Planning Board approve pending cases with NH DES. A site walk was done.

***** APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MINUTES
- June 3, 2020**

Mr. Kenison made a motion to approve the minutes. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** REVIEW CONSTRUCTION PERMIT APPLICATION**
- **Map 15, Lot 52-2**
- **Map 17, Lot 11-02**
- **Map 15, Lot 22**

Map 15, Lot 52-2 – Mr. Kenison made a motion to approve the Permit for Map 15, Lot 52-2. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 17, Lot 11-02 – Mr. Kenison made a motion to approve the Permit for Map 15, Lot 11-02. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit wasn't needed.

Map 15, Lot 22 – Mr. Kenison made a motion to approve the Permit for Map 15, Lot 22. Ms. Bates seconded. The motion was amended to include the Condition that the Code Enforcement Officer needed to make sure that installation follows the State guidelines of fencing and gating.
Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit wasn't needed.

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9:15 MEET WITH LEONARD DISALVO, POLICE CHIEF

- Budget
- Police Body Cameras

Chief Leonard DiSalvo met with the Selectmen to review the Police Department budget and to discuss a resident's concern regarding police body cameras.

Mr. Baker shared that the Selectmen wanted Department Heads to review budgets to see what could be deferred until a later date. The Selectmen were not asking to change their operating process or to reduce hours. Mr. Baker asked if Chief DiSalvo had time to review his budget. Chief DiSalvo shared that the Police Department budget was primarily payroll, tires - maintenance and he didn't see any particular items that they could put off. Mr. Baker mentioned the renovation of the Police Department. Chief DiSalvo shared that it could be put off until next year and that wasn't a problem at all.

Mr. Baker shared that anything Chief DiSalvo could do to stay under budget would be helpful. Ms. Bates asked if overtime could be minimized that wasn't Covid-19 related. Ms. Bates asked Chief DiSalvo to be in command of that, indicative of what is Covid-19 related. Chief DiSalvo agreed. Relating to Covid-19 was covering a shift, or staying late, Chief DiSalvo was able to do that. Ms. Bates stated that given the environment, there are several part-time officers and asked if there was any way to reduce some of the part-time hours to have a better budget affect. Ms. Bates stated that she didn't understand how the scheduling was done but wondered if Chief DiSalvo could look at to be more scrutinized. Chief DiSalvo shared that they have one part-time officer on a shift and some shifts there is a full-time officer and a part time officer. Chief DiSalvo stated that he would look into. Ms. Bates thanked Chief DiSalvo for anything that he could do. Ms. Bates mentioned that his budget was labor and if it could be reduced, it would be helpful.

Mr. Baker shared that the Selectmen received an e-mail with regard to the use of body cameras. Mr. Baker mentioned that he had done some research to look at the applicability of big towns versus small towns. Mr. Baker noted that it gets complicated from just stating that everyone should have. It is expensive and there is a lot of training, and there are issues with people's civil liberties. The use of body camera is growing but not so much in a small town. Mr. Baker stated with the amount of contact with an adverse constituent, he didn't think we had. Chief DiSalvo reviewed the numbers and stated that Mr. Baker was right on with the cost. The cost would be \$10-15,000 and additional administration and contract fees. Brandylyn Handy gathered information and found that 43% are using body cameras. Ms. Bates asked if with Fitzwilliam's demographics. Chief DiSalvo shared that it was throughout the whole state. Mr. Baker shared that in towns over 10,000 people, body camera were exclusive. Ms. Bates stated it would be good to include this information in with the Selectmen's reply. Especially in our current environment in trying to reduce expenses. Ms. Bates asked to further scrutinize the demographics.

Ms. Bates asked that an article be written for the newsletter, ask for donations and find out how residents feel about it. Ms. Bates thought this would spark some conversation. Chief DiSalvo shared that he has been a police officer in the Town going on 25 years and he could only think of one incident where it would have been useful. Chief DiSalvo stated they cost a lot of money and there is a life time of video storage. Chief DiSalvo shared that at this time he would be against them. Mr. Baker mentioned the newsletter and shared that we have one person that suggested it, we need to do some research but he didn't feel we were at the point to ask for input. Chief DiSalvo shared that personally, people pay their taxes, our budget is substantial and he would feel uncomfortable in asking for donations. Mr. Baker stated that if the facts indicate that we need to move forward on this, once we do this, we take the steps to fund. First we need to find out if we need it and the benefit from it, then we find out how to fund. Ms. Bates felt we could benefit from it. Mr. Baker stated that a lot of times, lawsuits happen and towns are facing lawsuits with violating civil liberties - recording without permission. Mr. Baker wanted to do research and if research shows the pros outweigh the cons, then bring it back for discussion. Ms. Bates asked if the Selectmen should delay their response. Mr. Baker asked Chief DiSalvo to look at the demographic. Mr. Kenison felt the demographic were important and thought it should go on the Warrant for residents to vote on. It would be a way to find out if they wanted it.

Ms. Bates thought that Chief DiSalvo needed to be brought in on the beach discussion. Mr. Baker asked if Chief DiSalvo would be in at 10:00 for the discussion of reopening. Ms. Bates wanted an update from Chief DiSalvo on what has been happening at the Police Department and the enforcing of Richmond Road. Chief DiSalvo shared that Ms. White has talked with Ms. Handy and she has done a write up on Richmond Road, Covid-19, Car Show, Animal Control, and Social Media to name a few. Chief DiSalvo stated that Ms. Handy did a nice write up. Chief DiSalvo shared that it was difficult to judge if there was less traffic on Richmond Road because of the signs or the fact there was just less traffic. Mr. Kenison shared that he had talked with Gene Cuomo and he had stopped five people and all said that they didn't see the signs. Chief DiSalvo shared that GPS is sending them through. Mr. Kenison asked if Apple had been contacted. Ms. White would look into. Chief DiSalvo noted that it could be that people are accessing Richmond Road from other side roads and that he would address it.

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- 10:00 MEET WITH ADAM DUBRISKE, FIRE CHIEF, CHIEF DISALVO, AND CAROL ANN ROCHELEAU, HEALTH OFFICER**
- Re-opening town offices
 - Message from Richard Goodnow – Transfer Station
 - E-mail from Library Director

The Selectmen met with Fire Chief Adam Dubriske, Chief DiSalvo and Health Officer, Carol Ann Rocheleau to discuss the re-opening of town offices. Mr. Baker shared they would be discussing opening the Town offices and public areas.

Town Hall - Land Use, Town Clerk, Selectmen, and Tax Collector offices: Fire Chief Adam Dubriske stated his opinion was that it was okay to open and to be consistent with State Guidelines. Ms. Favreau shared that plastic guides have been installed. Ms. Bates asked if we needed to tape the floor. Fire Chief Dubriske stated it wouldn't hurt to put six foot markers and suggested having the line forming outside. Mr. Baker thought about someone coming in the front door and going out the back ramp. Mr. Baker shared that because it's summer time and conditions warrant, we could keep the front door open and put tape indicating where to wait. In inclement conditions would need to address. Fire Chief Dubriske stated that people are going to have to understand that everyone can't be collected in the hallway. Mr. Baker stated the need to come up with a plan for access, to provide the guidance to keep people six feet apart.

Ms. Favreau stated that she ordered some dispensers. Fire Chief Dubriske shared that he has a gallon of hand sanitizer - not a dispenser. Mr. Baker shared we need to have three dispensers: Land Use, Town Clerk and Selectmen Offices. Fire Chief Dubriske mentioned that if we purchase the pump, they can be refilled. Carol Ann Rocheleau mentioned purchasing masks. Fire Chief Dubriske stated the Town qualifies for getting masks for free. Ms. Favreau mentioned that Ms. White had gotten some masks from the State. Fire Chief Dubriske recommended that everyone entering the Town Hall come in with a mask. Everyone was in agreement. Mr. Baker suggested upping the need to 50 masks per day and asking for hand sanitizer. Mr. Baker asked if in the Town Hall other than masks, hand sanitizer, and taping the floor was there anything else that we needed to do. Ms. Rocheleau stated the need to have something in between the public and employees and to continue to stagger open hours. Ms. Favreau shared that would be difficult if the front door was open. Ms. Bates noted the Tax Collector and Land Use being in close proximity. Mr. Baker stated he didn't install anything in Land Use and asked if he should put a free standing shield on the desk. Ms. Bates suggested having the Land Use office sit at the Tax Collector's desk and stagger their hours. Mr. Baker would make a plastic shield and attach it to the desk.

Ms. Bates asked about committee meetings. Discussion was held on the number of Planning Board members and needing to sit six feet apart. All Land Use can resume but public has to be remote. Fire Chief Dubriske stated that State guidelines note that public meetings can resume but limited to maintaining six feet apart. Ms. Favreau asked if we should still do remote meetings and those that wish to meet be allowed to do so in person. Ms. Bates stated that open is being open and suggested scheduling people at different times, so that they are not in the office at the same time. Fire Chief Dubriske shared it was 50% of the meeting space capacity. Fire Chief Dubriske stated that there are still people that are uncomfortable in being in public and we need to accommodate them in a way to meet. Ms. Bates shared that a procedure was needed. Ms. Favreau had gotten information from another town and she could adapt for Fitzwilliam. Ms. Rocheleau shared there was a webinar from Primex on reopening the Town. Ms. Favreau shared that the Library Trustees have control over the Library's reopening. Ms. Favreau would let them know what we are doing and would ask to hear what they are doing.

Cleaning of the Town Hall: Mr. Baker stated that cleaning with a disinfectant should be done at least every couple of days. Ms. Favreau shared that she contacted our normal cleaning lady and she can't do that. Ms. Favreau shared that Courtney Favreau has been cleaning, and she was willing to do Tuesday, Thursday, and on the weekend. Ms. Favreau called some cleaning services to get pricing. Merry Maids charges \$100 per hour, plus travel and Ms. Favreau has a call into Serve Pro. Ms. Bates asked if Cindi Beede should be contacted, as she does cleaning. The Selectmen agreed. Mr. Baker felt that the other companies were too expensive. Mr. Baker asked what cleaning products should be used. Fire Chief Dubriske would provide the cleaning disinfectant. Mr. Baker asked if the employees could clean in between appointments. Then there would be a thorough cleaning every couple of days. Both Ms. Rocheleau and Fire Chief Dubriske felt that was enough. Mr. Baker wanted Town Hall employees to be notified to keep their desks cleared so that it would be easier to disinfect.

Ms. Bates asked about opening the second floor. Mr. Baker stated that there hasn't been any requests. The Selectmen agreed to include that the Town's wasn't doing any rentals.

Mr. Baker asked if we could be ready by June 22nd.

Police and Fire Departments: Restricted access and there is a glass in between the public and employees. Fire Chief Dubriske recommended to keep closed. It is potentially too risky for them to become infected. It is a higher risk. They are first responders and if they get infected, it would affect service. Ms. Bates asked Chief DiSalvo and Fire Chief Dubriske for examples of why people would need to go into the Police or Fire Departments. It was noted to talk to someone, when they are there at the Fire Department, the doors are open. Chief DiSalvo shared that he hasn't had any complaints on the way they are operating. People come in all the time for miscellaneous needs and some can be dealt with in the parking lot. The Court

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has made some changes to restrict access. There hasn't been any problems. Mr. Baker agreed that it made sense to not infect first responders and to continue to interact with the Police and Fire Departments via the buzzer.

Highway Department: There is a sign - Restricted Access - to call. They are out doing work. People can call and leave messages. Mr. Baker hasn't heard any complaints. Ms. Bates stated it was the Town Hall and the Transfer Station that have had the complaints.

Transfer Station: Fire Chief Dubriske asked how the Transfer Station was handling trash/recyclables. Mr. Baker explained how other towns were handling trash/recycling. Mr. Baker shared that he has heard other towns take the boxes and store for 2-3 days before sorting due to the CDC guidelines. Mr. Kenison stated that there are not enough boxes. Ms. Favreau shared what the Town of Swanzey does outside of the sorting area. Richard Goodnow was concerned and wanted to wait until the end of June to see if there was a spike with Covid-19. Mr. Goodnow didn't want to open and then shut down to upset the community. Fire Chief Dubriske shared that he didn't feel comfortable opening up now. Ms. Rocheleau mentioned not being able to recycle. Mr. Baker stated if the Transfer Station could open safely, it would open and if not, it wouldn't open. Everyone was in agreement to wait until the end of June to open the Transfer Station. Fire Chief Dubriske shared that would help with the influx of out of state residents, as we may see an up rise in cases.

Cemetery: Ms. Favreau shared that they have limited burials to groups of 10. Fire Chief Dubriske and Ms. Bates shared their experiences. Ms. Favreau would e-mail Mike Grab to let him know the Town Hall would be opening as of June 22nd and to let the Selectmen know of any issues. Ms. Bates asked for this to be put in the newsletter.

Ms. Rocheleau asked about water testing at Laurel Lake. Ms. Favreau shared that the Laurel Lake Association was handling the testing.

Town Beach: Mr. Baker stated the beach was closed back in March and it didn't make the newsletter until Memorial Day. Fire Chief Dubriske didn't recommend opening the beach because you can't social distance. Fire Chief Dubriske stated that no one would enforce it. The other day there were 20 people there and they weren't six feet apart. Mr. Baker stated it hasn't been posted. Fire Chief Dubriske stated it would be difficult to adhere to the State guidelines. It was noted that people are swimming at the boat landing. Mr. Kenison asked how much police time the Town was willing to expend to enforce. Chief DiSalvo stated if posted properly, they would enforce. Mr. Baker stated the need to provide some explanation in the newsletter as to why the beach wouldn't be open. Mr. Baker mentioned to state that the Selectmen would look at every month.

Ms. Bates reviewed that the Town Hall would reopen, the Town beach was closed, and the Transfer Station - no recycling. Ms. Favreau would post according to our protocols.

Ms. Favreau would send an e-mail to employees about cleaning their desks. Ms. Bates asked if employees were required to go back to work. Fire Chief Dubriske shared they are not required if they don't feel comfortable - we can't force them. He (Dubriske) stated that unemployment was adjusted if an employee refused to go back to work. Ms. Favreau stated she didn't think we have any employees that aren't working except for one. Ms. Bates stated if we are opening Town offices, then employees have the opportunity not to work.

Mr. Kenison asked if we could do something about getting more hours in the Town Clerks office as he has had complaints and because of social distancing, someone couldn't get their vehicle registered this month. Mr. Baker stated that when we reopen we go back to regular hours. Fire Chief Dubriske stated to be mindful the state isn't enforcing. He (Dubriske) has heard complaints as well. Ms. Bates mentioned that we don't have any control over that office. Ms. Favreau would talk with the Heidi Wood, Town Clerk to say we have had a lot of complaints and that the Selectmen are encouraging Ms. Wood to have more office hours. Mr. Kenison asked what Mr. Baker wanted him to tell people. Mr. Baker stated that we are reopening on June 22nd. A new vehicle registration can't be done on-line. Fire Chief Dubriske shared what the Town of Troy was doing and mentioned that the Keene DMV was open by appointment. Ms. Favreau mentioned that only one person at a time can work in the Town Clerks office. Ms. Favreau reviewed the schedule. Ms. Bates shared that the Town Clerks office was the one area where people are having problems. Mr. Baker shared it has the biggest backlog. Mr. Baker mentioned getting the Town's Clerk's office ready to open next week. Ms. Favreau shared that if the Town Clerk's office was open the Town Hall would be open. Discussion centered on what that means for the entire Town Hall when the Town Clerk's office was the only office open regular hours. Fire Chief Dubriske shared that he had reservations of doing that. The Selectmen understood the frustration. Fire Chief Dubriske stated that if we try to make everyone happy, we need to do what is in the best interest of this community and we need a week to get ready to reopen the right way. It is a tough job but it needed to be done. He (Dubriske) knew that law enforcement wasn't jumping all over unregistered vehicles at this time. Mr. Baker stated this was a unique need with it being an out of state new vehicle registration during this pandemic. The Selectmen asked if this person could be pushed up the line to take care of this situation.

Fire Chief Dubriske asked if the cleaning person could do the common area in the Police Department - the back room and restrooms. He (Dubriske) would provide the cleaning supplies.

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Fire Chief Dubriske shared that the Recreation Department had asked the Fire Department to participate in some water activities. He (Dubriske) didn't see a problem with providing a water curtain but wanted to make sure there wasn't any Town liability. Mr. Baker stated as long as it can be done safely.

Ms. Bates made a motion to approve. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.
Approved – 3-0

Ms. Bates thanked everyone for their time and research in navigating this uncharted water.

DISCUSSION WITH BROADBAND VOLUNTEER TASK FORCE

Dana Pinney shared that the Task Force has reached out to Senator Jeanne Shaheen and Senator Jeannne Dietsch to find funds. There is an amendment of the Federal Cares Act providing funds with over \$1 billion in funds for New Hampshire, with efforts to make some of those funds available for Broadband. Mr. Pinney shared that HB 1129 (\$40 million for Broadband) is a proposed bill and subject to passage. If HB 1129 passes, the Public Utilities Commission would be directed to send out RFPs to unserved areas and provide grants. Mr. Pinney shared that Senator Dietsch has been working with the Commission of Education and Economic Affairs to support the \$40 million allocation. Mr. Pinney shared that it was critical to make people aware that it is possible to attract businesses to this area. Mr. Pinney has an application from the Economic Affairs Division and shared that the deadlines don't line up to what Fitzwilliam is doing.

Mr. Pinney shared that the Task Force recommended that the Selectmen invite Senator Dietsch to update us on legislation. Senator Dietsch was also available to present other items to the Board. Mr. Baker suggested getting the Economic Committee together to see how the Town could benefit from these funds before going after funds. Mr. Baker asked that Suzanne Gray be contacted and asked if there are grant funds available do we need to understand how that could be coupled with the bonding process. This could help with competition in this area. Ms. Bates asked Mr. Pinney to find out how we get recognized for this funding. Do we need to send letters to all of our State constituents to support us with funding for this initiative and cite the issues, i.e. remote learning, workers working remote.

Mr. Pinney shared that the Task Force doesn't feel they have the technical knowledge or business acumen to check which company was best to move forward with and asked if the Selectmen wanted to review or have the Task Force reach out to some of the committees from the six towns that have gone through this process to use their expertise and give us some guidance. Mr. Pinney shared that providers have indicated that there are other professional consultants that design Broadband projects, and there would be a cost involved. Mr. Baker noted that whatever information the Task Force could gather would be great. Mr. Baker shared that once the RFPs are received, reviewed against the evaluation, absent technical knowledge, then when we are ready for the next step to get technical advice. Ms. Bates agreed and asked for the consultants' names in queue for the Selectmen to reach out to. Mr. Pinney shared that the Task Force would gather some names.

Mr. Pinney mentioned that when RFPs come in (11 were sent out, thought six would be received), some other towns invited the providers to come in and to explain their technology and state why they would be the better provider to go with. Mr. Pinney thought this would be helpful. Mr. Baker thought that was a reasonable step, to bring in finalists to interview.

Mr. Pinney stated that at that point we should get Attorney Renelle L'Huillier involved as the Task Force has a lot of questions and Attorney L'Huillier is more of a process and consultant, who is working for the Town and also working indirectly for the Bond Bank. Mr. Pinney shared that the Task Force felt strongly that they should be talking with Attorney L'Huillier at this point. Mr. Baker asked in terms of the Select Board's actual agreement with Attorney L'Huillier, would she charge by the hour. Mr. Baker asked Mr. Pinney from a time perspective to give a perspective on the urgency. Mr. Pinney stated the initial consultation may be an hour and as the process goes on there may be more consultations needed. Mr. Pinney mentioned Attorney L'Huillier's fee of \$6,000 and possibly up to \$10,000, which dependent on the provider chosen, they may pay. Mr. Baker suggested waiting until the RFPs were received back. The Selectmen were in agreement. Ms. Bates felt it was important to understand the legislation that goes through. Mr. Pinney stated that the Task Force only makes recommendations and the decision rests with the Select Board.

DISCUSS E-MAIL REGARDING CRUISERS

Mr. Baker reviewed the complaint received regarding the painting of the cruisers. The person wanted to know why they were unmarked. Mr. Baker thought the issue was with the shadow paint. The emblem was put on and Chief DiSalvo shared it was the same detail as the other cruiser. It was a graphic. The cruiser functions the same way but was set up differently. Ms. Bates shared that she was an advocate to have the cruiser more visible, sometimes it's hard to discern whether it was police versus someone else. Ms. Bates thought it had a community feel to it. Chief DiSalvo stated the charger was changed in 2015. Chief DiSalvo shared that he has had over hundreds of comments on the style of the car and this was only the third complaint. Chief DiSalvo stated it is a PR tool and he felt it was effective. Mr. Kenison stated that he hadn't thought about it.

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It was a cruiser and he doesn't have any difficulty determining it's a cruiser. Mr. Baker mentioned that need to acknowledge that no extra funds were spent, it was a chosen graphic. One cruiser has the standard decal and two have the ghost graphics. It was noted that next time, the Selectmen would be included in the decal decision. Mr. Baker asked to convey in the Selectmen's response that everyone would have a different response on it and that next time the Selectmen would take part in the decision. The Selectmen and Chief DiSalvo were in agreement.

***** REVIEW E-MAIL FROM DILUZIO AND INVOICE**

Mr. Kenison noted the invoice was for June 2020, which inferred that we had a signed contract, which isn't the case. Mr. Kenison had spoken with Robert DiLuzio and he (DiLuzio) was sending an invoice to the Town of Troy and Mr. DiLuzio agreed to add the additional language back into the contract regarding calls being cancelled en-route. Mr. DiLuzio was going to look into whether the Town would save money if having a contract for a year instead of six months. Fire Chief Dubriske shared that it would be helpful if the contract could be for a year since they are dealing with Covid-19. Ms. Favreau shared that she has submitted Covid-19 expenses. Ms. Favreau would e-mail invoices to Fire Chief Dubriske to review.

The Selectmen would defer any action until their meeting next week.

***** FOLLOW-UP DISCUSSION – TOWN BEACH** - Discussion was held earlier

***** REVIEW LEGAL INVOICE**

The Selectmen reviewed the invoice in the amount of \$950 from Attorney Joseph Hoppock regarding Broadband.

Ms. Bates made a motion to approve. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.
Approved – 3-0

***** SELLING TAX DEEDED PROBERTY**

Mr. Kenison would like this high on the agenda as properties are selling. Ms. Favreau shared the document was ready to go she just needed to change the date. Ms. Favreau asked if the Selectmen were setting the bid minimum at \$70,000. It was noted that this was the Rettig property. The Selectmen discussed the Meadowood property. Mr. Pinney shared that depending upon the provider selected (Broadband), they would need a site to locate their equipment to establish their network. Mr. Pinney thought the Selectmen might want to consider this when looking to sell these properties. Mr. Baker stated the Town owns other property and the Selectmen agreed that they didn't see that holding onto the Rettig property for Broadband was advantageous. Ms. Bates suggested meeting with a realtor to find out the cost and do an assessment of Meadowood at the same time. Ms. Bates shared that we could negotiate the rate at Borderline Realty down to 3%. Anna Schierioth of HKS Associates, Inc. and Dick Thackston were also mentioned. Ms. Bates shared that we would be soliciting information on advertising Town owned property and asking what their rate would be. Mr. Kenison shared the reason to go with a realtor was that they could reach a bigger audience. The Selectmen agreed.

***** HIGHWAY DEPARTMENT SUMMER HOURS**

Ms. Favreau shared that Jason Walters, Road Agent had talked with her about summer hours. Ms. Favreau shared that in the past the Highway Department has worked 4 day work weeks. Mr. Kenison shared that he didn't like the idea of the Selectmen not being involved in the decision. Ms. Favreau apologized that she had told Mr. Walters that as the supervisor it was his decision. The Selectmen discussed the use of Town owned vehicles and agreed to review the rules and policies. Mr. Baker shared that he would stop at the Highway Barn. Ms. Bates asked if Mr. Walters was on call on Friday's if the Town needed something. Mr. Baker stated that they (Highway Department) were always on call.

***** NON-PUBLIC SESSION - RSA 91-A:3 II(b) - HIRING**

At 11:17 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.
At 11:22 a.m. Mr. Kenison made a motion to leave non-public session. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

***** NON-PUBLIC SESSION - RSA 91-A:3 II(c) - EXEMPTION**

At 11:23 a.m. Mr. Kenison made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.
At 11:29 a.m. Mr. Kenison made a motion to leave non-public session. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

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*** NON-PUBLIC SESSION - RSA 91-A:3 II(e) - LEGAL

At 11:29 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:36 a.m. Mr. Kenison made a motion to leave non-public session. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

INFORMATION

Mr. Baker mentioned to Chief DiSalvo the complaint that had been received at 21 East Lake Road. Mr. Baker noted that an occupancy permit wasn't approved and there wasn't a septic system. The property was inhabitable. Chief DiSalvo shared that two people were working there and they have been charged. Chief DiSalvo was unaware that there were living there. Chief DiSalvo would look into tonight. Mr. Baker shared that we had the owner's information and asked Chief DiSalvo to establish if they were staying on the property over night. Mr. Baker noted that the Health Officer could be sent to inspect. Mr. Baker asked Chief DiSalvo if he could handle as a police matter. Mr. Kenison shared that he has seen lights on in the building at night. Chief DiSalvo would address. Chief DiSalvo noted that the two people were out on bail.

ON-GOING BUSINESS:

*** STEEPLE PROJECT

*** AMBULANCE SERVICE

*** SOLAR

*** TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT

- Unregistered vehicles
- Debris and junk in yards

Meeting Schedule: Ms. Bates asked about the Selectmen's meeting schedule during the summer. The Selectmen agreed to meet on Wednesday, June 17th at 7:00 p.m. and Thursday, June 27th at 9:00 a.m. The Selectmen would begin their summer meeting schedule in July.

Ms. Bates made a motion to adjourn the meeting at 11:40 a.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Charles Kenison
Board of Selectmen