



BOARD OF SELECTMEN
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
June 8, 2023
1:00 P.M.

Selectmen Present: Brian Doerpholz, Martin Nolan, Nancy Carney

Selectmen Absent: Martin Nolan

AGENDA:

- **Call to Order**
Mr. Doerpholz called the meeting to order at 1:00 p.m.
- **Public Comment - None**
- **Consent Agenda**
 - **Payroll and Vendor Manifests**
 - **Minutes – May 31, 2023 – Public and Non-Public**
 - **Construction Permit Application – Map 7, Lot 13 – Single family home w/deck and attached one car garage**
 - **Construction Permit Application – Map 28, lot 14 – 41 roof mounted solar panels**
 - **Construction Permit Application – Map 4, Lot 56-2 – Single family home with attached two car garage**

Ms. Carney made a motion to approve the Consent Agenda. Mr. Doerpholz seconded. Mr. Doerpholz – Yes, Ms. Carney - Yes. Approved – 2-0

- **Continued Business**
- **New Business**
 - **Abatement Recommendations from Avitar – Map 28, Lot 39 and Map 42, Lot 1-20**
Ms. Carney made a motion to approve as recommended by Avitar. Mr. Doerpholz seconded. Mr. Doerpholz – Yes, Ms. Carney - Yes. Approved – 2-0
 - **Approve legal invoice**
The Selectmen reviewed and agreed to pay.
 - **Eversource Vegetation management**
It is a vacant piece of land owned by the Town on Fullam Hill Road.
 - **Discuss e-mail from Selectman**
Mr. Doerpholz shared that we have already been doing this and this is to affirm what we have been doing all along. Mr. Doerpholz noted that at the training yesterday, it was evident that we needed to add appropriate signage to allow only employees past a certain point. Ms. Favreau asked about having a formal policy. Mr. Doerpholz shared where the signs would be placed. Ms. Carney shared where the sign could be placed at the Public Safety building. Mr. Doerpholz recommended that Mr. Smith get a bell to be used for service at the highway barn. Ms. Favreau reviewed a policy draft with the Selectmen and they approved.

Mr. Doerpholz shared that the upper and lower meeting spaces at the Town Hall can be used with permission from the Selectmen's Office.

- **Review Application for Vendor's Permit/Vendor's License**
The Selectmen reviewed the Vendor Permit for door-to-door sales.

Ms. Carney made a motion to deny. Mr. Doerpholz seconded. Mr. Doerpholz – Yes, Ms. Carney - Yes. Approved – 2-0

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- **Other Business – Information Only**

Mr. Doerpholz shared that we received an e-mail from a citizen regarding a business in town and the Selectmen agreed it is irrelevant to town business and is outside of the purview of the Selectmen.

Ms. Favreau shared that the web designer is revamping the website design. Ms. Favreau noted that she had asked Lori Nolan, Land Use Coordinator to ask the Land Use Boards/Commissions what websites they liked and didn't like. Ms. Favreau hasn't received any feedback. Mr. Doerpholz asked Ms. Favreau to send an e-mail to Ms. Nolan asking the same question and to copy Suzanne Gray, Chair Planning Board.

- **Non-Public - If Necessary Non-Public Session - RSA 91-A:3 II a, b, c, d, e, I**

- **Non-Public Session - RSA 91-A:3 II(a) - Personnel**

At 1:17 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:21 p.m. Mr. Doerpholz made a motion to leave non-public session. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:21 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

- **Non-Public Session - RSA 91-A:3 II(c) - Reputation**

At 1:24 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:27 p.m. Mr. Doerpholz made a motion to leave non-public session. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:27 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

- **Non-Public Session - RSA 91-A:3 II(I) - Legal**

At 1:27 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:28 p.m. Mr. Doerpholz made a motion to leave non-public session. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:28 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

- **Non-Public Session - RSA 91-A:3 II(c) - Reputation**

At 1:29 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:52 p.m. Mr. Doerpholz made a motion to leave non-public session. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

At 1:52 p.m. Mr. Doerpholz made a motion to seal the non-public minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Ms. Carney - Yes.

- **Adjournment**

Mr. Doerpholz made a motion to adjourn the meeting at 1:53 p.m. Ms. Carney seconded and the motion passed. 2-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Brian Doerpholz, Chairman

Nancy Carney
Board of Selectmen