



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**June 4, 2018**  
**7:00 p.m.**

**Selectmen Present:** Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 7 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
**- May 29, 2018**

Mr. Baker made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Mr. Baker made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

**7:15 MEET WITH RICHARD DWINELL East Lake Road**  
**- Property Assessment**

Mr. Baker shared that he met with Richard Dwinell regarding the water runoff from the road going into his garage due to the grade of the road. Mr. Dwinell wanted to use his garage but it's full of water and mud. Mr. Baker stated he didn't feel comfortable discussing anything without the Road Agent.

The meeting would be rescheduled for next week.

**\*\*\* CONSTRUCTION PERMIT**  
**Map 42, Lot 1-100**  
**Map 42, Lot 2-8**  
**Map 42, Lot 1-11**

**Map 42, Lot 1-100** – Mr. Baker made a motion to approve the Permit for Map 42, Lot 1-100. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**Map 42, Lot 2-8** – Mr. Kenison made a motion to approve the Permit for Map 42, Lot 2-8. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**Map 42, Lot 1-11** – Mr. Baker made a motion to approve the Permit for Map 42, Lot 1-11. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW UPDATED ADDENDUM FROM DAVE DRASBA**

The Selectmen reviewed the addendum to the RFP from Dave Drasba. The proposal date has been extended to June 11<sup>th</sup> at 2 p.m.; a bid bond is no longer mandatory to be submitted with the RFP; and payment and performance bonds are no longer mandatory.

## **BOARD MEETING MINUTES**

### **June 4, 2018**

#### **\*\*\* REAPPOINT ALTERNATE LIBRARY TRUSTEE**

Ms. Carney shared that Susan Curtin was interested in continuing to serve as an alternate Library Trustee.

Mr. Baker made a motion to appoint Susan Curtin as an alternate Library Trustee for a 2 year term.  
Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

#### **\*\*\* LETTER OF COMPLAINT – 45 NH RT 119 W**

Ms. Favreau shared that she had received letters of complaint regarding the old post office. The owner has stated that he is renovating and making it into a single family dwelling. Ms. Favreau reported that there wasn't a septic and the owner has cut trees on the neighbor's property. Ms. Favreau stated that a cease and desist letter was given to the Police Department to serve and a copy was mailed. The Police Department hasn't been able to serve the letter as no one has been on the property. Mr. Kenison stated there was an old holding tank under the floor. Ms. Favreau shared the Town's concern was with the construction and the tree cutting and driveway issues were civil matters.

#### **\*\*\* CONSERVATION MOOSE PLATE GRANT**

Ms. Favreau shared that she has completed the Moose Plate Grant and Ms. Carney signed.

#### **\*\*\* LCHIP GRANT – MEMO**

Ms. Carney shared that Ms. Favreau had sent out the draft to be reviewed. Ms. Favreau shared that Mr. Drasba was doing part of the grant. Ms. Favreau mentioned that she received an e-mail from LCHIP, which notified applicant's that this year might be the largest number of applicants in LCHIP's history. They wanted applicants to give special attention to the question about what happens if you don't get the grant funding. Ms. Favreau reported that the Town has essentially raised the money, but have deferred some building projects for the steeple project. Ms. Carney shared that at the workshop she attended, they talked about what happened after the work was done, maintenance after completion and that we need to have a plan to be on top of the maintenance and upkeep. Ms. Carney thought that in addition to the Selectmen, the Historic District Commission could be responsible for oversight. Mr. Baker suggested to point to the maintenance of the building over the past 10 years, this was the history and the on-going use. Noting also the major projects that have been done; the upgrade of the heating system, sprinklers and what has been done to keep the building viable. Mr. Baker shared that even though we don't have bids in yet we need to note the cost of the project would be over \$300,000. Ms. Favreau shared that she has mentioned that in the application. Mr. Baker also suggested mentioning the column work. Ms. Favreau would note it as an emergency repair and that the Town had to allocate over \$100,000 for this. Ms. Carney shared that at the workshop she asked about the column work and the use of steel. She was told that it was all right to use steel.

#### **\*\*\* FIRE WORKS PERMITS**

**Fireworks Permit** for Charles Brutto – 611 NH Rte 119 W for one day between June 30<sup>th</sup> and July 8<sup>th</sup>. Mr. Kenison made a motion to accept. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney – Yes, Mr. Kenison - Yes. Approved – 3-0  
Ms. Carney noted that no police or fire detail was needed.

**Fireworks Permit** for Cassie Kashawlic – 120 Howeville Road on July 3<sup>rd</sup> on the dock – over the water. Mr. Baker made a motion to accept. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney – Yes, Mr. Kenison - Yes. Approved – 3-0  
Ms. Carney noted that no police or fire detail was needed.

#### **\*\*\* NON-PUBLIC SESSION RSA 91-A:3 II(b) – HIRING**

At 7:27 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 7:28 p.m. Mr. Baker made a motion to leave non-public session. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

#### **OTHER BUSINESS:**

Mr. Baker asked about the cease and desist order on Webb Hill. Ms. Favreau shared that the owner had come in and needed to meet with the ZBA.

Mr. Baker asked if the State had been contacted regarding the tree cutting. Ms. Favreau shared that DES has asked for the property card and pictures if there were any.

**BOARD MEETING MINUTES**  
**June 4, 2018**

The Selectmen reviewed the e-mail from Robert Ford. The Selectmen would like Ms. Favreau to send a letter of acknowledgment.

Ms. Carney noted that she attended a workshop last Friday on investigating and enforcing code and land use violations on junkyards, hoarding, and dilapidated buildings. Ms. Carney shared that it was very informative and gave a brief overview. The Selectmen would like information on junkyards with the new definition put in the newsletter.

The Selectmen discussed how to move forward regarding the Lydia Ford property. Ms. Carney mentioned determining that it was unsafe and putting a lien on the property and taking by tax deed. Ms. Favreau would discuss with Attorney Hoppock. Ms. Carney shared that by running an ad in the paper for 4 weeks, it would satisfy the requirement of trying to locate Ms. Ford.

Ms. Favreau shared with the Selectmen what was done in the past with regard to having junk cars in yards. Ms. Carney shared the process of investigating complaints and if anonymous – can't follow up with the person making the complaint. The Selectmen agreed to put an article in the newsletter. Ms. Favreau would research the new RSA so the Selectmen know what the new regulations state and the Selectmen agreed enforcement would be done. Ms. Carney would meet with Ms. Favreau.

**ON-GOING BUSINESS:**

June Meeting Schedule: 7:00 pm - Monday - June 4, 2018  
9:00 am - Tuesday - June 12, 2018  
7:00 pm - Monday - June 18, 2018  
7:00 pm - Monday - June 25, 2018

Mr. Baker made a motion to adjourn the meeting at 7:50 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Nancy Carney, Chairman

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Daniel Baker

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Charles Kenison  
Board of Selectmen