



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
May 23, 2017
9:00 a.m.

Selectmen Present: Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 9 a.m.

PRIMARY:

***** APPROVE MINUTES**
- **May 15, 2017**

Ms. Carney made a motion to approve the minutes. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

9:15 NON-PUBLIC SESSION - RSA 91-A:3 II(a) – Employee Performance Evaluation

At 9:22 a.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 9:50 a.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 9:54 a.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

At 9:59 a.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

Ms. Silverman asked about the Car Show. Chief DiSalvo discussed the issues. Chief DiSalvo and the Selectmen agreed to hold the Car Show at the Depot.

9:45 MEET WITH TERRY SILVERMAN, CHAIRMAN – PLANNING BOARD

Terry Silverman, Chairman, Planning Board met with the Selectmen to discuss the need for someone to come in and take the minutes of the Planning Board meetings. Mr. Silverman shared they didn't have someone to take minutes at the last Planning Board meeting, so Robin Blais filled in. The thought was to have someone come in and take minutes and also help with generating an agenda and figuring out upcoming appointments. Ms. Favreau shared she has been doing the scheduling and updating the agenda. Mr. Silverman asked Ms. Favreau about the schedule of appointments. Mr. Silverman mentioned he needed someone to come in and take minutes that would get paid. Ms. Favreau shared that Marion Wheeler took minutes for the Economic Committee. Mr. Silverman mentioned he had talked with Sheryl White and she was willing to take minutes. Mr. Silverman shared the Planning Board would meet on June 6th to review the applications that have been received. Mr. Silverman felt there was a good response.

Ms. Favreau mentioned the Construction Permit that was received from AT & T and Mr. Silverman stated the Planning Board didn't need to do anything. The Selectmen approve the Construction Permit. Ms. Silverman shared with Mr. Silverman that the Selectmen have a letter going to the Vincent's stating they either get a Construction Permit or return the property to the previous layout. Ms. Silverman asked if the Historic District and the ZBA should be copied on the letter. The Selectmen agreed.

Ms. Favreau shared she had contacted NHMA regarding Pierce Road. Ms. Favreau found in the Notice of Decision – which was recorded at the Registry of Deeds – a condition was noted that it couldn't be expanded upon. Ms. Favreau asked if they could even go through the process. NHMA responded they could. Ms. Favreau shared the process was for the Selectmen and the Planning Board to comment and then it would go to the ZBA. Ms. Silverman shared that when NHMA was contact before on another case, we were told that it needed to be ripped out. Ms. Favreau shared that Mr. Vincent could have gone through the process. Ms. Favreau noted that the Selectmen have discovered a problem and we are dealing with it. Mr. Silverman asked if the Planning Board could talk about the surrounding lands. Ms. Favreau shared the individual she talked with regarding Pierce Road stated he didn't put the bridge in. Ms. Favreau mentioned to him that a Construction Permit was needed. Ms. Carney shared she had talked with the State and their issue was with the wetlands. The bridge needed to go shore to shore and a Shorelands Permit was needed. Mr. Silverman stated he would like to see the bridge being properly dealt with before they go through the process. Discussion continued on the location of the property and the bridge and whether the person that came in was the owner of the bridge. It was determined that Map 1, Lot 8 was the location of the bridge and the owner was identified. Ms. Carney shared the State could look into it now that the owner has been identified.

The Selectmen thanked Mr. Silverman for meeting with them.

CONSTRUCTION PERMIT
Map 7, Lot 7-19
Map 15, Lot 29

Map 7, Lot 7-19 – Ms. Carney made a motion to approve the permit for Map 7, Lot 7-19. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 15, Lot 29 – Ms. Carney made a motion to approve the permit for Map 15, Lot 29. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

REVIEW LETTER REFERENCE BUILDING PERMIT
Map 31, Lot 6

The Selectmen reviewed and discussed. The Selectmen approved and signed the letter that Ms. Favreau drafted.

REVIEW ESTIMATE FROM ARBORCLIMB

Ms. Favreau shared Jonathan Royce sent in a breakdown of the work to be done and the associated costs. Ms. Silverman asked the Selectmen what they wanted to do. Mr. Baker mentioned the cost of the tree removal at the Library could be taken off of the price. Discussion continued on the cost not being a lot of money, waiting until later in the year, there being money in the Building Fund, and Mr. Royce mentioning there were trees with dangerous limbs. Mr. Baker felt the work needed to get done.

Mr. Baker made a motion to approve the work and to schedule. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

DISCUSS CHANGE OF USE TAX
Map 11, Lot 37-01

Ms. Silverman reviewed the letter from Mark Stetson, Assessor Supervisor, Avitar regarding Map 11, Lot 37-01. Mr. Stetson noted that due to the sale in April, 2017 the 2.98 acre parcel was no longer contiguous with sufficient acreage to qualify to remain in current use. Mr. Stetson's opinion was the sale amount of \$38,000 was representative of market value, indicating the Land Use Change Tax of \$3,800.

Ms. Carney made a motion to approve Avitar's recommendation. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

REVIEW LETTER OF SITE INSPECTION – The Selectmen reviewed.

OTHER BUSINESS:

Meetings:

- **Broadband meeting – June 5, 2017 at 4:00 p.m.** – The Selectmen reviewed and discussed. Ms. Silverman asked about NH FastRoads which had connected fiber broadband between Charlestown and Rindge. Ms. Silverman would attend the meeting.

- **Impact of Draught – May 23, 2017 at 6:00 p.m.** – The Selectmen reviewed and discussed.
- **Basic Laws of Budgeting – June 21, 2017 at 6:00 p.m.** – The Selectmen reviewed, discussed and asked that it be sent out to all Department Heads.
- **SWRPC – Annual Meeting – June 20th at 5:00 p.m.** – The Selectmen reviewed and discussed.

Letter from NHDOT – Notice of Paving – The Selectmen reviewed and discussed.

Ms. Favreau shared that Ms. Carney had brought up last year a Friday summer schedule for the Selectmen’s Office. Ms. Favreau shared that starting Friday, July 7th and every other Friday through August, the Selectmen’s Office would be closed. Ms. Favreau would post the information on the Website and in the Newsletter.

The Selectmen discussed their meeting schedule through July. The Selectmen agreed to cancel the meetings on Monday, May 29th, June 12th, June 19th, July 3rd and July 17th. The Selectmen agreed to meet on Tuesday, June 15th at 9 a.m., Monday, June 26th at 7 p.m., Monday, July 10th at 7 p.m., Tuesday, July 18th at 9 a.m., Monday July 24th at 7 p.m., and Monday, July 31st at 7 p.m.

Ms. Carney shared the Memorial Day Parade was at 8:15 a.m.

ON-GOING BUSINESS:

Ms. Carney made a motion to adjourn the meeting at 10:50 a.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Daniel Baker
Board of Selectmen